



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - REGULAR PUBLIC MEETING**

**September 13, 2016, 3:00 p.m.
Board Office**

Present: Chairperson Lento
Trustee Ayling
Trustee Bellina
Trustee Blumhagen
Trustee Brown
Trustee Helgesen
Trustee Johns
Trustee McPhee
Trustee Whalen
Superintendent of Schools, L. Hauptman
Secretary Treasurer, R. Norum
Director of Instruction/Human Resources, B. Reimer
Director of Student Learning/Aboriginal Education, J. Tichauer
Director of Instruction/Student Learning, D. Casault
District Principal/Student Services, D. Verbeurgt
District Principal/Transformative Learning and Technology, J. Roberts
Recorder, Sandy Gronlund

Guest: David Opinko from Media Summit 107. A thank you to Summit 107 for a donation of \$2000 toward musical instruments in the District for the next seven years.

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Chairperson Lento called the September 13, 2016 regular public meeting of the Board of Education to order at 3:05 p.m.

1.2 Consideration and Approval of Agenda

MOTION-R-16-112

M/S that the agenda for the regular public meeting of the Board of Education of September 13, 2016 be approved as circulated.

CARRIED

1.3 Approval of the Minutes

Minutes of the Public meeting of the Board of Education of June 14, 2016.

MOTION-R-16-113

M/S that the minutes of the regular public meeting of the Board of Education of June 14, 2016 be approved as amended.

CARRIED

1.4 Receipt of Records of Closed Meetings

MOTION-R-16-114

M/S to accept the closed records of the in-camera meeting of the Board of Education of June 14, 2016.

CARRIED

1.5 Business Arising from Previous Minutes

- Water Quality Update: Continue with the 10 second flush rule
- Elders Grant Update: Successful in obtaining a grant for the Elders in Residence Program at Mount Baker School.
- Bus Camera Update: Currently two buses have cameras installed. No incidents on those two buses as yet. Any incidents will be handled by following the recommendations of the Freedom of Information.

1.6 Receiving of Delegations/Presentations

1.6.1 Sharing our Learning Research Projects (Carol Johns)

Superintendent Hauptman introduced Carol Johns.

Mrs. Johns presented the Board with information regarding:

“Changing Results for all Readers”

- Thanked the School District for supporting the program
- Shared teacher findings and successes with the program
- Focus on one child – has a positive ripple effect on all the student in the class.

“Program for Quality Teaching”

- Parents have been very supportive of the student led conferencing and reporting

Trustee Alying thanked Mrs. Johns for her continued enthusiasm in teaching after 46 years.

Superintendent Hauptman is very supportive of the flexibility in the new way of reporting student success under the Ministry’s new interim student reporting policy.

Chairperson Lento presented Mrs. Johns with a bouquet of pink carnations for her passion and sacrifice she has given to our students over the past 46 years.

2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

2.1 Advocacy/Education Committee

No Meeting in June 2016

2.2 Policy Committee

No Meeting in June 2016

2.3 Finance/Operations/Personnel Committee

No Meeting in June 2016

2.4 BCSTA /Provincial Council

2.4.1 Provincial Council Motions

Trustee Bellina presented an oral report.

- BCSTA's October Provincial Council meeting is October 28-29, 2016

2.4.2 KBB AGM September 16&17, 2016 at the St. Eugene

MOTION-R-16-115

M/S to accept the report of the Provincial Council.

CARRIED

2.5 Communications/Media Committee

Trustee Ayling reported on her submissions to the Media regarding the Principal/Vice Principal positions.

MOTION-R-16-116

M/S to accept the report of the Communications/Media Committee.

CARRIED

2.6 Mt. Baker / Key City Theatre Replacement Committee

Trustee Johns has asked for a detailed structural analysis to determine the lifespan of the Key City Theatre.

A report done in 2013 was on replacement of a stand-alone facility which came in at approximately 20 million dollars. Refurbishing may be the more economical choice.

MOTION-R-16-117

M/S to accept the report of the Mt. Baker / Key City Theatre Replacement Committee.

CARRIED

2.7 Legacy of Learning

Trustee Johns reported:

- Technology through the years may be the next display in the Board rooms
- Update to the entrance display at the Board office is being considered

MOTION-R-16-118

M/S to accept the Legacy of Learning report.

