

## **INTERVIEW GUIDE**

### **SECRETARY TREASURER LEADERSHIP PRACTICES**

Perceptions of selected supervised staff and selected co-workers:

Please cite evidence to support or refute each of the following:

- 1.1 The Secretary Treasurer provides clear direction
  - 1.2 The Secretary Treasurer provides effective leadership in areas of assigned responsibility
  - 1.3 The Secretary Treasurer establishes and maintains positive, professional working relationships with staff
  - 1.4 The Secretary Treasurer unites people toward achieving District /departmental goals
  - 1.5 I trust the Secretary Treasurer
  - 1.6 The Secretary Treasurer effectively solves problems
- 
2. What does the Secretary Treasurer do, if anything that helps you do your job effectively?
  3. What does the Secretary Treasurer do, if anything, that makes doing your job more difficult to do effectively?