



**The Board of Education of  
School District No.5 (Southeast Kootenay)**

**MINUTES - POLICY COMMITTEE**

**September 27, 2021, 11:30 a.m.  
Cranbrook Board Office**

Committee Members in Attendance: Co-Chair Trustee Wendy Turner (remotely)  
Co-Chair Trustee Trina Ayling  
Trustee Patricia Whalen (remotely)  
Trustee Doug McPhee

Board/District Staff in Attendance: Chairperson Frank Lento  
Trustee Bev Bellina (remotely)  
Trustee Krista Damstrom (remotely)  
Trustee Chris Johns  
Trustee Kathryn Kitt  
Superintendent Silke Yardley  
Secretary Treasurer Alan Rice  
Secretary Treasurer Nick Taylor (staff as of Oct 1) (remotely)  
Director of Student Learning and Aboriginal Education Jason Tichauer  
Director of Student Learning and Innovation Diane Casault (remotely)  
District Principal of Student Services Darcy Verbeurgt  
Executive Assistant (Recorder) Jane Nixon

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

The Policy Committee meeting of September 27, 2021 was called to order at 11:35 a.m. by Co-Chair Trustee Turner.

**1.2 Approval of the Agenda**

Moved/Seconded by McPhee/Whalen:

THAT the agenda for the Policy Committee meeting of September 27, 2021 be approved as circulated.

**1.3 Approval of the Minutes**

Moved/Seconded by Whalen/Ayling:

THAT the minutes of the Policy Committee meeting of August 30, 2021 be approved as circulated.

**2. BUSINESS ARISING FROM PREVIOUS MEETING**

**2.1 [Board Annual Work Plan](#)**

Chairperson Lento briefly reviewed the updated Board Annual Work Plan (Policy 2 Appendix A) and suggested that the Plan be reviewed annually every September.

**RECOMMENDATION A:**

Moved/Seconded by Ayling/Whalen:

THAT the Board accept the revisions to Policy 2 Appendix A, the Board Annual Work Plan, dated September 23, 2021.

**3. PRESENTATIONS**

**4. REPORTS**

**5. NEW BUSINESS**

**6. ACTION ITEMS FOR FUTURE MEETINGS**

**7. CORRESPONDENCE**

**8. ADJOURNMENT**

Moved/Seconded by Ayling/McPhee:

THAT the Policy Committee meeting adjourn at 11:42 a.m.