

January 24, 1994

S.D. NO. 2 (CRANBROOK) _

POSITION: TEACHER-IN-CHARGE

SCOPE AND PURPOSE:

Teachers-in-charge shall be appointed in accordance with any article pertaining to the selection process for teachers-in-charge contained in the current Collective Agreement.

DUTIES AND RESPONSIBILITIES:


1. ensure that routine supervision, adequate to ensure the safety of students, is maintained.
2. ensure the security of the school.
3. deal with emergent matters as they may arise.
4. assume other job related duties as may be assigned by the Principal.
5. Must be eligible for membership in the CDTA.
6. Must be eligible for membership in the B.C. College of Teachers.

QUALIFICATIONS REQUIRED:

1. demonstrated leadership in education.
2. commitment to educational excellence.
3. inter-personal relationship skills.
4. demonstrated communication skills.
5. genuine ability to relate well with all staff.

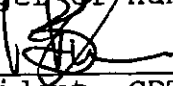
Teacher-In-Charge
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Board Representative



Manager of Human Resources & Operations

CDTA Representative



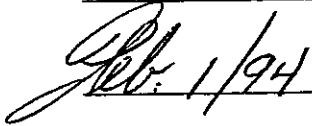
President, CDTA

District Supervisor

Director of Instruction:
Educational Administration

Employee

Date



Feb. 1/94

jobteach