



**The Board of Education of  
School District No.5 (Southeast Kootenay)**

**MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)**

**September 23, 2019, 12:30 p.m.  
Cranbrook Board Office**

Committee Members in Attendance: Trustee Johns (Co-chair)  
Trustee Kitt (Co-chair)  
Trustee Bellina – by Zoom  
Trustee Damstrom

Board/District Staff in Attendance: Trustee Ayling  
Chairperson Lento  
Trustee McPhee  
Trustee Turner  
Superintendent, S. Yardley  
Secretary Treasurer, A. Rice  
Director of Instruction/Human Resources, B. Reimer  
Director of Student Learning/Aboriginal Education, J. Tichauer  
Director of Student Learning and Innovation, D. Casault  
District Principal/Student Services, D. Verbeurgt  
District Principal/Transformative Learning, J. Roberts  
Sandy Gronlund, Executive Assistant (Recorder)

Regrets: Trustee Whalen

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

The public Finance/Operations/Personnel Committee meeting of September 23, 2019 was called to order at 12:41 p.m. by Co-chair Trustee Kitt.

**1.2 Approval of the Agenda**

Additions: **4.3 Evaluation/Feedback on the September 20, 2019 District Day**

The agenda of the public Finance/Operations/Personnel Committee meeting of September 23, 2019 was approved as amended.

**1.3 Approval of the Minutes**

The minutes of the public Finance/Operations/Personnel Committee meeting of May 27, 2019 was approved as circulated.

**2. BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil.

**3. DELEGATIONS/PRESENTATIONS**

Nil.

**4. NEW BUSINESS**

**4.1 School Enrolment Numbers**

Mr. Rice will speak to this item during his Finance Report.

**4.2 Parkcrest Elementary School (Kamloops) – Donation**

Mr. Rice was able to find \$10,000 in the budget to donate to the Parkcrest Elementary School (Kamloops), which burned down recently, to help staff purchase supplies for the school.

Mr. Rice will send a letter along with the donation to Parkcrest Elementary School.

**4.3 Evaluation/Feedback on the September 20, 2019 District Day**

Trustee Johns would like to actively canvas staff and evaluate their thoughts of the District day and use the information in planning the next District day. Mrs. Yardley reported that Jason Tichauer will send out a survey to the staff.

Mrs. Yardley will inform staff that a link will be put on the portal of the Presentations.

In addition to the rainbow banner on the front of the Board Office entrance, the Board would like a Ktunaxa banner. Trustee Ayling expressed an interest in looking into having a Ktunaxa banner installed somewhere on the Key City Theatre.

Congratulations to Nasukin/Chief Joe Pierre as a recipient of a 2019 CBEEN Environmental Educator award.

Chair Lento would like to acknowledge Joe Pierre at the next Board Meeting for receiving this award.

**5. ITEMS FOR INFORMATION**

**5.1 Finance Report**

September 30, 2019 is an important day for identifying the students enrolled for funding.

Mr. Rice distributed and explained the current enrollment numbers to the Board. The Cranbrook area is remaining relatively the same but the Elk Valley is up in numbers. Isabella Dicken Elementary School is getting close to requiring another portable this school year.

**RECOMMENDATION A**

That the Board authorize the Superintendent, Secretary Treasurer and the Human Resources Director to monitor the need of a new portable for Isabella Dicken Elementary School and purchase one if necessary.

Mr. Rice distributed an article "Giving the gift of Freedom" from the September edition of the Fernie press to the Board. Two adapted bikes were donated to two students at Isabella Dicken Elementary School. The Article talks about the Fernie couple's, Jan and Deb Zammit cycling across Canada. With the help of Freedom Concept Cycles they decided to donate a bike to a family in every province they traveled through. For more details on the story you can go to [jayanddebsjoyride.home.blog](http://jayanddebsjoyride.home.blog).

**5.2 Signed 2018-19 Financial Statements**

The Financial Statements will be released today.

**6. QUESTION PERIOD**

Nil.

**7. LATE ITEMS**

Nil.

**8. ADJOURNMENT**

The public Finance/Operations/Personnel Committee meeting of September 23, 2019 adjourned at 12:58 p.m.