

SCHOOL DISTRICT NO.5 (SOUTHEAST KOOTENAY)

JOB DESCRIPTION

JOB TITLE: **TRADESMAN I**

JOB SUMMARY: An employee hired to perform skilled labour in at least one trade specified by the school board. A general expectation that “cross-trade” co-operation will be expected. This employee is responsible to an assigned supervisor.

QUALIFICATIONS REQUIRED:

1. Grade 12 or equivalent
2. Valid British Columbia Driver’s License
3. Post-secondary training in the specified trade or equivalent combination of training and experience in multiple trades.

MUST HAVE THE ABILITY TO:

1. Communicate effectively, orally and in writing.
2. Maintain confidentiality.
3. Proven ability to troubleshoot and solve problems related to the position.
4. Be self directed, flexible and work independently.
5. Work with disagreeable conditions.
6. Operate, a variety of tools and equipment related to the specified trade.
7. Read and understand specialized and technical material related to the position.
8. Work under pressure and meet deadlines.
9. Identify and apply a range of mathematical concepts.
10. Keep current with all codes and regulations pertaining to the position.
11. Understand the safety requirements of working with hazardous materials and/or situations.
12. Develop work methods to handle assigned tasks.
13. Perform the physical requirements of the job.

RESPONSIBILITIES AND DUTIES:

1. Assist journeymen in the repair of district buildings, grounds, equipment and other systems.
2. May assist in the purchase of supplies and services relating to the position.
3. Responsible for the safe operation of maintenance vehicles such as mowers, bobcats, tractors, etc.
4. Maintain, clean, service, adjust or repair tools and equipment related to the position.
5. Comply with all codes and regulations related to the position.
6. Perform other job related duties.