

PARKLAND MIDDLE SCHOOL

PARENT ADVISORY COUNCIL

Wed 21 January 2026

Minutes

Attendees

Jen Morrison (Chair)
Jennifer Innes (DPAC)
Brenda Tyson (Principal)
Caitlyn Flint
Janice Bradshaw
Lorraine MacKenzie

Regrets

Sharon Heidemann (Communications)
Irene Bischler (Trustee)
Pam Drydale (Vice Principal)
Jo Meisner (Treasurer)

1. Welcome/Call to Order/Land Acknowledgement at 6:30 pm
2. Approval of Agenda – Motion made by Janice, seconded by Jennifer, all in favour.
3. Review and Approval of Previous (Nov 25) Minutes. Motion made by Jennifer, seconded by Janice, all in favour.
4. Correspondence Review/Update. CIBC Letters x 2 received, being actioned by Jen (see Treasurer's Report notes).
5. Principal Report. Nearing halfway point, semester changes next Tuesday, reports will be going out for half year courses, published in MyEd portal. Changes happening in MyEd interface to make more user/mobile device friendly. MyEd is provincially managed student information system. Basketball season has started, PMS hosting tournament this weekend; all teams have coaches and asst coaches. Winter activity day 20 Jan, went very well; next one 24 Feb, looking at Fairmont options, variety of activities offered including board games, indoor golf etc with subsidization available if needed. Literacy and numeracy goals in growth plan; read theory program for Gr 7, lit support targeting different areas where kids are struggling; numeracy going well. Social emotional learning, Krysta Leiman district teacher, strategies for self-regulation, teaching kids about their brains etc; lessons with Gr 7 groups on brain, focusing strategies etc to address delayed/deficient areas. Two provincially sanctioned student surveys: Student Learning Survey in Gr 7; Gr 8s currently doing Middle Years Development Index (UBC); looks at whole child wellness, data used to identify trends, community needs etc; can also be used for advocacy e.g. childcare facilities.
6. School Trustee Report. Nil. Jen summarized board motions from Nov meeting.
7. DPAC Report. Literacy supports discussed; community engagements – shift to larger sessions (Cranbrook, Elkford), speakers through zoom with streaming to community halls/gyms etc. Exploring student access to MS Copilot, support ethical AI use; (Brenda) how do you structure assignments and instruction to address AI use, build in parameters for use; Feb Pro D: one of the

sessions will be on how teachers can use AI to assist/augment; district policy to follow regarding AI use. Awaiting zoom licences. Jennifer stepping down as DPAC rep due to other commitments.

8. Treasurer Report Balance – no update available; as of 1 Nov: Gaming \$8969.61 (bank fee \$4, grant \$8840); General \$290.34 (bank fee \$4, misc payment \$7.79). Brenda to follow up with Chris regarding Turkey lunch invoice and any other outstanding amounts. Jen to follow up with CIBC regarding account status – letters received from CIBC regarding missing documentation, accounts currently blocked.
9. Old Business
 - a. Call for nominations – PAC Secretary position open (executive). Janice made a motion to nominate Caitlyn for Secretary, Jennifer seconded, all in favour, Caitlyn accepted. Jen to send template for minutes. Can close item.
 - b. CIBC signatories – require updates for new executive, letter was sent, can close item.
 - c. Update – Domino’s Fundraiser – questions regarding mechanics of coupons and payment/reimbursement. Can investigate further if PAC decides to pursue this fundraiser.
 - d. Confirm registration with BCCPAC. We will not pursue at this time. Can close item.
 - e. Parent Connect Group. Jen sent info to Brenda. Can close item.
10. New Business
 - a. Teacher Funding Requests. Tetherballs and volleyballs requests? Pam to complete for next meeting. Garden? Library furniture, game consoles etc? Follow up at Feb meeting.
 - b. Reimbursement for Turkey Festive Lunch? Follow up at Feb meeting.
 - c. (New) Request for more information in newsletters about sports – would be very helpful to have an overview of when sports occur throughout the year e.g. Gr 7/8/9 girls and boys volleyball runs Sep – Nov with tryouts typically held the second week of school, practices after school/evening twice weekly, typically with 1 – 2 local tournaments and 1 – 2 away tournaments held on weekends, rough cost and subsidization available. Discuss with Pam at next meeting.
 - d. (New) Add to next agenda: Health literacy.
11. Adjournment at 7:43pm. Next meeting: Wed 17 Feb 2026 at 630pm in the school library.