

**School District No. 5 (Southeast Kootenay)**

**POSITION: SUPPORT BLOCK TEACHER FOR STUDENT-DIRECTED LEARNING**

**SCOPE AND PURPOSE:**

The student-directed learning support teacher provides instructional support to students enrolled in the class. Student-directed learning opportunities include, but are not limited to, Distance Learning courses, Independent Self-Directed Studies, and assistance for students who may require extra support with other course work. The support block should comprise the equivalent of 120 hours of instruction. This block is not intended as a student services support block or as study hall supervision.

**DUTIES AND RESPONSIBILITIES:**

Specific to the Support Block for Student-Directed Learning, the teacher is expected to:

1. Develop and communicate clear expectations for students' participation;
2. Assist students in setting study schedules that can help them complete units of study in a timely manner;
3. Support students' time management skills (ie: instruction in the use of timelines, calendars, progress charts, strategies for coping with delays);
4. Support students in addressing challenging tasks as needed/appropriate (ie: difficult readings, unclear assignments, accessing resources, research strategies);
5. Support students in accessing the technology and software required for their course work;
6. Work collaboratively with the students' enrolling teachers (ie: Independent Study coordinator, Distance Learning teacher) or others in the school (classroom teachers, student services, counsellor) as appropriate;
7. Communicate with parents formally (report card comments, work habits, and attendance; no mark required) and informally on student progress.

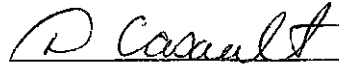
**QUALIFICATIONS:** May vary according to posting.

**ALLOWANCE:** NA

**SD 5 Representative:**

  
\_\_\_\_\_

Brent Reimer  
Director of Instruction – Human Resources

  
\_\_\_\_\_

Diane Casault  
Director of Instruction – Student Learning

**CFTA Representatives:**

  
\_\_\_\_\_

Kate Noakes  
CFTA Co-Chair  
FDTA President

  
\_\_\_\_\_

Shelley Balfour  
CFTA Co-Chair  
CDTA President