



**The Board of Education of
School District 5 (Southeast Kootenay)
MINUTES - EDUCATION/POLICY MEETING
September 26, 2011, 10:30 a.m.
Board Office**

IN ATTENDANCE - COMMITTEE MEMBERS

Co Chair Trustee Damstrom

Co Chair Trustee Ayling
Trustee Gordon-Hooker
Trustee Ellis
Bill Gook, Superintendent
Diane Casault, Director of Instruction/Student Learning
Janice McElwee, Executive Assistant (Recorder)

REGRETS

Nil

IN ATTENDANCE – BOARD/DISTRICT STAFF

Trustee Bellina
Trustee Lento
Trustee Johns
Trustee Hall
Rob Norum, Secretary Treasurer

1.0 CALL TO ORDER

The meeting was called to order at 10:34 a.m.

2.0 ADDITIONS TO OR DELETIONS FROM THE AGENDA

Nil

3.0 PRESENTATIONS

Nil

4.0 POLICIES PASSED BY THE BOARD SINCE LAST MEETING

- 4.1 Policy 2.3 Access to Information and Protection of Privacy
- 4.2 Policy 3.1 Student Registration, Enrolment and Placement

5.0 ITEMS FORWARDED FROM PREVIOUS MEETING

5.1 Draft Policy - Disposal of Land or Improvements

Mr. Norum redrafted the policy with the assistance of legal counsel.

Discussion included:

- consultation with community groups for the sale of land as well as alternate use
- community use / Teck use of the old Mountain View Elem. School

Mr. Norum will reword the policy to include consultation for the sale of land.

The amended draft policy will be sent to partner groups for feedback/review.

5.2 Draft Policy – Budget

The policy has been reformatted and is now two pages long, with the rest of the document forming a separate attachment.

Discussion included:

- the addition of a paragraph that states the Board automatically send in a needs budget at any time that the Board feels the needs of the District do not match the funding allocated to the District by government (lengthy discussion ensued)
- perception of sending in a needs budget every year – does it lessen the impact at the government's end?
- the addition of a paragraph that all employee raises, all expenses over \$50,000 not already in the budget and any change to programming/curriculum plus/minus \$10,000 be brought to the Board for final approval
- current reports that are already provided to the Board

Mr. Norum will add a paragraph pertaining to a needs budget which will allow some flexibility to the Board.

It was agreed that quarterly financial reports provided to the Board would be sufficient.

The amended draft policy will be sent back to partner groups for feedback.

5.3 Revised Policy 5.5 Extra Curricular/Curricular Field Trips Revised Policy 5.5d Field Trip Application form

Mrs. Casault gave a brief summary of events to date and changes to the revised policy. A Coaching Manual package has been put together and she will be meeting with staff very soon to review.

Discussion included:

- consulting with Mr. McPhee regarding Safety/Worst Case Scenario Plan
- two part application process (approval first then follow-up with documentation)
- put date by Orientation Program Completed and include a specific time period for the training to be completed within (must be completed for every trip)
- approval is subject to the completion of the orientation program
- the need for two separate policies for curricular and extra-curricular trips
- Use of the word 'ensure' in some of the items (certain things a teacher cannot control)

Mrs. Casault will bring back two draft separate policies to the next meeting.

5.4 Revised Policy 4.2 Travel Allowance per diem

There was no feedback from partner groups on the revised policy.

There was discussion regarding having different rates for different employee groups.

It was agreed to change the rate to 50 cents per km.

Recommendation A

“That the amended Policy 4.2 Travel Allowance per Diem be sent to the Board of Education for approval.”

6.0 CORRESPONDENCE AND/OR NEW ITEMS

6.1 Draft Policy – French Immersion

Discussion included:

- policy has been suggested as a result of the incident that happened at T. M. Roberts last year
- the draft policy in the agenda package is the presentation from the Language Committee, which was presented to the Advocacy and Fin-Ops Committees last spring
- French Immersion policy vs. a transitioning policy

- need to ensure that public school acts, regulations, etc. are accounted for in the new policy
- Collective Agreement qualifications need to be considered as well

Trustee Gordon-Hooker, the Superintendent and Mrs. Casault will bring a draft policy, inclusive of transition, to the October meeting.

7.0 INFORMATION ITEMS

7.1 Revised Policy 2.9 School Closure

The revised policy should be ready for the October meeting.

7.2 Draft Policy Child Abuse

This item was tabled to the next meeting due to time constraints.

Meeting adjourned at 12:10 p.m.