



**The Board of Education of
School District No.5 (Southeast Kootenay)**

MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)

**October 28, 2019, 12:30 p.m.
Cranbrook Board Office**

Committee Members in Attendance: Trustee Johns (Co-chair)
Trustee Kitt (Co-chair)
Trustee Bellina – by Zoom
Trustee Damstrom

Board/District Staff in Attendance: Chairperson Lento
Trustee McPhee
Trustee Turner
Trustee Whalen
Superintendent, S. Yardley
Secretary Treasurer, A. Rice
Director of Instruction/Human Resources, B. Reimer
Director of Student Learning and Innovation, D. Casault
Sandy Gronlund, Executive Assistant (Recorder)

1. COMMENCEMENT OF MEETING

1.1 Call to Order

M/S that the public Finance/Operations/Personnel Committee meeting of October 28, 2019 was called to order at 12:11 p.m. by Co-chair Trustee Kitt.

1.2 Approval of the Agenda

M/S that the agenda of the public Finance/Operations/Personnel Committee meeting of October 28, 2019 be approved as circulated.

1.3 Approval of the Minutes

M/S that the minutes of the public Finance/Operations/Personnel Committee meeting of September 23, 2019 be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Information has been received back from “feed back survey, on the Pro-D day in September and will be presented at the November 25, 2019 committee meeting by Mr. Tichauer.

3. DELEGATIONS/PRESENTATIONS

Nil.

4. NEW BUSINESS

Nil.

5. ITEMS FOR INFORMATION

5.1 Finance Report

Mr. Rice will be looking at the final enrollment numbers to confirm the budget is in line.

5.2 Thank you letter from - Board Chair, SD 73 (Kamloops-Thompson) re: Parkcrest Elementary School

The Board Chair received a letter from the Superintendent of SD73 thanking the Board for the donation they received from School District 5 to support the purchase of resources for the students from Parkcrest Elementary School in Kamloops after their school was recently destroyed by fire.

5.3 Letter - Proposal to SD5 re: Grasmere School

Mr. Rice shared with the Board a request from Jennifer Gleeson who runs the post office in Grasmere. The space she is currently using has been terminated and she is requesting space at the Grasmere School for post office boxes.

Chair Lento reported that Grasmere School is currently informally closed. With reported growth in Grasmere and the surrounding area along with a review of the catchment area and student numbers being conducted, the Board would like to keep the school readily available to the District.

RECOMMENDATION A

M/S that the Board have School District 5 Management look into the feasibility of reopening the Grasmere School.

5.4 COTR Board Governance Invite for Lunch

Chair Lento, Mrs. Yardley and possibly other trustees will attend the lunch on November 6th at the St. Eugene Mission on behalf of the Board of Education.

6. QUESTION PERIOD

Nil.

7. LATE ITEMS

Nil.

8. ADJOURNMENT

M/S that the public Finance/Operations/Personnel Committee meeting of October 28, 2019 adjourned at 12:24 p.m.