

Gordon Terrace Parent Advisory Council (PAC)

Meeting Minutes September 18, 2024

- 1. Call to Order**
- 2. Welcome & Introductions:** Quick intro by Chair if new members present
- 3. Attendance:** Sign-in sheet
 - a. Milana Dreger
 - b. David Martin
 - c. Irene Bischler
 - d. Amanda Spooner
 - e. Angela Kemperman
 - f. Janice Bradshaw
 - g. Lorraine Mackenzie
 - h. Gizelle Gaudon
- 4. Agenda Review:** Any additions/revisions - none
- 5. Approve & Adopt Previous Minutes:** Any changes
 - a. Approved & adopted by Milana & Janice
- 6. Reports:**
 - a. School Trustee – Irene Bischler**
 - i. Motions discussed & passed: financials & practices of SD5 were audited
 - ii. Before & after school care – report to be released following provincial election
 - iii. Feeding Futures – chef hired for Cranbrook area; developed resources to provide meals program for students in SD5
 1. Will speak with PAC's in Cranbrook
 2. Estimating October start; won't be daily lunches (maybe 1-2 days/week), not all schools to start
 3. There is a cost to parents for this
 - iv. Amy relocation – all students & staff have been relocated w/ bussing provided
 - v. Trustees want to be active in PAC meetings & school events
 - b. Principal – David Martin**
 - i. Attached
 - c. DPAC – Vacant (first meeting tonight at 6:30 if someone wants to attend)**
 - i. DPAC AGM in October – they need members to step up so DPAC doesn't dissolve
 - d. Treasurer – Karen Kenney**
 - i. \$20,718.03 in the chequing account
 - ii. Gaming funds have not yet been received
 - iii. Mugs & Muffins reimbursement paid to the school today
- 7. New Topics:**
 - a. PAC Information Packet went out – Volunteer sign-up via email group** – A couple of parents have signed up so far
 - b. 1st Day Mugs & Muffins – Review**

- i. Positive feedback from staff and parents; it was a little congested/chaotic but there are ideas for changes for future to improve
- ii. Tim Hortons donated some of the treats, PAC paid \$925 with lots of leftovers
- iii. Leftovers frozen and available to the breakfast program

c. Funding Requests

i. Red Cedar – asking \$850-900

- 1. Milana motions to spend \$900 on the Red Cedar program, Amanda seconds
- 2. Unanimous vote in favour

ii. Field Trip Budget – asking \$10,000

- 1. Tabled for future discussion

iii. Other school requests (all tabled for future discussion)

- 1. Craft Supplies - \$800
- 2. School presentations – asking \$2200
- 3. Music Program – asking \$5000
- 4. Blue Lake – asking \$5000
- 5. 10x iPads – asking \$5500 if there is funding available at the end of the year
- 6. Kindy T-shirts – will possibly need some funding, but there is likely enough shirts for this year

d. Save On Gift Cards

- i. Discussed if we should donate to Shari to use for school as we did last year
- ii. Milana motions to give the Save On gift cards to Shari to spend for school use as required, Lorraine seconds
- iii. Unanimous vote in favour
- iv. PAC will track the amount received in gift cards so we can encourage people to keep mentioning our school when they buy their groceries so we get more back

e. Childcare Applications went out – Lorraine to coordinate

f. Hot Lunch

i. Coordinator – Amanda Spooner

- 1. All menus and prices are completed

ii. Volunteers – posted to the facebook group as needed

iii. Start date & schedule – letter to families

- 1. Hot lunch will start the first week in October (Oct 4th)
- 2. Muncha Lunch to open Sep 23rd
- 3. Every Friday unless no school, then it will be Thursday

iv. Credits and amounts owing from last year

- 1. PAC emailed parents to let them know what they owe for hot lunch from last year, with little response
- 2. PAC is spending too much time chasing payments from parents
- 3. \$194.25 still owing to PAC from last year
 - a. Balance on these accounts is to be paid prior to ordering for this school year

