



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - REGULAR PUBLIC MEETING**

**September 12, 2023, 3:00 p.m.
Kootenay Learning Campus - Fernie**

Present: Chairperson Doug McPhee
Trustee Trina Ayling
Trustee Bev Bellina
Trustee Irene Bischler
Trustee Alysha Clarke
Trustee Nicole Heckendorf
Trustee Chris Johns
Trustee Sarah Madsen
Trustee Wendy Turner (remotely)

Staff Present Superintendent Viveka Johnson
Secretary Treasurer Nick Taylor
Director of Instruction Human Resources Brent Reimer
Director of Student Learning and Aboriginal Education Jason Tichauer
Director of Student Learning and Innovation Diane Casault
Operations Manager Joe Tank
District Principal Student Services Darcy Verbeurgt
District Principal Early Learning and Child Care Laura-Lee Phillips
Executive Assistant to Secretary Treasurer and Superintendent (recorder)
Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Chairperson McPhee called the September 12, 2023, regular public meeting of the Board of Education to order at 3:07 p.m.

1.2 Greeting

Chairperson McPhee acknowledged that we have gathered here in the Homelands of the Ktunaxa people.

1.3 Chairperson's Opening Remarks and Recognitions

Chairperson McPhee recognized and sent sympathies to the families of Harry Chadwick and Dorial Davis. He also recognized the recent devastation caused by floods in Libya and the earthquake in Morocco.

1.4 Opening Round

Members of the Board, District Management, District Staff and local Union Presidents shared a reflection of gratitude.

1.5 Consideration and Approval of Agenda

Additions:

7.2 Response letters under 8.0 Items for Information/Correspondence

MOTION R-23-129

Moved/Seconded by Johns/Heckendorf:

THAT the agenda for the regular public meeting of the Board of Education of September 12, 2023, be approved as amended.

CARRIED UNANIMOUSLY

1.6 Approval of the Minutes

Minutes of the Public meeting of the Board of Education of June 12, 2023.

MOTION R-23-130

Moved/Seconded by Bellina/Bischler:

THAT the minutes of the regular public meeting of the Board of Education of June 12, 2023, be approved as circulated.

CARRIED UNANIMOUSLY

1.7 Receipt of Records of Closed Meetings

MOTION R-23-131

Moved/Seconded by Johns/Clarke:

THAT the Board accept the closed records of the in-camera meeting of the Board of Education of June 12 and August 28, 2023.

CARRIED UNANIMOUSLY

1.8 Business Arising from Previous Minutes

1.8.1 Trades Funding Letter

This agenda item was referred back to the upcoming Finance Operations Personnel Committee meeting on September 25, 2023.

MOTION R-23-132

Moved/Seconded by Johns/Turner:

THAT the Board of Education refer the Trades Funding letter to Finance Operations Personnel meeting.

CARRIED UNANIMOUSLY

1.8.2 Select Standing Committee Presentation

Nil

1.8.3 Elementary Band and Music Program

Director Reimer provided an update from the in-camera meeting of the Board of Education including information on the Steeples Elementary School band and music program and the importance of continuing to review the expansion of music programs in the Elk Valley.

The postings for band and music program teachers will be posted as continuing in the spring of 2024.

2. RECEIVING OF DELEGATIONS/PRESENTATIONS

Nil

3. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

3.1 Advocacy/Education Committee

Co-chair Trustee Turner reviewed the minutes of the August 28, 2023, meeting of the Advocacy/Education Committee.

MOTION R-23-133

Moved/Seconded by Turner/Ayling:

THAT the Board of Education write a letter in response to the Minister of Education and Child Care's letter of August 4, 2023, regarding educational resources for gender-based violence and that the letter also be addressed to Melanie Stewart, Assistant Deputy Minister, Learning and Education Programs.