CARRIED

2.8 Trustee Reports

Trustees reported on their activities for the month.

- **Trustee Bellina** presented a poster on "Safer Highways Promise" and distributed
- Minutes for the June 23, 2016 Elkvalley/Crowsness Pass Communities of Interest Advisory Initiative.

- Early childhood meetings are held once a month at the Sparwood Library. Trustee Bellina has agreed to be Vice-Chair of the Board.
- **Trustee Mcphee** announced the Idlewild Park Improvement plan is being presented at the Trades Centre on September 20, 2016 from 4:00 pm – 8:00 pm.
- He congratulated everyone involved in making the Mount Baker School Graduation a great success.

3. **SUPERINTENDENT'S REPORT TO THE BOARD**

Superintendent Hauptman reported:

- A smooth startup at the schools.
- Principal and Vice Principal meetings were held August 24-25, 2016 with the District Management team.
- New Teacher and Teachers Teaching on Call (TTOC) Orientation day was completed.
- District Professional Development Day is September 23, 2016
- Terry Fox Foundation sent a letter to thank the District for the continued support through the years. A summary report was included showing last year our schools donated \$13,106.22 and a total fundraising to date of \$228,180.47. This is the 36th Anniversary of the Terry Fox Run.

Trustees are invited to the District Curriculum day September 23rd at Fernie Secondary School gym in the morning and/or Key City Theatre in the afternoon to enjoy Dr. Leyton Schnellert engaging all learners with the new curriculum.

Finance/Operations Updates:

- Mr. Norum thanked his accounting staff for attending to the questions and requests of the auditors over the summer
- Continues to work on the 5 year capital plan
- Planning and discussions are happening regarding Work Safe BC asbestos training, transportation routes, and transportation funding

Director of Instruction/Human Resources Updates:

- Mr. Reimer reported there has been 132 postings in total. It is now slowing down and all should be filled in the next couple of weeks. A couple of positions are more difficult to fill
- District staff met to reassess the student needs of each school
- Education Assistants are now able to move jobs in the month of September
- Education Fund requests are due by the Principals September 22, 2016
- New teacher mentorship program continuing along with Safety Advisory group
- Fifteen veteran teachers willing to support new teacher hires

Director of Instruction/Aboriginal Education Updates:

- Mr. Tichauer was happy to announce the Mount Baker Secondary School Elders Grant was approved
- The process of the latest development of the Enhancement Agreement will be completed in the next month or two and is looking forward to a signing ceremony sometime in the Fall

- The Accelerated Credit Enrollment (ACE-It) Results are in with a 100% graduation and with 23 of the 24 students meeting the requirement of 70% to continue in the red seal programs
- The first District Student Advisory Council (DSAC) meeting is September 27, 2016

District Principal/Student Services Updates:

- Mr. Verbeurgt will be assisting with the needs of the hearing impaired until the posting is filled
- Welcome to Julie Russchen as the new Student Services Coordinator for the Cranbrook area

Director of Instruction/Student Learning Updates:

- Ms. Casault shared the Ready, Set, Learn funding information and events that took place
- Ministry is committed to Early Learning Teams
- Canadian Parents for French (CPF) French Immersion enrollment up in the Southeast Kootenay

District Principal of Transformative Learning and Technology Updates:

- Ms. Roberts announced that Ryan McKenzie has joined the team as a helping teacher
- There is a posting for a .5 fte helping teacher for the Elk Valley
- “Destiny” is the new library management system being implemented in the District
- “Train the Trainer” for Coding funding from the Ministry - may hear by the end of September
- Clerical staff are being trained on the changes to MyEDBC
- Youth Care workers and Aboriginal workers will receive MyEDBC training in September

MOTION-R-16-119

M/S that the Board send a letter of congratulations from the Board Chair and the Superintendent to the Ace-It students and staff, for their graduation achievements.

CARRIED

Important Dates for Trustees:

- KBB AGM Sept 16-17, 2016
- Learning Forward Dec 2-7, 2016

Enrolment Report

MOTION-R-16-120

M/S that the September Superintendent's Report to the Board of Education be accepted as presented.

CARRIED

3.1 AFG Overview (Joe Tank)

A list of summer work completed was reported

- Suggestion to add the Key City Theatre truss repair to the list

4. CHAIRPERSON'S REPORT

Chairperson Lento explained the "100 days" challenge – list 10 things you need to achieve for our district and review the steps.

