



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - REGULAR PUBLIC MEETING  
September 10, 2013, 5:00 p.m.  
Board Office**

---

**Present:** Chairperson Lento  
Trustee Ayling  
Trustee Bellina  
Trustee Besanger  
Trustee Brown  
Trustee Helgesen  
Trustee Johns  
Trustee Whalen  
L. Hauptman, Superintendent of Schools  
R. Norum, Secretary Treasurer  
B. Reimer, Director of Instruction/Human Resources  
D. Casault, Director of Instruction/Student Learning  
D. McPhee, Director of Instruction/Aboriginal Education/Safety Officer  
J. Skerik, Executive Assistant (Recorder)

**Regrets:** Trustee Damström

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

(a) *Public Meeting of September 10, 2013*

Chairperson Lento called the September 10, 2013 public meeting of the Board of Education to order at 5:00 p.m.

Chairperson Lento welcomed CFTA Co-chair Shelley Balfour and DPAC President Debbie Therrien and requested that all in attendance take time to reflect on ways to show kindness to anyone experiencing difficult times, including Trustee Damstrom.

Chairperson Lento welcomed Superintendent Hauptman and noted that school start-up had been very positive.

**1.2 Consideration and Approval of Agenda**

(a) *Acceptance of Agenda*

Additions:

Item 4.7 - New Business - Technology Plan

**MOTION R - 13 - 108**

**M/S that the agenda for the Public Meeting of the Board of Education of September 10, 2013 be approved as amended.**

**CARRIED**

**1.3 Approval of Minutes**

(a) *Public Meeting of June 11, 2013*

Errors/Omissions: Nil

Mr. Verbeurgt noted that the letter referenced in Motion R-13-92 would be sent soon.

**MOTION R - 13 - 109**

**M/S that the minutes of the regular public meeting of the Board of Education of June 11, 2013 be approved as circulated.**

**CARRIED**

**1.4 Receipt of Records of Closed Meetings**

(a) *In-camera Meeting of June 11, 2013*

**MOTION R - 13 - 110**

**M/S to accept the closed records of the in-camera meeting of the Board of Education of June 11, 2013**

**CARRIED**

**1.5 Business Arising from Previous Minutes**

(a) *Needs Budget*

Trustee Johns requested that copies of the letter to Minister Fassbender be sent to CFTA, CUPE and exempt staff and that Minister Fassbender be invited to tour SD5 in the near future.

(b) *AFG Projects Update*

Discussion included re-setting the HVAC system at Sparwood Secondary and inclusion of Mr. McPhee's report on parking for consideration when determining AFG projects for next year.

**1.6 Receiving of Delegations/Presentations**

(a) *Annette Rogers - Sound Connections*

Chairperson Lento welcomed Speech Pathologist Annette Rogers.

Ms. Rogers shared information regarding her Sound Connections program and provided data on Kindergarten phonological awareness, a predictor of literacy success. She acknowledged her team that includes Speech Language Pathologists, Student Services Teachers, classroom Teachers, Education Assistants, Speech Language Assistants and parents and thanked the Board for the amount of speech language services intervention. Ms. Rogers shared writing samples and videos of a child taken prior to entering school and after a year of intensive support in Kindergarten.

Trustees thanked Annette for sharing her astounding results.

**2. COMMITTEE REPORTS / TRUSTEE REPRESENTATIVE REPORTS**

**2.1. Communications/Media Committee**

Trustee Ayling distributed and reviewed her Trustee Report.

The media release scheduled for distribution will be re-worked following the trustee session on September 18th.

**MOTION R – 13 - 111**

**M/S to accept the report of the Communications/Media Committee.**

**CARRIED**

**2.2. Trustee Reports**

Trustee Helgesen - the first PAC meeting at Rocky Mountain Elementary School had a great turnout.

Trustee Ayling – Trustee report was included with her Communications Committee Report.

Trustee Johns - Legacy of Learning update - can now be accessed on Facebook, have completed materials from TM Roberts Elementary, received boxes from Highlands Elementary, lack of materials from Parkland, sustainable funding. Mt. Baker Secondary - PIR report completed for Key City Theatre. Highlands Elementary school fundraiser for wheelchair friendly playground equipment.

Trustee Whalen - World Suicide Prevention Day, discussion about suicide prevention and postvention at Safe Communities Cranbrook meeting

**3. SUPERINTENDENT'S REPORT TO THE BOARD**

**3.1. Superintendent's Report**

Superintendent Hauptman's report of September 10, 2013 included:

- Superintendent's Activities
- Space Camp Attendee
- Opportunity for Columbia Basin Trust's "Know Your Watershed" Presentation
- Finance/Operations Updates
- Update from the Director of Instruction/Student Learning
- Update from Director of Instruction/Safety
  - Aboriginal Education
  - Technology
- Update from Director of Instruction/Human Resources
- Important Dates for Trustees

Superintendent Hauptman thanked everyone for making her feel so welcome and reviewed portions of her written report. She noted that she is happy to attend community partners' functions. Ms. Hauptman noted that Cookie, the service dog at FJ Mitchell Elementary School, has been very well received.

