



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)**

**October 26, 2015, 11:30 a.m.
Board Office**

Committee Members in Attendance: Co-Chair Trustee Helgesen (by telephone)
Co-Chair Trustee Bellina
Trustee Whalen

Board/District Staff in Attendance: Trustee Brown
Trustee Blumhagen
Chairperson Lento
Trustee McPhee
Superintendent of Schools, L. Hauptman
Secretary Treasurer, R. Norum
Director of Instruction/Human Resources, B. Reimer
Director of Student Learning/Aboriginal Education, Jason Tichauer
Recorder, Corinne Burns

Regrets Trustee Johns
Trustee Ayling

1. COMMENCEMENT OF MEETING

1.1 Call to Order

The public Finance/Operations/Personnel Committee meeting of October 26, 2015 was called to order at 11:21 a.m. by Co-chair Trustee Bellina.

Co-chair Trustee Bellina acknowledged that we are on the traditional lands of the Ktunaxa people.

1.2 Approval of the Agenda

Additions: 5.4 DPAC

MOTION FOP-P-9

M/S that the agenda of the public Finance/Operations/Personnel Committee meeting of October 26, 2015 be approved as amended.

CARRIED

1.3 Approval of the Minutes

MOTION FOP-P-10

M/S that the minutes of the public Finance/Operations/Personnel Committee meeting of September 28, 2015 be approved as circulated.

CARRIED

2. BUSINESS ARISING FROM PREVIOUS MINUTES

2.1 Laurie Middle School

Mr. Tank, Manager of Operations entered the meeting at 11:25 a.m.

Mr. Tank reported he looked at the parking at Laurie Middle School. There is little room for change. One option could be to use the parking near the music room to try and move some of the traffic away from the loop.

Discussion included:

- concern comes from parents dropping and picking up students.
- consider an enter and exit loop.
- city is looking into no parking near crosswalks.

2.2 Shop Inspections and Recommendations

Mr. Norum reported that Mr. Tank has read the report and recommendations. Mr. Tank reported he has completed the main recommendations. Some of these include:

- slip paint on the floor in front of machines
- eye wash stations

Mr. Tank advised he is waiting for a call from Worksafe regarding the different types of hazardous woods. Mr. Tank will follow up with schools about school based recommendations in the report.

Mr. Tank left the meeting at 11:35 a.m.

3. DELEGATIONS/PRESENTATIONS

Nil

4. NEW BUSINESS

Nil

5. ITEMS FOR INFORMATION

5.1 Safety Report

Mr. Norum advised the attached report is for the month of September.

Discussion included:

- schools have dollies to move items.

5.2 Neighbourhood Learning Centres

Mr. Norum announced that Rachele Ray is our new Planning Officer. The Neighbourhood Learning Centre could have many different looks.

Discussion included:

- Ministry provides funding for 15% of the base school area towards the Neighbourhood Learning Centres.
- hold a workshop with MBSS for feedback.
- identify Key City Theatre as a Neighbourhood Partner.
- advised we should figure out who are partners would be.

- website goes into more detail.

5.3 Finance Report

Mr. Norum reported that the numbers regarding summer school were accurate. He has been working on enrolment.

5.4 DPAC

Ms. Therrien, DPAC chair asked for clarification regarding the Needs Budget that was included with The Select Standing Committee presentation. Mr. Norum reported the needs have changed slightly and what isn't reported in the Needs Budget is what has happened since this was published.

Discussion included:

- in the spring it is hard to know what is coming in the fall.
- retirements can also make a difference.
- it is a snapshot of a point in time.
- can we show parents a needs budget without dollars attached?
- the Needs Budget is also reflected in the Amended Budget.

6. QUESTION PERIOD

Ms. Balfour asked on behalf of other staff members, what is our commitment with the Health and Safety report? Mr. Norum reported we have a contract for the management of our worksafe claims. They represent SD5, including attending hearings on our behalf. They analyze the safety report and provide claims management. Approximately 50 percent of the province is a part of this shared service.

Columbia Basin Trust is a good resource for grant information.

7. ADJOURNMENT

The public Finance/Operations/Personnel Committee meeting of October 26, 2015 adjourned at 11:57 p.m.

8. LATE ITEMS