5. NEW BUSINESS

5.1 Business Arising from Delegations

Nil

5.2 Financial Statements - Due September 30, 2016

BDO Auditors gave a presentation to the Board of the findings of the Audit.

MOTION-R-16-121

M/S That the Board submit the SD5 Financial Statements to government

CARRIED

MOTION-R-16-122

M/S that the Board send a letter of appreciation to Rob Norum, Secretary-Treasurer, and the accounting staff for all of the work they did over the summer completing the auditing of financial statements.

CARRIED

5.3 Capital Plan 2017-18 - Due September 30, 2016

Mr. Norum is currently working the Capital Plan. Replacement requests for: Mount Baker School (MBSS), Isabella Dickens School (IDES), Frank J. Mitchell School (FJMES), Amy Woodland School (AWES), and may add Jaffray School (JESS), Buses, Roofing, HVAC, lighting, and electrical plans

The plan will be brought forth formally at the October Regular Board Meeting.

5.4 School Enhancement Program - \$20 Million - Due September 15, 2016

Mr. Norum reviewed the School Enhancement projects and is proposing Mechanical Upgrades on these three schools be submitted:

- Jaffray Elementary Secondary School \$556,000
- Fernie Secondary School \$555,000
- Parkland Middle School \$431,000

We should have an answer by September 30th, 2016 as work must be completed by March 31, 2017.

MOTION-R-16-123

M/S that the Board submit the SD5 School Enhancement Program proposal to government.

CARRIED

5.5 Executive Disclosure Statement - Due October 21, 2016

MOTION-R-16-124

M/S that the Board approve the Executive Disclosure Statement and forward to BC Public Sector Employers' Council (BCPSEC).

CARRIED

5.6 Transportation Grant \$15 Million - Due September 30, 2016

School District No. 5's portion of the grant is \$363,000

In the process of gathering ideas from the Transportation Department and was discussed at the Principal/Vice Principal meeting.

Some ideas shared include:

- Funding for Elementary curricular trips
- Extra -Curricular – looking at revising the existing formula
- Transportation assistance
- Kindergarten Orientation and Safety Program (bus shop)
- Compressor for each shop
- Party Program bussing
- Looking at the possibility of a new route in Sparwood and Jaffray

5.7 Select Standing Committee

Trustee Johns presented a newspaper advertisement for the Budget 2017 Consultations September 6, 2016.

Disappointed that the BCSTA did not have this on their website and no one was notified of this committee.

Trustee Johns volunteered to make a presentation at the Select Standing Committee on September 20th, 2016 at the Prestige Inn at 10:50 am.

MOTION-R-16-125

M/S that the Board authorize the presentation of Trustees Johns and Ayling to the Select Standing Committee on September 20th, 2016.

MOTION-R-16-126

M/S that the Board write a letter to the Ministry of Education re: the lack of adequate time given to Boards of Education to do their due diligence prior to the unreasonably tight deadlines given for submission by government for the newly introduced Capital Plan, School Enhancement Program and Transportation Grant

CARRIED

6. TRUSTEE BOUQUETS

Trustee Bellina – Thanked Chairperson Lento, Staff, and Trustees for their great work

Trustee Whalen – Thanked Superintendent Hauptman and the administration, welcomed Mr. Verbeurgt back and Chairperson Lento for his hard work

Trustee Mcphee – Thanked administration and unions for their hard work in getting the schools ready.

Trustee Brown – Thanks to Summit 107 for their donation and everyone who contributed to organizing the Kootenay Boundary Branch AGM

Trustee Ayling – Thanks to Summit 107 for attending our Board Meeting

7. ITEMS FOR INFORMATION/CORRESPONDENCE

7.1 Learning Forward Conference Vancouver (Dec 3-7, 2016)

7.2 BCSTA AGM April 20-23, 2017

8. QUESTION PERIOD

Shelley Balfour – “Project of Heart” books came in today

Shelley also thanked the District for having the yellow on the outside of Laurie Middle School painted a different color.

9. ADJOURNMENT

MOTION-R-16-127

M/S that the September 13, 2016 regular public meeting of the Board of Education adjourn at 5:00 pm.

CARRIED

10. LATE ITEMS

Nil

Frank Lento, Chairperson

Rob Norum, Secretary Treasurer