4. Amanda to adjust letter to parents to state that payment in advance is required or the order will not be processed
- v. **Payments – would like to move to e-transfer/credit card only**
- vi. \$5000 approx was supported last year for students in need, through Shari
 1. Donation option through Muncha Lunch – Amanda is working on setting this up for future access

g. Events for October

- i. **Halloween BBQ** – PAC agrees to continue with this BBQ this year (hot dogs). We will discuss in more detail at the next meeting; Amanda will look after ordering the food

h. Fundraising

- i. **Pizza Night – Panago Oct 7th**
- ii. School is doing flower baskets and calendars before Christmas; Nepal runs end of Nov and May – to keep in mind if we plan any fundraisers
- iii. Grocery gift cards as a fundraiser option
 1. The school gets more w/ the Save On gift card program (5%) rather than 1-2% back for grocery gift card fundraiser

Ongoing Topics

i. Tent Purchase

- i. Tents purchased last year were lost in transit but they showed up over the summer. PAC received a full refund and we have two tents for school and PAC use.

j. Year-End BBQ Review

- i. 245 kids last year, 350 hot dogs, 6 veggie dogs cooked; approx. 30-40 hotdogs given away

k. Landmark Voucher Update

- i. Kids Packs – 61 available
- ii. Movie Bundles – 114 available
- iii. These are for sale via Sharon in the office

l. Meeting Schedule for the fall

- i. Discussed timing for PAC meetings going forward. Will keep October meeting at 6pm to encourage working parents to attend. November meeting time may change depending on attendee interest.

Next meeting: October 16th @ 6:00pm in the library

PAC Principal Report September 2024

Key Focus: Literacy and School connections

- Goal #1: Ensure all Primary Students are Proficient or Exceeding in language arts by end of grade 3
- Goal #2: Foster human and social development with our students, staff, and community. We will use aspects of First People Principles of Learning to support this goal.

Enrolment

- 286
- 13 classrooms

New Playground:

- GTES is very excited to offer our students a new playground. This playground is a direct result of the hard work from: Laura Lee Phillips - District Principal of Early Learning and Child Care, Joe Tank – Director of Maintenance and GTES staff. Through grant applications and a willingness to support after-school childcare we were able to secure funding for the playground and some much-needed renovations in the school. After-school care is being coordinated by Cora Scoville's – Stay 'n Play program. The tentative start date is October 1st.

School Handbook

- We worked hard this summer to create a school handbook. Please find the handbook on the school website. A copy was emailed to all parents at the start of the year.

Some Challenges:

- We are receiving our first intake of "Covid Babies". Many of these students have not had any previous connections in our community. Kindergarten is their first outing into structured activities. We are looking for parent volunteers to help support our K classes.

Outdoor Learning:

- Staff and students will be participating in a significant number of outdoor learning activities. Classes are traveling to Elizabeth Lake, Rotary, Idlewild and other Cranbrook locations to augment their learning.

Nepal School:

- David Stock continues to support and promote our Little Pink School in Nepal. Rosalie Dureski has offered to coordinate Nepal school functions

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Volleyball:

- Practices will start soon! We will be offering practices for during lunch and perhaps after school. We may be looking for coaches so stay tuned!

Coffee and Muffins

- Thank you, PAC, for supporting our brand-new coffee and muffins first day welcome! We had great feedback from parents, staff and students how well received the event was.

Orange Shirt Day:

- September 29th will be orange shirt day. Students will participate in learning activities to support truth and reconciliation.

Book Fair:

- September 25th and 26th 12:15 – 4:15

Parent Teacher Conferences and Early Dismissal:

- September 25th and 26th 1:05 – 4:15
- Students will be dismissed at 12:15 for these two days

Funding Requests:

- Craft Supplies \$800.00
- Special functions: \$2200.00

DuffleBag Theatre - \$1100

<https://www.kbamonline.com/#/dufflebag-theatre/>

Improv! – \$1100

<https://www.kbamonline.com/#/raincityimprov/>

- Field Trips: \$10,000
- Music: \$5,000
- 10 I-Pads: \$5,500
- Blue Lake \$5,000
- Red Cedar ???