



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - POLICY MEETING**

**September 23, 2013, 10:00 a.m.  
Board Office**

Committee Co-Chair Trustee Brown  
Members in Trustee Besanger  
Attendance:

Regrets: Trustee Damstrom  
Trustee Ayling

Board/District Trustee Bellina  
Staff in Trustee Johns  
Attendance: Chairperson Lento  
Trustee Whalen  
L. Hauptman, Superintendent of Schools  
R. Norum, Secretary Treasurer  
B. Reimer, Director of Instruction/Human Resources  
D. Casault, Director of Instruction/Student Learning  
D. McPhee, Director of Instruction/Aboriginal  
Education/Safety Officer  
D. Verbeurgt, District Principal/Student Services  
J. Paetz, Executive Assistant (Recorder)

**1. COMMENCEMENT OF MEETING**

**1.1. Call to Order**

The Policy Committee meeting of September 23, 2013 was called to order at 10:34 a.m. by Co-Chair Brown.

**1.2. Approval of the Agenda**

***POL-2013-009***

***"M/S that the agenda for the Policy Committee meeting of September 23, 2013 be approved as circulated."***

**CARRIED**

**1.3. Approval of the Minutes**

***POL-2013-010***

***"M/S that the minutes of the Policy Committee meeting of May 27, 2013 were approved as circulated."***

**CARRIED**

**2. POLICIES PASSED BY THE BOARD SINCE LAST MEETING**

Nil

**3. BUSINESS ARISING FROM PREVIOUS MEETING**

**3.1. Revised Policy 2.13 Alcohol - Buildings, Grounds, Functions**

Discussion included:

- a history of the policy and previous drafts
- legal aspects of the policy
- the District receives funding from a variety of sources (i.e. gaming, Liquor Store sales for dry grad)
- DPAC/PAC is a separate entity and has their own constitution. District policies come in to effect whenever they use District facilities.
- The Board has the right to set policy on what activities are acceptable. The Board can also have policy which addresses what types of funding they will accept (i.e. not accepting money from a tobacco company).

**RECOMMENDATION A**

***"M/S that the revised Policy 2.13 Alcohol - Buildings, Grounds, Functions be sent the Board of Education for approval."***

**3.2. Policy 1.4 Terms of Reference - Policy Committee (TS Feedback)**

Feedback from partner groups was reviewed.

Add wording to indicate the Committee will hold meetings on an as required basis.

**RECOMMENDATION B**

***“M/S that the revised Policy 1.4 Terms of Reference - Policy Committee, with the noted amendment, be sent to the Board of Education for approval.”***

**CARRIED**

**3.3. Policy 1.6 Terms of Reference - Advocacy/Education Committee (TS Feedback)**

Feedback from partner groups was reviewed.

**RECOMMENDATION C**

***“M/S that the revised Policy 1.6 Terms of Reference - Advocacy/Education Committee be sent to the Board of Education for approval.”***

**CARRIED**

**3.4. Draft Policy Terms of Reference - SPED/Student Services Committee (TS Feedback)**

Feedback from partner groups was reviewed.

Discussion included:

- inviting a Principal/Vice Principal and/or other staff to the meetings
- take out ‘Special Education’ from the title (moving away from that term provincially)
- change inclusion to inclusion/accessibility
- add wording to indicate the Committee will meet on an as required basis

**RECOMMENDATION D**

***“M/S that the revised Draft Policy Terms of Reference - Special Education/Student Services Committee, with the noted amendments, be sent to the Board of Education for approval.”***

**CARRIED**

**3.5. Revised Policy 1.2 Procedural By-law / Draft Policy School Board Operations**

This item has been deferred to the October meeting.

**4. CORRESPONDENCE AND/OR NEW ITEMS**

**4.1. Policy 1.12 School Board Policy Development**

Discussion included:

- revisions reflect the change from Education/Policy Committee to Policy Committee
- requests made for policy development should be directed to the Chairperson of the Board
- change wording, 'The draft is then circulated to *the Chair(s)* of all partner groups'

The revised policy will be sent to partner groups for feedback and brought back to the November meeting.

**5. INFORMATION ITEMS**

Nil

**6. ADJOURNMENT**

The meeting adjourned at 11:32 a.m.