

SCHOOL DISTRICT NO.5 (SOUTHEAST KOOTENAY)

JOB DESCRIPTION

JOB TITLE: **TRADESMAN II**

JOB SUMMARY: An employee hired to perform skilled labour in at least one trade specified by the school board. This employee is responsible to an assigned supervisor.

QUALIFICATIONS REQUIRED:

1. Grade 12 or equivalent
2. Valid British Columbia Driver's License
3. Minimum of six months' experience in the specified trade.

MUST HAVE THE ABILITY TO:

1. Communicate effectively, orally and in writing.
2. Maintain confidentiality.
3. Be self directed, flexible and work independently.
4. Work with disagreeable conditions.
5. Operate, a variety of tools and equipment related to the specified trade.
6. Work under pressure and meet deadlines.
7. Understand the safety requirements of working with hazardous materials and/or situations.
8. Develop work methods to handle assigned tasks.
9. Perform the physical requirements of the job.

RESPONSIBILITIES AND DUTIES:

1. Assist journeymen in the repair of district buildings, grounds, equipment and other systems.
2. May assist in the purchase of supplies and services relating to the position.
3. Responsible for the safe operation of maintenance vehicles such as mowers, bobcats, tractors, etc.
4. Maintain, clean, service, adjust or repair tools and equipment related to the position.
5. Comply with all codes and regulations related to the position.
6. Perform other job related duties.