

Southeast Kootenay  
District Parent Advisory Council  
General Meeting Minutes  
September 11/2013

**In attendance**

**Executive:** Debbie – Parkland Middle School, Krystal - Amy Woodland Elementary, Carla – Gordon Terrace Elementary

**DPAC Reps:** Marie – Steeples Elementary, Ute – Fernie Secondary/Isabella Dickens, Amy – TM Roberts, Kobus – Highlands Elementary, Adrienne – Kootenay Orchards Elementary

**Regrets:** Jenn – Jaffray Elementary/Jr. Secondary, Carol – Elkford Secondary

**Partner Groups:** Superintendent Lynne Hauptman, Chris Johns - Trustee, Doug McPhee – Director of Instruction, Shelley – Cranbrook & District Teacher Association

**Regrets:** Trina Ayling - Trustee

Meeting Called to Order @ 7:18pm

**Agenda:** approved as circulated

**Minutes:** approved as circulated

**Treasurer's Report:**

Regular Account: \$8026.61

Gaming Account: \$3.44

**Superintendent's Report:**

Highlights included - her arrival in June, making rounds to schools, meeting with union reps, community organizations and receiving invitations to various events.

District staff have been more than patient with the transition process

Schools can apply for CBT's "Know your watershed" presentations

Director of Instruction going into year two of improving literacy (six key areas teachers can examine)

Learning through the arts project at Parkland, Aboriginal Education enhancement agreement, service dog working at Frank J Mitchel

HR department has been busy with postings and a number of changes in administration. Please see attachment for further information:

## **Trustee Report:**

Highlights included – Update on facilities grant, submitted five year capitol plan with Mount Baker being the first to be replaced.

Committee will meet to discuss Key City Theatre and learning centre

Looked at student achievement contract for this year and website being updated with many changes.

Legacy of Learning – digitizing all the memorabilia that can be found to preserve any “learning” from our district. Into their second year and have been receiving Columbia Basin Institute grants and funding from the school district. 400-500 hits per day on the website.

**“Parents helping Parents” Survey** – individual school responses are being amalgamated and will be released to PAC Chairs, Principals and Trustees in Oct.

**DPAC AGM** is Wednesday, October 9/2013 @ 6:30 – all positions are open for election and are one year terms

**DPAC’s 2013/2014 meeting schedule** has been drafted and waiting approval, pending Board meeting dates.

**BCCPAC Fall Leadership Conference** is Nov 15 – 17 in Kelowna. This is a great opportunity to hear great speakers and learn more about PAC. The hope is to be able to send three PAC members to this conference. If you would like to attend, please notify us before Oct 9/2013

**Correspondence** – nil

**Discussion** on the possibility to provide parents the opportunity to submit “screened” questions to the Board through DPAC with answers being posted on our website.

**Discussion** on better communications regarding “start-up” times and school supply lists for higher grade schools.

**Discussion** on the effects the Healthy School Mandate has had on fundraising. Enquires into what is being sold in vending machines and concessions.

**Next Meeting date** is October 9/2013 with the Annual General Meeting (AGM) @ 6:30 followed by the General Monthly Meeting @ 7:00 – 8:30

**Meeting Adjourned** @ 8:27pm

**DRAFT**  
**2013/2014**  
**DPAC Meeting Schedule**

September 11/2013  
October 9/2013 @ 6:30pm for AGM, 7:00pm for monthly meeting  
November 13/2013  
December 11/2013  
January 15/2014 (late due to Board Meeting)  
February 12/2014  
March 12/2014  
April 9/2014  
May 14/2014  
June 11/2014

*Please note; all meetings start at 7:00pm unless otherwise noted*

Please update us with any changes in your PAC Chair positions and  
New DPAC Reps are always welcome and appreciated!