



**The Board of Education of
School District No.5 (Southeast Kootenay)
Minutes – Policy Committee**

**October 30, 2017, 11:30 a.m.
Board Office**

Committee Members In Attendance:	Co-Chair Trustee Brown (Chair) Co-Chair Trustee Ayling Trustee McPhee
Regrets:	Trustee Helgesen (by phone)
Board/District Staff in Attendance:	Trustee Bellina Trustee Blumhagen Trustee Johns Chairperson Lento Lynn Hauptman, Superintendent Rob Norum, Secretary Treasurer Diane Casault, Director of Student Learning and Innovation Jason Tichauer, Director of Student Learning/Aboriginal Educ. Brent Reimer, Director of Instruction - Human Resources Darcy Verbeurgt, District Principal - Student Services Janice Paetz, Executive Assistant (Recorder)

1. COMMENCEMENT OF MEETING

1.1. Call to Order

The Policy Committee meeting of October 30, 2017 was called to order at 11:41 p.m. by Co-Chair Brown. This meeting is being held on the lands of the Ktunaxa People.

1.2. Approval of the Agenda

POL-2017-11

M/S that the agenda for the Policy Committee meeting of October 30, 2017 be approved.

1.3. Approval of the Minutes

POL-2017-12

M/S that the minutes of the Policy Committee meeting of September 25, 2017 be approved as circulated.

2. POLICIES APPROVED BY THE BOARD SINCE LAST MEETING

4.24 Partnerships/Sponsorships

3. BUSINESS ARISING FROM PREVIOUS MEETING

Nil

4. CORRESPONDENCE AND/OR NEW ITEMS

4.1 Revised Policy 4.2 Travel Allowance Per Diem

Revisions to the policy were reviewed. Discussion included:

- delete “*or the mainland of the United States*”
- Board business vs professional development
- need to define Board business
- personal services contracts - 100% of that employee’s mileage would be covered by the service contract (i.e. \$.30/km)
- add ‘with the exception of those employees who have a personal services contract’ pertaining to \$.53 rate
- professional development is covered outside of Board business – it comes under a separate agreement
- add a paragraph *‘if there is a discrepancy between wording/rates in this policy and a personal service contract and/or a collective agreement, the wording in the personal service contract and/or collective agreement will prevail’*
- addition of incidentals - \$15 with an overnight stay – add *‘per night’*
- Board business definition – anything that comes out of the school district budget
- Trustee Helgesen does not support spending Board money on business outside of Canada
- create a separate policy to deal with authorization and defining Board business.

Final amendments:

- add a paragraph *‘if there is a discrepancy between wording/rates in this policy and a personal service contract and/or a collective agreement, the wording in the personal service contract and/or collective agreement will prevail’*
- delete “*or the mainland of the United States*” in #1
- add *‘per night’* under incidentals.

The amended policy will be sent to partner groups for feedback and brought back to the January meeting.

4.2 Revised Policy 5.4 Student Eligibility for Bus Service

Mr. Norum reviewed changes to the policy. Discussion included:

- currently allow IDES students to be courtesy riders to another location for afterschool programs (this could change in the future depending on bussing needs)
- there are challenges in Elkford due to different geographical levels in the community
- Elkford and Sparwood have a high percentage of courtesy riders

- the yearly review that is referred to in the policy is just between the drivers/foreman (not a major district review)
- approx. 25% of bus students are courtesy riders – Mr. Norum will see if he can come up with a number
- walk limits are 4.0 for primary and 4.8 secondary – these were the original Ministry limits until they deleted their policy – many districts just kept the numbers
- walk limits seem to be archaic
- can be extremely cold for students to walk in our area in the winter – also concerns regarding proximity of wildlife in our area
- Elkford – not everyone makes application for courtesy and yet everyone is a courtesy rider – need a policy that everyone follows
- Mr. Norum will make revisions and bring the policy back to the next meeting
- Some districts have cancelled their bussing services (it is up to individual Boards as to whether they provide the service or not).

5. INFORMATION ITEMS

Nil

6. ADJOURNMENT

The meeting adjourned at 12:38 p.m.