



**The Board of Education of
School District No.5 (Southeast Kootenay)**

MINUTES - STUDENT SERVICES COMMITTEE

**September 26, 2022, 11:00 a.m.
Cranbrook Board Office**

Committee Members in Attendance: Co-Chair Trustee Krista Damstrom
Co-Chair Trustee Doug McPhee
Trustee Chris Johns
Trustee Kathryn Kitt (remotely)

Board/District Staff in Attendance: Chairperson Frank Lento
Trustee Trina Ayling
Trustee Bev Bellina (remotely)
Trustee Patricia Whalen
Superintendent Viveka Johnson
Secretary Treasurer Nick Taylor
Director of Student Learning and Innovation Diane Casault
Director of Student Learning and Aboriginal Education Jason Tichauer
District Principal of Student Services Darcy Verbeurgt
Executive Assistant (recorder) Amanda Skene

1. COMMENCEMENT OF MEETING

1.1 Call to Order

The Student Services Committee meeting of September 26, 2022, was called to order at 11:00 a.m. by Co-Chair Trustee McPhee.

1.2 Approval of the Agenda

Moved/Seconded by Johns/Damstrom:

THAT the agenda for the Student Services Committee meeting of September 26, 2022, be approved as circulated/amended.

1.3 Approval of the Minutes

Moved/Seconded by Johns/Damstrom:

THAT the minutes of the Student Services Committee meeting of August 29, 2022, be approved as circulated/amended.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

2.1 Recruitment - Darcy Verbeurgt

2.1.1 Speech-Language Pathologists

District Principal of Student Services Darcy Verbeurgt reported:

- Currently operating 2.0 FTE short of the budgeted 6.5 FTE until November 1, 2022, when a 0.5 FTE employee returns
- Postings will continue for a 1.0 FTE continuing position and 0.5 FTE temporary position
- Current Speech-Language Pathologists' workload is distributed based on the needs and complexity of all schools

2.1.2 School Psychology

District Principal of Student Services Darcy Verbeurgt reported:

- Currently have a 0.9 FTE employee of the budgeted 2.0 FTE
- Awarded a 1.0 FTE position to start after maternity leave in 16 months

2.1.3 District Behaviour Support Teacher

District Principal of Student Services Darcy Verbeurgt reported:

- Position is currently vacant
- Job description went under review by District Management and the Union, but still needs to be finalized and posted

ACTION: District Principal of Student Services Darcy Verbeurgt to provide an update at the next committee meeting, on October 24, 2022.

2.1.4 Education Assistants Update

District Principal of Student Services Darcy Verbeurgt reported:

- All Education Assistant transfers were completed on September 9, 2022.
- Registrations of level 3 students have increased by five and level 2 students by six since that time.

3. PRESENTATIONS

4. REPORTS

5. NEW BUSINESS

6. ACTION ITEMS FOR FUTURE MEETINGS

- District Principal of Student Services Darcy Verbeurgt to provide an update on all positions under 2.1 at the next committee meeting, on October 24, 2022.
- District Principal of Student Services Darcy Verbeurgt to present on tiers of instruction and intervention.

7. CORRESPONDENCE

8. ADJOURNMENT

Moved/Seconded by Johns/Damstrom:

THAT the September 26, 2022, meeting of the Student Services Committee be adjourned at 11:25 a.m.

Have we effectively addressed the needs of our most vulnerable students and their families?