



**The Board of Education of
School District No.5 (Southeast Kootenay)**

MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)

**October 25, 2021, 12:30 p.m.
Kootenay Learning Campus - Fernie**

Committee Members in Attendance: Co-Chair Trustee Chris Johns
Co-Chair Trustee Kathryn Kitt – (remotely)
Trustee Bev Bellina (remotely)
Trustee Krista Damstrom

Board/District Staff in Attendance: Chairperson Frank Lento
Trustee Doug McPhee
Trustee Turner
Trustee Patricia Whalen (remotely)
Superintendent Silke Yardley
Secretary Treasurer Nick Taylor
Director of Instruction and Human Resources Brent Reimer (remotely)
Director of Student Learning and Innovation Diane Casault
Director of Student Learning and Aboriginal Education Jason Tichauer
District Principal of Student Services Darcy Verbeurgt
Executive Assistant, (recorder) Sandy Gronlund

Regrets: Trustee Trina Ayling

1. COMMENCEMENT OF MEETING

1.1 Call to Order

The public Finance/Operations/Personnel Committee meeting of October 25, 2021 was called to order at 11:30 a.m. by Co-Chair Trustee Johns.

1.2 Approval of the Agenda

Moved/Seconded by Bellina/Damstrom:

THAT the agenda of the public Finance/Operations/Personnel Committee meeting of October 25, 2021 be approved as circulated.

1.3 Approval of the Minutes

Approval of the minutes from September 27, 2021.

Moved/Seconded by Damstrom/Bellina:

THAT the minutes of the public Finance/Operations/Personnel Committee meeting of September 27, 2021 be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

2.1 Review of Traffic Corridor Safety Concerns
"on going discussions"

3. PRESENTATIONS

Nil.

4. REPORTS

4.1 Secretary Treasurer

4.1.1 Health and Safety

Superintendent Yardley updated the Board.

4.2 Superintendent

- COVID-19 Update in our district
- Secretary Treasurer Taylor and Director Reimer – Health and Safety contacts until a Health and Safety Officer position is filled.

5. NEW BUSINESS

5.1 Remembrance Day Wreaths

RECOMMENDATION A

Moved/Seconded by Damstrom/Bellina:

THAT the Board purchase a wreath from each of our SD5 communities as a donation to the Veterans on Remembrance Day as done in the past years.

5.2 Christmas Hamper Donations

RECOMMENDATION B

Moved/Seconded by Damstrom/Bellina:

THAT the Board of Education approve Christmas donations to the Cranbrook and Fernie Salvation Army and the Jaffray, Sparwood and Elkford food banks, in lieu of holiday treats for staff at the SD5 worksites. The amounts will reflect the FTE of students in our school sites.

5.3 City of Cranbrook Bylaw Notices

5.3.1 Bylaw 4055 (1716-4th St N) 71 Unit

5.3.2 Bylaw 4060 (1001 - 10th St N) 75 Unit

Discussion included:

- The City of Cranbrook has reported there may be 5100 additional residents in Cranbrook by 2030.
- Keep in mind we have increased enrollment along with early childcare.
- School site acquisition is to be included in the District's Long Range Facility Plan that Stantec is in the process of completing.

Superintendent Yardley and Secretary Treasurer Taylor to meet with the City of Cranbrook's Chief Administrative Officer, Mark Fercho, and report back to the November Committee meeting.

6. ACTION ITEMS FOR FUTURE MEETINGS

6.1 Staff Travel Summary Report Review

Secretary Treasurer Taylor will have Alan Rice (Trustee Johns) update him on this item.

7. CORRESPONDENCE

7.1 Finance Report

For information.

7.2 Trustee Professional Development

For information.

Questions:

Shelley Balfour, CDTA President:

- Asked for information on the new position for a Health and Safety Officer. Director Reimer will forward a job description to Shelley once it is complete.
- Did our District get chosen for Seamless Daycare? Director Reimer replied that no we did not.

8. ADJOURNMENT

Moved/Seconded by Bellina/Damstrom:

THAT the public Finance/Operations/Personnel Committee meeting of October 25, 2021 adjourned at 12:00 p.m.

What services and resources did we provide to which students at what cost and resulting in what benefits?