**MOTION R – 13 - 112**

**M/S that the Superintendent's Report to the Board of Education be accepted as presented.**

**CARRIED**

4. **NEW BUSINESS**

4.1. *Business Arising from Delegations*  
Nil

4.2. *Five Year Capital Plan Bylaw*

**MOTION R – 13 - 113**

**M/S that the Board of Education of School District No. 5 approve the Five Year Capital Plan and submit it to the Minister of Education.**

**CARRIED**

4.3. *Amended Capital Project Bylaw No. 126614 - AFG*

**MOTION R – 13 – 114 Capital Project Bylaw No. 126614 - AFG**

**M/S to allow three readings of the amended Capital Project Bylaw No. 126614 - AFG.**

**CARRIED UNANIMOUSLY**

**MOTION R – 13 – 115 Capital Project Bylaw No. 126614 - AFG**

**M/S Read a first time September 10, 2013.**

**CARRIED**

**MOTION R – 13 – 116 Capital Project Bylaw No. 126614 - AFG**

**M/S Read a second time September 10, 2013.**

**CARRIED**

**MOTION R – 13 – 117 Capital Project Bylaw No. 126614 - AFG**

**M/S Read a third time, finally passed and adopted September 10, 2013.**

**CARRIED**

4.4. *BCSTA / BCPSEA Issues*

Trustee Bellina provided a verbal report - the Board of Directors of BCPSEA was eliminated on July 31 and BCSTA is working on a new provincial bargaining structure. Feedback will be collected from Kootenay Boundary Branch school districts at their annual general meeting and the SD5 Board will meet September 18th to discuss the proposed changes.

4.5. *Capital Project Bylaw - Project No. 126556 - Carbon Neutral Capital Program*

Mr. Norum noted that SD5 did not have any projects approved this year. Chairperson Lento noted that Joe Tank, Manager of Operations, has been asked to seek input regarding projects for this seed money.

**MOTION R – 13 – 118 Capital Project Bylaw - Project No. 126556 - Carbon Neutral Capital Program**

**M/S to allow three readings of Capital Project Bylaw - Project No. 126556 - Carbon Neutral Capital Program.**

**CARRIED UNANIMOUSLY**

**MOTION R – 13 – 119 Capital Project Bylaw - Project No. 126556 - Carbon Neutral Capital Program**

**M/S Read a first time September 10, 2013.**

**CARRIED**

**MOTION R – 13 – 120 Capital Project Bylaw - Project No. 126556 - Carbon Neutral Capital Program**

**M/S Read a second time September 10, 2013.**

**CARRIED**

**MOTION R – 13 – 121 Capital Project Bylaw - Project No. 126556 - Carbon Neutral Capital Program**

**M/S Read a third time, finally passed and adopted September 10, 2013.**

**CARRIED**

**4.6. *2013/2014 Student Achievement Contract***

Superintendent Hauptman noted that school districts must submit a Student Achievement Contract annually. Diane Casault, Director of Instruction/Student Learning reviewed the goals of the 2013-2014 contract, the strategies that will be used to achieve the goals, and some of the professional development opportunities for staff in the 2013-2014 school year.

Discussion included:

- Sound Connections program
- Transitions
- Support for professional learning communities
- Juno training
- Educational partnership agreement with SD6, SD8 and the College of the Rockies, transitions coordinator
- EARS (Educational Analytic Reporting System)
- Trustee involvement in structures and strategies
- Review of alternate programs

**MOTION R – 13 – 122**

**M/S that the Board of Education approve the 2013/2014 Student Achievement Contract.**

**CARRIED**

4.7. *Technology Plan*

**MOTION R – 13 - 123**

**M/S that the District Technology Plan be posted on the main page of the District website.**

**CARRIED**

**5. TRUSTEE BOUQUETS**

*Trustee Bellina* - to bargaining team Keith Regular, Jason Tichauer, Diane Casault, Rob Norum, Brent Reimer and Bendina Miller; to the BCTF bargaining team, especially Shelley Balfour and Kate Noakes; to Diane Casault for Roots of Empathy information; to Executive Assistants for travel arrangements; to Lynn Hauptman for attending the school meetings with the Lieutenant-Governor; welcome back to all staff; to Women of Steel Local 9346 for donating backpacks filled with school supplies; to Colleen Holland for sending newspaper clippings; to trustees for supporting her re-election as president of the KBB; to Trustee Whalen for her September report

*Trustee Johns* - to Highlands PAC for organizing a gala fundraising event

**6. ITEMS FOR INFORMATION/CORRESPONDENCE**

Trustee Whalen shared information regarding a session on school anxiety. Trustee Brown noted that the Child Development Centre has a room available to connect with doctors at the Alberta and BC Children's Hospitals

**7. QUESTION PERIOD**

Nil

**8. ADJOURNMENT**

**MOTION R – 13 - 124**

**M/S that the September 10, 2013 public meeting of the Board of Education adjourn at 6:50 p.m.**