



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)**

**October 27, 2014, 12:30 p.m.  
Board Office**

Committee  
Members in  
Attendance:           Co-Chair Trustee Helgesen  
                                  Co-Chair Trustee Johns  
                                  Trustee Bellina  
                                  Trustee Whalen

Board/District Staff  
in Attendance:       Trustee Ayling  
                                  Trustee Brown  
                                  Trustee Damstrom  
                                  Chairperson Lento  
                                  Superintendent of Schools, L. Hauptman  
                                  Secretary Treasurer, R. Norum  
                                  Director of Instruction/Human Resources, B. Reimer  
                                  Director of Instruction/Student Learning, D. Casault  
                                  Director of Student Learning and Aboriginal Education, J. Tichauer  
                                  District Principal/Student Services, D. Verbeurgt  
                                  Recorder, Corinne Burns  
Regrets                   Trustee Besanger

**1. COMMENCEMENT OF MEETING**

**1.1. Call to Order**

The public Finance/Operations/Personnel Committee meeting of October 27, 2014 was called to order at 12:37 p.m. by Co-chair Trustee Helgesen.

**1.2. Approval of the Agenda**

**MOTION FOP -P 2014 - 14**

M/S that the agenda of the public Finance/Operations/Personnel Committee meeting of October 27, 2014 be approved as circulated.

**CARRIED**

**1.3. Approval of the Minutes**

**MOTION FOP -P 2014 - 15**

M/S that the minutes of the public Finance/Operations/Personnel Committee meeting of September 29, 2014 be approved as circulated.

**CARRIED**

**2. BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

**3. DELEGATIONS/PRESENTATIONS**

**3.1. Sandy Zeznik**

Chairperson Lento thanked Ms. Sandy Zeznik for her commitment, service and dedication to the Key City Theatre. Ms. Zeznik has represented SD5 on the Key City Theatre Board for the past 2 years.

**4. NEW BUSINESS**

**4.1. Enrolment Update**

Mr. Norum reported that we have 46 students less than projected, however we are up student numbers from last year. This includes KDS and KES students. Mr. Norum reported that due to the strike, funding may not be announced until January.

Discussion included:

- IDES lost 14 students due to the strike.
- JEJSS has less students than projected, some have moved to FSS and MBSS.
- This does not include international students. We have 70 international students.

**4.2. Trustee Election Update**

Mr. Norum announced that he has received Declaration of Election by Acclamation Certificates for:

- Trustee Curtis Helgesen
- Trustee Bev Bellina
- Trustee Frank Lento.

Congratulations to all three Trustees.

Nominees for Area B:

- Jacqueline Blumhagen
- Jeannette Selwood

Nominees for Area C

- Trina Ayling
- Gail Brown
- Chris Ellis
- Chris Johns
- Doug McPhee
- Patricia Whalen

**4.3. LIF/EF Fall Allocations**

Superintendent Hauptman reported that the LIF/EF Allocations have a new process this year. There have been many meetings between District Management, PVP's and CDTA and CFTA. All information/requests were looked at to see where the greatest needs are.

Discussion included:

- Additional Teaching Staff funding - \$807,132
- Additional Support Staff funding - \$201,783
- There will be new part time teacher positions and some increase in hours.
- Some funding will go towards the 15 minute increase for support staff.

Superintendent Hauptman will forward a hard copy to Trustees showing the allocation of the LIF/EF funds.

## **5. ITEMS FOR INFORMATION**

### **5.1. Safety Report**

Mr. Tank distributed minutes from the Elk Valley and Cranbrook safety meetings.

Discussion included:

- To encourage Highland students not to walk through the parking lot a fence has been put up between the parking lot and the playground. This walkway will be paved.
- The street parking between the entrances at Highlands has been changed to 10 minutes, student drop off zone.
- Crossing the street at MBSS and 14th continues to be a safety concern for staff and students. Mr. Tank is going to approach the city about better crossing signs.

### **5.2. Tech Update**

Ms. Casault reported verbally in addition to her attached report:

There is a problem with My Education and report cards. She will be meeting with My Education to discuss how our report cards should look. Report cards for elementary students may be delayed. If that happens it will be important for teachers to relay student progress to parents.

Discussion included:

- Teachers are concerned about report cards.
- It is critical that we identify a process of how we are getting the information to parents.
- My education is still a better choice than BCeSIS, it is far more flexible.
- There are groups at the Ministry and My Education working on report cards.

## **6. QUESTION PERIOD**

Nil

## **7. ADJOURNMENT**

The public Finance/Operations/Personnel Committee meeting of October 27, 2014 adjourned at 1:40 pm.

## **8. LATE ITEMS**