



**The Board of Education of
School District No.5 (Southeast Kootenay)
Minutes – Policy Committee**

**September 23, 2019, 11:30 a.m.
Board Office**

**Committee Members
In Attendance:** Co-Chair Trustee Turner
Co-Chair Trustee Ayling
Trustee McPhee

Regrets: Trustee Whalen

**Board/District Staff in
Attendance:** Chairperson Lento
Trustee Bellina (by Zoom)
Trustee Damstrom
Trustee Johns
Trustee Kitt
Silke Yardley, Superintendent of Schools
Alan Rice, Secretary Treasurer
Diane Casault, Director of Student Learning/Innovation
Jason Tichauer, Director of Student Learning/Aboriginal Education
Brent Reimer, Director of Instruction/Human Resources
Jennifer Roberts, District Principal/Transformative Learning
Janice Paetz, Executive Assistant (Recorder)

1. COMMENCEMENT OF MEETING

1.1. Call to Order

The Policy Committee meeting of September 23, 2019 was called to order at 12:07 p.m. by Co-Chair Trustee Turner.

1.2. Approval of the Agenda

POL-2019-09

M/S that the agenda for the Policy Committee meeting of September 23, 2019 be approved.

1.3. Approval of the Minutes

POL-2019-10

M/S that the minutes of the Policy Committee meeting of May 27, 2019 be approved as circulated.

2. POLICIES APPROVED BY THE BOARD SINCE LAST MEETING

Policy 5.5/5.5R Curricular Field Studies and Extra Curricular School Trips

3. BUSINESS ARISING FROM PREVIOUS MEETING

Nil

4. CORRESPONDENCE AND/OR NEW ITEMS

4.1 Revised Policy 2.1 Tobacco/Cannabis Free District

Mrs. Casault reviewed the changes made as a result of information received from Interior Health.

Discussion included:

- more emphasis on vaping – add vaping to tobacco/cannabis
- vaping is an issue in schools and consequences vary greatly (our last resort should be suspension)
- we need to do a better job on the education piece
- we are receiving a lot of information from Health Promoting Schools (possible options to bring people in to talk to staff/students)
- locker policies are being reviewed
- signage now reflects these changes

Recommendation A

“M/S that revised Policy 2.1 Tobacco/Cannabis Free District be approved by the Board of Education, with changes noted today.”

4.2 Draft Policy – Provision of Menstrual Products to Students

Mrs. Casault reviewed the draft policy.

Discussion included:

- the draft policy is a template recommended from BCSTA Legal Counsel
- we do have processes in place in schools which allows students access to products free of charge
- elementary students are usually handled through counsellors
- the intent of the first dot point is that products are available in gender neutral washrooms and available to all students
- would like some student feedback to ensure we are aware of any/all issues that may be occurring (will put on the DSAC and counsellors' agendas)
- need to consider comfort level of all students when taking this item to the DSAC meeting
- we also need to be compassionate about psychological needs of students as well as physiological needs.

The revised policy will now be sent to partner groups for feedback.

4.3 Revised Policy 1.5 Terms of Reference – Finance/Operations/Personnel Committee

Mrs. Casault reviewed the changes required to reflect dual governance. Brief discussion ensued.

Dot points 2.1 and 2.2 should both have ‘the Superintendent of Schools and Secretary Treasurer’.

Recommendation B

“M/S that revised Policy 1.5 Terms of Reference – Finance/Operations/Personnel Committee be approved by the Board of Education, with changes noted today.”

5. INFORMATION ITEMS

5.1 Policy 5.5R Curricular Field Studies and Extra Curricular School Trips

The Youth Safe Outdoor Committee will continue their work on the regulations, checklists and forms for this policy, as well as reviewing/revising Policy 6.3 Volunteers.

5.2 Revised 2.2F Workplace Bullying and Harassment Report Form / 3.2F Violence Threat Report Form

The two reporting forms were revised so they are consistent with each other. They are now available on the website.

Trustees would like to receive a copy of the updated forms.

6. ADJOURNMENT

The meeting adjourned at 12:33 p.m.