



**The Board of Education of
School District No.5 (Southeast Kootenay)**

MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)

**September 27, 2021, 12:30 p.m.
Cranbrook Board Office**

Committee Members in Attendance: Co-Chair Trustee Chris Johns
Co-Chair Trustee Kathryn Kitt
Trustee Bev Bellina (remotely)
Trustee Damstrom (remotely)

Board/District Staff in Attendance: Trustee Trina Ayling
Chairperson Frank Lento
Trustee Doug McPhee
Trustee Wendy Turner (remotely)
Trustee Patricia Whalen (remotely)
Superintendent Silke Yardley
Secretary Treasurer Alan Rice
Secretary Treasurer Nick Taylor (staff as of Oct 1) (remotely)
Director of Instruction and Human Resources Brent Reimer
Director of Student Learning and Innovation Diane Casault (remotely)
Director of Student Learning and Aboriginal Education Jason Tichauer
District Principal of Transformative Learning Jennifer Roberts
District Principal of Student Services Darcy Verbeurgt
Executive Assistant, (recorder) Sandy Gronlund

1. COMMENCEMENT OF MEETING

1.1 Call to Order

The public Finance/Operations/Personnel Committee meeting of September 27, 2021 was called to order at 11:50 a.m. by Co-Chair Trustee Kitt.

1.2 Approval of the Agenda

Moved/Seconded by Bellina/Damstrom:

THAT the agenda of the public Finance/Operations/Personnel Committee meeting of September 27, 2021 be approved as circulated.

1.3 Approval of the Minutes

Moved/Seconded by Bellina/Johns:

THAT the minutes of the public Finance/Operations/Personnel Committee meeting of August 30, 2021 be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

3. PRESENTATIONS

Nil.

4. REPORTS

4.1 Secretary Treasurer

4.1.1 Health and Safety

Secretary Treasurer Rice met with the District Occupational Health and Safety Committee two weeks ago. Staff and student traffic flow exit/entrance plans in the schools will be reviewed.

Superintendent Yardley has been receiving a few daily COVID-19 cases in the schools. She explained the reporting process of Interior Health. Principals are following the Interior Health Guidelines when a case is reported but parents are asking to receive more information and quicker. Chair Lento expressed the need for more detailed information from Interior Health and in a timely manner.

The Board appreciates being notified when there is a case reported in their school.

4.2 Superintendent

Nil.

5. NEW BUSINESS

Nil.

6. ACTION ITEMS FOR FUTURE MEETINGS

6.1 Staff Travel Summary Report Review

6.2 Review the Corridor in our District Regarding Student Safety

Update item to read: Review the Traffic Corridors in our District Regarding Student Safety

7. CORRESPONDENCE

7.1 Finance Report

The 1701 enrollment is due on Wednesday. Updated enrolment will be shared at the October 12, 2021 Public Board meeting.

8. ADJOURNMENT

Moved/Seconded by Johns/Damstrom:

THAT the public Finance/Operations/Personnel Committee meeting of September 27, 2021 adjourned at 12:05 p.m.