



**The Board of Education of
School District No.5 (Southeast Kootenay)**

MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)

**September 24, 2018, 12:30 p.m.
Board Office**

Committee Members in Attendance: Trustee Helgesen (Co-chair)
Trustee Johns (Co-chair)
Trustee Bellina - webex

Regrets: Trustee Whalen

Board/District Staff in Attendance: Trustee Ayling
Trustee Blumhagen
Trustee Brown
Chairperson Lento
Trustee McPhee
Superintendent, L. Hauptman
Secretary Treasurer, R. Norum
Director of Instruction/Human Resources, B. Reimer
Director of Student Learning and Innovation, D. Casault
District Principal/Student Services, D. Verbeurgt
District Principal/Technology, J. Roberts
Sandy Gronlund, Executive Assistant (Recorder)

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Co-chair Trustee Helgesen called the public Finance/Operations/Personnel Committee meeting of September 24, 2018 to order at 12:25 p.m.

1.2 Approval of the Agenda

The agenda of the public Finance/Operations/Personnel Committee meeting of September 24, 2018 was approved as circulated.

1.3 Approval of the Minutes

The minutes of the public Finance/Operations/Personnel Committee meeting of May 28, 2018 was approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

3. DELEGATIONS/PRESENTATIONS

Nil.

4. NEW BUSINESS

4.1 Budget Update

The 2018/19 Budget was passed in June. We have been with busy keeping track of construction work over the summer.

- Enrollment in the district seems to be up so far from projections. There will still be some new registrations and withdrawals of students.
- Elementary schools in Cranbrook are up a total of 25 students. Amy Woodland Elementary required a new classroom as their enrollment went up.
- Fernie Secondary School and Isabella Dicken Elementary are up in enrollment.
- A new portable has been ordered for Isabella Dicken Elementary, currently there are 7 portables at the school.
- Frank J. Mitchell Elementary and Mount Baker Secondary has not met their projections yet.
- Budget is looking good.
- Some schools are able to look at some clerical hour increases with the increased enrollment.

The next budget is due in February.

4.2 Trustee Election Update

Mr. Norum will send information to the Board on when the new Board will be sworn in and the appointment of new committee representatives.

Trustee Johns had questions on his position on the Key City Theatre Board.

The October Committee meetings will be business as usual. Superintendent Hauptman suggested inviting the newly appointed trustees to join the October Committee meeting as observers.

4.3 Select Standing Committee

Trustee Johns will be delivering a 5 minute presentation to the Select Standing Committee on the replacement of Isabella Dicken Elementary School, Mount Baker Secondary School Music and Drama room repairs and the replacement of Mount Baker Secondary School.

This will take place at 9:05 a.m. on Tuesday, September 25th at the Prestige Inn in the Fernie Salon room.

5. ITEMS FOR INFORMATION

5.1 Finance Report

For information.

5.2 Signed Financial Statement

Mr. Norum distributed a copy of the signed Financial Statements for June 30, 2018 to the Board.

6. QUESTION PERIOD

Nil.

7. LATE ITEMS

Trustee Johns presented Trustee Brown with a gift.

8. ADJOURNMENT

The public Finance/Operations/Personnel Committee meeting of September 24, 2018 adjourned at 12:50 p.m.