CARRIED UNANIMOUSLY

MOTION R-23-134

Moved/Seconded by Turner/Madsen:

THAT the Board of Education write a letter in response to the Minister of Education and Child Care's letter of July 24, 2023, regarding neurodiversity training for educators, early childhood educators and educational assistants to the Honourable Selina Robinson, Minister of Post-Secondary Education and Future Skills and also copy the letter to the Honourable Rachna Singh, Minister of Education and Child Care.

CARRIED UNANIMOUSLY

MOTION R-23-135

Moved/Seconded by Turner/Clarke:

THAT the Board accept the report of the Advocacy/Education Committee.

CARRIED UNANIMOUSLY

3.2 Policy Committee

Co-chair Trustee Bellina reviewed the minutes of the August 28, 2023, meeting of the Policy Committee.

MOTION R-23-136

Moved/Seconded by Bellina/Madsen:

THAT the proposed changes with minor amendments to Policy 21, Public Interest Disclosures, be accepted and approved by the Board of Education.

CARRIED UNANIMOUSLY

MOTION R-23-137

Moved/Seconded by Bellina/Clarke:

THAT the Board accept the report of the Policy Committee.

CARRIED UNANIMOUSLY

3.3 Student Services Committee

Co-chair Trustee Clarke reviewed the minutes of the August 28, 2023, meeting of the Student Services Committee.

MOTION R-23-138

Moved/Seconded by Clarke/Bischler:

THAT the Board accept the report of the Student Services Committee.

CARRIED UNANIMOUSLY

3.4 Finance/Operations/Personnel Committee

Co-chair Trustee Johns reviewed the minutes of the August 28, 2023, meeting of the Finance/Operations/Personnel Committee.

MOTION R-23-139

Moved/Seconded by Johns/Ayling:

THAT the Board accept the report of the Finance/Operations/Personnel Committee.

CARRIED UNANIMOUSLY

3.5 BCSTA/Provincial Council

MOTION R-23-140

Moved/Seconded by Bellina/Madsen:

THAT the Board accept the report of the BCSTA/Provincial Council.

CARRIED UNANIMOUSLY

3.6 Communications/Media Committee

Trustee Ayling provided a report.

MOTION R-23-141

Moved/Seconded by Johns/Bischler:

THAT the Board of Education write a follow-up letter to the letter to Honourable Minister Singh and Carolyn Broady, BCSTA President, of June 19, 2023, inviting them to visit our District.

CARRIED UNANIMOUSLY

MOTION R-23-142

Moved/Seconded by Ayling/Bischler:

THAT the Board accept the report of the Communications/Media Committee.

CARRIED UNANIMOUSLY

3.7 Mount Baker Secondary School Replacement Committee

MOTION R-23-143

Moved/Seconded by Johns/Madsen:

THAT the Board accept the report of the Mount Baker Secondary School Replacement Committee.

CARRIED UNANIMOUSLY

3.8 Key City Theatre

MOTION R-23-144

Moved/Seconded by Ayling/Bellina:

THAT the Board accept the report of the Key City Theatre.

3.9 Legacy of Learning

Trustee Johns reviewed the Legacy of Learning report provided in addition to the agenda package.

MOTION R-23-145

Moved/Seconded by Johns/Ayling:

THAT the Board accept the Legacy of Learning report.

CARRIED UNANIMOUSLY

3.10 French Immersion Update

No meetings at this time.

MOTION R-23-146

Moved/Seconded by Heckendorf/Bellina:

THAT the Board accept the French Immersion update.

CARRIED UNANIMOUSLY

3.11 Traffic Safety Committee

Trustee Johns gave brief update on the Vision Zero grant. This grant will open in November 2023.

MOTION R-23-147

Moved/Seconded by Johns/Bischler:

THAT the Board accept the Traffic Safety Committee report.

CARRIED UNANIMOUSLY

3.12 Trustee Reports/Bouquets

- Trustee Bellina expressed appreciation to Secretary Treasurer Taylor for his work with the food funding and programs.
- Trustee Clarke expressed appreciation for a new teacher at Jaffray Elementary Junior Secondary School.
- Trustee Johns expressed appreciation for all teaching and support staff.
- Trustee Madsen recognized the difficult work faced by the District counselors in all schools.
- Chairperson McPhee recognized the happiness that comes with the school year start up.

