



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)**

**October 30, 2017, 12:30 p.m.  
Board Office**

Committee Members in Attendance: Trustee Johns (Co-chair)  
Trustee Helgesen (Co-chair) – On phone  
Trustee Bellina

Board/District Staff in Attendance: Trustee Ayling  
Trustee Blumhagen  
Trustee Brown  
Chairperson Lento  
Trustee McPhee  
Superintendent of Schools, L. Hauptman  
Secretary Treasurer, R. Norum  
Director of Instruction/Human Resources, B. Reimer  
Director of Student Learning/Aboriginal Education, J. Tichauer  
Director of Student Learning and Innovation, D. Casault  
District Principal/Student Services, D. Verbeurgt  
District Principal/Technology, J. Roberts  
Recorder, Sandy Gronlund

Regrets: Trustee Whalen

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

The public Finance/Operations/Personnel Committee meeting of October 30, 2017 was called to order at 1:45 p.m. by Co-chair Trustee Johns.

**1.2 Approval of the Agenda**

Additions: 4.3 Trustee Remuneration

The agenda of the public Finance/Operations/Personnel Committee meeting of October 30, 2017 was approved as amended.

**1.3 Approval of the Minutes**

The minutes of the public Finance/Operations/Personnel Committee meeting of September 25, 2017 were approved as circulated.

**2. BUSINESS ARISING FROM PREVIOUS MINUTES**

**3. DELEGATIONS/PRESENTATIONS**

**4. NEW BUSINESS**

**4.1 Bus Cameras**

Mr. Norum reviewed the Bus Camera Report with the Board.

***Recommendation A***

*M/S that the Board approve the cameras to be purchased and installed in two of the Cranbrook busses.*

**CARRIED**

Mr. Norum will confirm there is proper signage on the busses with cameras installed.

**4.2 SOFI Report**

Mr. Norum reviewed the Statement of Financial Information (SOFI) report with the Board including the schedules attached reporting employees with income over \$75,000, Board members, and Vendors who have received payments totaling over \$25,000 in the year.

***Recommendation B***

*M/S that the Board approve the School District Statement of Financial Information (SOFI) report, June 30, 2017 as amended and to submit the report to the Minister of Education and to make the report available to the public.*

**CARRIED**

The Board asked that acronyms be spelled out on the Vendors list as this is a public document.

**4.3 Trustee Remuneration**

Mr. Norum distributed a report from the Trustee Compensation Remuneration Committee regarding increases to Trustee salaries.

Trustee Blumhagen would like to see the last raise to be in the term of current trustees.

Trustee Ayling, McPhee, Helgesen, and Bellina are satisfied with the report.

***Recommendation C***

*M/S that the Board approve the Trustee Compensation Remuneration increase as per the stakeholder recommendation.*

**CARRIED**

Co-Chair Johns thanked the Committee members for their work on this report.

**5. ITEMS FOR INFORMATION**

**5.1 Finance Report**

This report has an SRB error on it and will be removed from the Agenda. Mr. Norum will send a corrected report to the Board.

**5.2 Select Standing Committee**

Co-Chair Johns discussed the timeline on the requests for this. In the future, the dates will be looked at earlier to ensure registration is in on time.

The Board thanked Trustee Johns for his work on the presentation he gave at the Select Standing Committee Budget 2018 on October 12, 2017.

**6. QUESTION PERIOD**

Trustee Blumhagen asked about GPS units being installed on busses. Busses currently all have radios installed for communication reasons but not tracking devices.

**7. LATE ITEMS**

**8. ADJOURNMENT**

The public Finance/Operations/Personnel Committee meeting of October 30, 2017 adjourned at 1:20 p.m.