

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)

JOB DESCRIPTION

JOB TITLE: **SPEECH-LANGUAGE ASSISTANT**

JOB SUMMARY: Under the direct supervision of the Speech-Language Pathologist (SLP) and the supervision of the District Principal – Learning Support Services, the Speech-Language Assistant (SLA) provides speech and/or language therapy practice and support for students. This is a district itinerant position.

QUALIFICATIONS REQUIRED:

1. Successful completion of a two-year program in the Speech and Language Pathologist Assistant program.
2. Minimum of 180 hours of supervised practicum by an accredited institute.
3. Computer and augmentative communication technology skills.
4. Driver's License.

MUST HAVE THE ABILITY TO:

1. Communicate effectively, professionally and appropriately verbally and in writing.
2. Good observation, articulation and listening discrimination skills and the ability to keep accurate notes.
3. Demonstrate respect to all clients, clients' families, clients' care team members, and to all colleagues.
4. Demonstrate sensitivity towards students with widely varied backgrounds and abilities.
5. Provide effective therapy for articulation, phonological disorders, grammar, syntax, vocabulary, social communication, executive functioning, and other speech and language disorders at the discretion of the SLP.
6. Be flexible and patient in adapting the style of sessions to suit the varied needs of the students being served.
7. Be prepared to handle physically, emotionally, and mentally demanding situations.
8. Work with disagreeable and/or possible adverse conditions from time to time.
9. Solve problems related to the position.
10. Be self-sufficient and work independently.
11. Perform the physical requirements of the job.
12. Must have the ability to do administrative duties and computer skills.

RESPONSIBILITIES AND DUTIES:

1. Assist in the preparation of session materials appropriate to the students or groups.

2. Complete appropriate documentation and records management for the practice setting
3. Implement treatment plan activities as directed by the SLP for individuals and groups.
4. Interpret, understand, and plan for various goals and cues related to language, speech, fluency, phonemic and phonological awareness, social communication, and executive functions.
5. Record client outcomes and understand what outcomes need to be reported to the registrant SLP and understand when to reach out for further support and/or direction.
6. Implement appropriate safety measures and emergency procedures if required.
7. Provide support and assistance to students who need speech and/or language therapy.
8. Assist in the supervision of students in groups or individual therapy sessions.
9. Work cooperatively with a team and take directions and suggestions from the registrant SLP.
10. Maintain a professional attitude and confidentiality in working relationships with all school personnel, students, and parents; understand the privacy and confidentiality legislation of all client information.
11. Participate in job-related training and staff development.
12. Understand and act in accordance with school and district policies and procedures, district Health & Safety Manual and WorkSafeBC regulations.
13. Perform kindergarten screening under the direction of the SLP.
14. Perform other job-related duties as may be assigned.