



**The Board of Education of
School District No.5 (Southeast Kootenay)**

MINUTES - REGULAR PUBLIC MEETING

**October 8, 2019, 3:00 p.m.
Sparwood Secondary School**

Present: Chairperson Lento
Trustee Ayling
Trustee Bellina
Trustee Damstrom
Trustee Johns
Trustee Kitt – by Zoom
Trustee McPhee
Trustee Turner
Trustee Whalen – by Zoom

Staff Present: Superintendent, S. Yardley
Secretary Treasurer, A. Rice
Director of Instruction/Human Resources, B. Reimer
Director of Student Learning/Aboriginal Education, J. Tichauer
Director of Instruction/Student Learning, D. Casault
Recorder, Sandy Gronlund

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Chairperson Lento called the October 8, 2019 regular public meeting of the Board of Education to order early at 2:18 p.m. due to the poor weather, with the unanimous consent of the Board.

1.2 Consideration and Approval of Agenda

MOTION R-19-129

M/S that the agenda for the regular public meeting of the Board of Education of October 8, 2019 be approved as circulated.

CARRIED

1.3 Approval of the Minutes

Minutes of the Public meeting of the Board of Education of September 10, 2019.

MOTION R-19-130

M/S that the minutes of the regular public meeting of the Board of Education of September 10, 2019 be approved as amended.

CARRIED

1.4 Receipt of Records of Closed Meetings

MOTION R-19-131

M/S to accept the closed records of the in-camera meeting of the Board of Education of September 10, 2019.

CARRIED

1.5 Business Arising from Previous Minutes

Nil.

1.6 Receiving of Delegations/Presentations

1.6.1 Nicole Neufeld & Lois Ehman - Australia

Due to poor weather and traveling – this presentation was postponed to the next Board meeting.

2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

2.1 Advocacy/Education Committee

Co-chair Trustee Whalen reviewed the minutes of the September 23, 2019 meeting of the Advocacy/Education Committee.

MOTION R-19-132

M/S that the Board approve the BAA Course Orientation & Mobility 12.

CARRIED

MOTION R-19-133

M/S that the Board approve a different format to the Annual School Fees Report to the Board.

CARRIED

MOTION R-19-134

M/S that the Board accept the report of the Advocacy/Education Committee.

CARRIED

2.2 Policy Committee

Co-chair Trustee Turner reviewed the minutes of the September 23, 2019 meeting of the Policy Committee.

MOTION R-19-135

M/S that revised Policy 2.1 Tobacco/Cannabis Free District be approved by the Board of Education, with changes noted today.

CARRIED

MOTION R-19-136

M/S that revised Policy 1.5 Terms of Reference – Finance/Operations/Personnel Committee be approved by the Board of Education, with changes noted today.

CARRIED

MOTION R-19-137

M/S that the Board accept the report of the Policy Committee.

CARRIED

2.3 Student Services Committee

Co-chair Trustee McPhee reviewed the minutes of the September 23, 2019 meeting of the Student Services Committee.

MOTION R-19-138

M/S that the Board accept the report of the Student Services Committee.

CARRIED

2.4 Finance/Operations/Personnel Committee

Co-chair Trustee Kitt reviewed the minutes of the September 23, 2019 meeting of the Finance/Operations/Personnel Committee.

MOTION R-19-139

M/S that the Board authorize the Superintendent, Secretary Treasurer and the Human Resources Director to monitor the need of a new portable this year for Isabella Dicken Elementary School and purchase one if necessary.

CARRIED

MOTION R-19-140

M/S that the Board approve an extra Committee Meetings Day on August 31, 2020.

CARRIED

MOTION R-19-141

M/S that the Board hire an external consultant to conduct an in depth review on the Districts bussing in the Elk Valley and South Country.

CARRIED

MOTION R-19-142

M/S that the Board look into leasing a bus and hiring a driver for the 2019/20 school year in the Jaffray/South Country.

CARRIED

MOTION R-19-143

M/S that the Board engage Stantec to conduct the Building Assessment for our district at Mount Baker Secondary School.

CARRIED

MOTION R-19-144

M/S that the Board accept the report of the Finance/Operations/Personnel Committee.

CARRIED

2.5 BCSTA /Provincial Council

Trustee Bellina reported on the BCSTA Kootenay Boundary Branch (KBB) AGM in Fairmont September 27-29, 2019 that she attended along with other trustees in our district.

Lora Lee Brekke, Vice Chair of the Board at School District 10, was voted in as the President of the BCSTA KBB at this meeting.

MOTION R-19-145

M/S to accept the report of the BCSTA/Provincial Council.

CARRIED

2.6 Communications/Media Committee
Trustee Ayling had nothing new to report.

MOTION R-19-146

M/S to accept the report of the Communications/Media Committee.

CARRIED

2.7 Mount Baker Secondary School Replacement Committee

Trustee Johns reported that the District engaged Stantec to conduct a new Building Assessment on MBSS that should help in the effort to replace MBSS. Stantec is scheduled to meet at MBSS on October 29, 2019.

MOTION R-19-147

M/S to accept the report of the Mount Baker Secondary School Replacement Committee.

CARRIED

2.8 Key City Theatre

Trustee McPhee gave an update on the happenings at the theatre.

Great news that a grant has been approved for renovations. Some of the proposed renovations the Key City is looking at include:

- new hand rails to be installed
- bathrooms updated
- possible purchase of a motorized lift
- the stage would need some work in order to accommodate a lift
- Sandra Thompson has been very helpful with strategic planning

More aboriginal community presence in the theatre would be welcomed. Trustee Johns commended the theatre for the presentations by Michael Kaeshammer and His Band and the Legendary Sons of the Pioneer.

