

## **PINEWOOD ELEMENTARY PAC Minutes**

Date: **Jan 20, 2026**

Location: Pinewood School

1. General Meeting called to order (time): 6:30
2. Attendance: Dee, Kendra, Trina, Christi, Melissa, Laura
3. Additions/Revisions and Approval of Agenda: Melissa/Kendra
4. Revisions and Approval of Previous Month: Done via email
5. Welcome notes from the PAC Executive:
6. Reports:
  - a. Student's Report: N/A
  - b. Teacher's Report: None
  - c. Special Speaker: None
- d. **Principal's Report/Discussion:**
  - i. Basketball started up
    1. End of year tournament at Baker
  - ii. Skating is starting up
  - iii. District Swim for Special needs students is starting
  - iv. 3 Star assembly and talent show – Feb 20
  - v. Gaga ball flooring
    1. Buy the flooring and we can just do it.
    2. \$1800 one – that Melissa sent to Christi – **need the dimensions** and then will order the flooring.
    3. SD5 will do the installation add some gravel around the area to level it out.
  - vi. Flower basket fundraiser - need help with order form distribution and also gym space the day of delivery. Dee has emailed Rachel about the process.
    1. Updated the forms
    2. Cash and Cheque
    3. Delivery – Thursday before mothers day
    4. Last year we made just under \$2000
  - vii. If we planned the read-a-thon for a week in February (mid-to-late month), can the school help promote it? Is there any assembly or event that we could announce winners and hand out some prizes?
    1. School needs to promote it
    2. House points
    3. Prizes and donuts (50% donuts from Tim Hortons)
    4. Melissa will look into the details.
  - viii. Valentine's Day dance – tentatively Thursday the 12<sup>th</sup>
  - ix. Pink the Rink – Promoted by the school – Can we do this.... Christi to look into this and see what it entails.
  - x. New students are arriving and some leaving but staying close to around 150
  - xi. Might get another EA

- xii. This year Pinewood is focusing on Literacy and Kind play
- e. **Trustee Report:** No motions passed – no meetings in December
  - i. **New daycare guideline** – Apr 1 – 9.1hrs of care before extended prices come into effect
  - ii. Steeples after school care started – Feb 3 is the open house
  - iii. Motion building system – present to AGM
  - iv. Kindergarten registration Feb 2
  - v. Carrying amended budget forward.
- f. **DPAC Report:** Nothing this month

**7. Correspondence with Pinewood Parents:**

- a. Is the school doing anything for Gabby? Cards from the class?
  - i. Lots of bottles – will be sorting them Thursday with Grade 6 classes.
  - ii. Working on a School wide card
- b. Frustration over Christmas concert communication
  - i. School is used to way more communication
    - 1. Please use more text messages – more communication is better

**8. Treasurer's Report:**

- a. General Account: \$17,039.14
- b. Gaming Account: \$3015.85
- c. Playground Funds: \$1,614

**9. Business Arising from Previous Minutes: NA**

**10. New Business:**

- a. Need new hot lunch coordinators. Melissa has a form that has split the job into multiple jobs, will post it on FB to see if we can get more parents involved until Mindy is back to take over.
- b. Knights Hall is cleaned up and looking amazing!
  - i. City is looking at selling it to a developer
- c. Ruby is sending us information on the playground she purchased (from where, how much, etc)
  - i. Did it in 1 yr – lots of grants and help from businesses.
  - ii. Need to write lots of Grant letters – need to send on behalf on the PAC and kids
- d. Do we want to try something new for Spring (after Spring break?). Bingo night or?
  - i. KO PAC President – super easy – apply for a gaming grant and anyone who helps out can't play
    - 1. No kids win money
    - 2. Kit from Red Deer
  - ii. In the Spring – After spring break – Concession
  - iii. Family Dance

**11. Voting over email/text between meetings: How much\$? Who approved?**  
a. **\$1000 to Gabby's family**

12. Questions:

13. Next Meeting Date: Feb 17, 2026

14. Adjournment time: 7:17pm