



**The Board of Education of
School District No.5 (Southeast Kootenay)
Minutes – Policy Committee**

**October 29, 2018, 11:30 a.m.
Board Office**

**Committee Members
In Attendance:** **Co-Chair Trustee Brown (Chair)**
Trustee Ayling
Trustee Helgesen
Trustee McPhee

Regrets:

**Board/District Staff in
Attendance:** **Chairperson Lento**
Trustee Bellina
Trustee Johns
Trustee Blumhagen
Trustee Whalen (by phone)
Lynn Hauptman, Superintendent
Brent Reimer, Director of Instruction/Human Resources
Diane Casault, Director of Student Learning/Innovation
Jason Tichauer, Director of Student Learning/Aboriginal Education
Janice Paetz, Executive Assistant (Recorder)

1. COMMENCEMENT OF MEETING

1.1. Call to Order

The Policy Committee meeting of October 29, 2018 was called to order at 11:45 a.m. by Co-Chair Brown.

1.2. Approval of the Agenda

POL-2018-11

M/S that the agenda for the Policy Committee meeting of October 29, 2018 be approved.

1.3. Approval of the Minutes

POL-2018-12

M/S that the minutes of the Policy Committee meeting of September 24, 2018 be approved as circulated.

2. POLICIES APPROVED BY THE BOARD SINCE LAST MEETING

1.2 Procedural Bylaw

3. BUSINESS ARISING FROM PREVIOUS MEETING

3.1 Revised Policy/Regulations 3.40 Learning Resources

Mrs. Casault reviewed changes to the Policy and Regulations.

Discussion included:

- resources include, but are not limited to: ERAC evaluated, Ministry prescribed, and/or locally developed resources
- inappropriate resources
- use of snippets of resources
- use of persons as resources
- we need a process for approving Aboriginal resources that is respectful of the area we live in (i.e. acknowledge the traditional land and refer to our local experts)
- take this to Elder's group at MBSS to ask how/what to include (What is their advisement?)
- put the onus on parents to provide an alternative learning resource if they remove their child from using the District learning resource
- What is the learning outcome of using the resource?
- incorporate a definition of a learning resource
- Trustee Johns requested that we reframe from using 'bullets' when referring to items

The policy will be sent to partner groups for feedback once the noted changes have been made.

3.2 Draft Policy/Regulations 3.44 Challenge of a Learning Resource

Mrs. Casault reviewed changes to the Policy and Regulations.

Discussion included:

- the word 'instructional' is being replaced by 'learning'
- definition of a learning resource
- we need to be mindful that there may be person(s) or groups attempting to remove SOGI resources.

4. CORRESPONDENCE AND/OR NEW ITEMS

4.1 Process for Policy Changes and Development

Discussion included:

- length of time for feedback
- process as it pertains to policy changes required due to legal requirements, legislation changes, etc.
- Chairperson shouldn't appointment Trustees to committees, Trustees should be able to choose which committee they are interested in
- Is it possible to do a calendar for the year of what is coming up at each meeting?
- conversation will continue with the new Board

4.2 Draft Policy/Regulations – Impairing Substances in the Workplace

The Draft Policy and Regulations were reviewed.

Discussion included:

- templates were vetted by BCPSEA and Harris & Co. already - any changes should be reviewed by legal again
- not just about cannabis – pertains to any impairing substance in the workplace
- refers to adults/staff only (not students)
- expectations are clearly defined - we already have processes in place on how to deal with people who come to work impaired - nothing new with how we deal with these issues
- How will we ensure that our Contractors have a policy in place? Once this policy is passed, it will be our responsibility going forward to ensure they have things in place (District Management will explore this further)
- there are CBD products without the high – a medicinal license will indicate the content of THC (i.e. Scale of 1-50)
- we are not planning to do any drug testing
- our primary focus is safety for students
- concerns with wording in Employees Responsibilities #4 – who determines if it's negatively impairing? (District would look for signs, possibly their doctor.)
- key statement is 'impacting your fitness for work'

The draft policy will be sent to partner groups for feedback and brought back to the November meeting.

5. INFORMATION ITEMS

5.1 Revised Policy 1.2 Procedural Bylaw

Changes were briefly discussed under Item #2.

6. ADJOURNMENT

The meeting adjourned at 12:50 p.m.