MOTION R-19-148

M/S to accept the report of the Key City Theatre.

CARRIED

2.9 Legacy of Learning

Trustee Johns gave the most recent update from the Director of the Legacy of Learning.

- they are moving forward with grant applications
- they have a person who is willing to help put a name to some of the staff on the old photos they have

MOTION R-19-149

M/S to accept the Legacy of Learning report.

CARRIED

2.10 Trustee Reports

Trustees reported on their activities for the month.

Trustee Whalen, Trustee McPhee, Mr. Rice, and Joe Tank, Operations Manager attended a meeting with the City of Cranbrook regarding the installation of crossing walk flashing lights at Amy Woodland Elementary School and Steeples Elementary.

- a traffic review was conducted in 2017 on the road past Steeples Elementary School by the City of Cranbrook and at that time their decision was flashing cross walk signs were not warranted
- the school district has asked them to conduct another review as there have been upgrades to the road past Steeples since 2017
- the City of Cranbrook has agreed that flashing cross walk lights were warranted on the road in front of Amy Woodland Elementary and they have offered to help with the cost of the lights and they will take care of the installation

Chair Lento would like a record of the meeting that was held with the City of Cranbrook regarding the crossing lights at Steeples and Amy Woodland Elementary schools. Trustee Whalen will draft up notes of the meeting and send to everyone that attended the meeting for their input and then provide a copy to the Trustees.

3. SECRETARY TREASURER'S REPORT TO THE BOARD

Mr. Rice thanked the Board for approving the hire of Stantec who is working on a Building Assessment report for the District.

We will receive confirmation of the 1701 report from the Ministry of Education next week with final student enrollment numbers.

Fernie Secondary School had a report of a smell in the school. It was determined a pipe had burst and has been repaired.

Parkcrest Elementary School in Kamloops appreciated receiving the donation from our School District. The Superintendent of Kamloops School District emailed Mrs. Yardley and wanted to thank the Board and staff for the generous donation to help Teachers purchase supplies for their classrooms.

MOTION R-19-150

M/S that the October 8, 2019 Secretary Treasurer's report be accepted as presented.

CARRIED

4. SUPERINTENDENT'S REPORT TO THE BOARD

The "Pathways to Learning" report can be found on the School District's website at www.sd5.bc.ca

The Superintendent and Directors shared their report with the Board.

Mrs. Casault distributed a Ministry of Education Newsletter called "Learn" to the Board for their information.

4.1 Operation Street Angel - Mount Baker Secondary School

Mount Baker Secondary students and community members have raised \$2300 to help with replenishing supplies at Operation Street Angel.

MOTION R-19-151

M/S that the October "Pathways to Learning" Report to the Board of Education be accepted as presented.

CARRIED

5. CHAIRPERSON'S REPORT

The Board asked Mrs. Yardley to send a token of their appreciation to Frank Sopko.

MOTION R-19-152

M/S that following our recent Superintendent recruitment process for the Board's dual authority model facilitated by Dr. Sloan and the appointment of Silke Yardley to a 3 (three) year Term Contract Agreement, it would be appropriate for the following recommendations as amended on October 3rd and 4th, 2019 to be implemented as District Policy with amendments to existing Policies as required.

- a) the Superintendent's Role Description
- b) the related superintendent's evaluation process criteria and times (Appendix A)
- c) the Superintendent's Performance Assessment Guide (Appendix B)
- d) the Leadership Practices Interview Guide (Appendix C)
- e) the Superintendent's Organizational Chart reflecting all direct and indirect reporting to the Superintendent

MOTION R-19-153

M/S that following the Board's recent building the First Team session facilitated by Dr. Sloan focusing on the Board's dual authority governance role on October 3rd and 4th, 2019 the following recommendations are proposed for the Board's review and to be considered for approval following another First Team session with Dr. Sloan.

- a) the Role of the Board as revised
- b) the Board's Annual Work plan as revised
- c) the Board's Action Sheet format as revised
- d) the facilitated Board Self Evaluation process to be reviewed and revised at a First Team session in the future
- e) the Role of the Board Chair and the Role of the Vice Chairs to be reviewed and revised at First Team session in the future
- f) that Dr. Sloan return to a First Team session complete the facilitation of the dual authority Board's governance structure

CARRIED

MOTION R-19-154

M/S that following First Team discussion regarding the Board's role relative to Politic/ Advocacy/influence, an ad hoc committee consisting of Trustee's Kitt and Ayling prepare a one page draft of the ABC of an Advocacy plan that will support the District's strategy plan for the First Team's considerations.

- a) reflects what do we want to see happen
- b) reflects who needs to act
- c) reflect what strategies/actions may be used to influence

CARRIED

6. NEW BUSINESS

6.1 Business Arising from Delegations

Nil

7. TRUSTEE BOUQUETS

Trustee Bellina - for Mrs. Yardley and Mr. Rice for their work and support at the BCSTA KBB AGM. Trustee's who attended the KBB and their support.

Trustee Turner - for Trustee Bellina for all of her hard work and years of work on the KBB Board.

8. ITEMS FOR INFORMATION/CORRESPONDENCE

BCPSEA Symposium has been cancelled.

There is a meeting on November 8, 2019 for BCPSEA Reps to attend in regards to Teacher Bargaining.

9. QUESTION PERIOD

Nil.

10. LATE ITEMS

Nil.

11. ADJOURNMENT

MOTION R-19-155

M/S that the October 8, 2019 regular public meeting of the Board of Education adjourn at 3:20 p.m.

CARRIED

Frank Lento, Chairperson

Alan Rice, Secretary Treasurer