4. SECRETARY TREASURER'S REPORT TO THE BOARD

4.1 Updates

4.1.1 Isabella Dicken Elementary School Expansion Completion

Secretary Treasurer Taylor reported that the Isabella Dicken Elementary School expansion has been completed and students are now in the classrooms. He expressed appreciation to trustees and staff that attended the grand opening on September 8, 2023.

4.1.2 Fernie Middle School Update

No update at this time.

4.1.3 Foods Funding and Programs

Secretary Treasurer Taylor will host a meeting on Thursday, September 14, with community groups regarding foods funding and programs. He also explained the goal of pursuing increased capacity of the Fernie Secondary School cafeteria to provide food service to the Elk Valley schools.

4.2 Recommendations

4.2.1 June 30, 2023 Audited Financial Statements

MOTION R-23-148

Moved/Seconded by Bischler/Ayling:

THAT the Board of Education accept and approve the Audited Financial Statements for the period ended June 30, 2023, and authorize Secretary Treasurer Taylor to submit to the Ministry as required.

CARRIED UNANIMOUSLY

MOTION R-23-138

Moved/Seconded by Johns/Ayling:

THAT the Secretary Treasurer's report be accepted as presented.

CARRIED UNANIMOUSLY

5. SUPERINTENDENT'S REPORT TO THE BOARD

5.1 Updates

Superintendent Johnson reported that enrolment across the District has increased. She also introduced District Principal of Early Learning and Child Care, Laura-Lee Phillips.

5.2 Recommendations

5.2.1 Framework for Enhancing Student Learning (FESL)

There will be a special meeting on September 21, 2023, to approve the Framework for Enhancing Student Learning for submission to the Ministry of Education and Child Care.

MOTION R-23-149

Moved/Seconded by Heckendorf/Bischler:

THAT the Superintendent's Report be presented as presented.

CARRIED UNANIMOUSLY

6. CHAIRPERSON'S REPORT

6.1 Updates

Nil

6.2 Recommendations

Nil

7. NEW BUSINESS

7.1 Business Arising from Delegations

Nil

7.2 Response letters under 8.0 Items for Information/Correspondence

MOTION R-23-150

Moved/Seconded by Ayling/Bischler:

THAT the Board of Education allow response letters originating as recommendations from committee to be included on the committee agenda, in addition to the Board meeting agenda, so that the committee has the opportunity to recommend a response letter be written by the Board in a more timely manner.

CARRIED UNANIMOUSLY

8. ITEMS FOR INFORMATION/CORRESPONDENCE

8.1 City of Cranbrook Notice of Public Hearing

8.2 Response to Funding Resources Letter of March 29, 2023

8.3 Response to Speech Language Pathologists letter of March 29, 2023

8.4 Letter of Support - City of Cranbrook

8.5 Letter from City of Cranbrook

8.6 Response to Neurodiversity Training Letter of May 31, 2023

8.7 Response to Gender Based Violence Education Letter of March 29, 2023

8.8 September 21 – Superintendent Evaluation

8.9 September 21 - Welcome Back BBQ Cranbrook Board Office

8.10 September 22-23 Kootenay Boundary Branch AGM

8.11 September 25 - Committee Meetings

9. QUESTION PERIOD

Nil

10. CLOSING ROUND

Trustees, District Management and local Union Presidents were offered an opportunity to share a final comment on the meeting.

11. ADJOURNMENT

MOTION R-23-151

Moved/Seconded by Heckendorf/Bellina:

THAT the September 12, 2023, regular public meeting of the Board of Education adjourn at 4:05 p.m.

What have we done at this meeting to help our students become more interested in school and to support them in their personal learning journey?

Doug McPhee, Chairperson

Nick Taylor, Secretary Treasurer