



**The Board of Education of
School District No.5 (Southeast Kootenay)**

MINUTES - STUDENT SERVICES COMMITTEE

**October 24, 2022, 11:00 a.m.
Cranbrook Board Office**

Committee Members in Attendance: Co-Chair Trustee Krista Damstrom
Co-Chair Trustee Doug McPhee
Trustee Chris Johns
Trustee Kathryn Kitt

Board/District Staff in Attendance: Chairperson Frank Lento
Trustee Trina Ayling
Trustee Bev Bellina
Trustee Patricia Whalen
Superintendent Viveka Johnson
Secretary Treasurer Nick Taylor
Director of Student Learning and Innovation Diane Casault
District Principal of Transformative Learning Jennifer Roberts
District Principal of Student Services Darcy Verbeurgt
Executive Assistant (recorder) Amanda Skene

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Co-Chair Trustee Damstrom called the Student Services Committee meeting of October 24, 2022, to order at 10:25 a.m.

1.2 Approval of the Agenda

Moved/Seconded by Kitt/Johns:

THAT the agenda for the Student Services Committee meeting of October 24, 2022, be approved as circulated.

1.3 Approval of the Minutes

Moved/Seconded by McPhee/Kitt:

THAT the minutes of the Student Services Committee meeting of September 26, 2022, be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

2.1 Speech-Language Pathologist

District Principal of Student Services Darcy Verbeurgt reported:

- Currently operating 2.0 FTE short of the budgeted 6.5 FTE.
- 0.5 FTE employee will return to work on November 1, 2022. Workloads will then be redistributed amongst staff based on school priority.
- Posting continues for a 1.0 FTE continuing position and 0.5 FTE temporary position.

2.2 School Psychology

District Principal of Student Services Darcy Verbeurgt reported:

- Currently have a 0.9 FTE employee of the budgeted 2.0 FTE.
- Currently in the interviewing stages for the 0.4 FTE posted position.
- 0.7 FTE position remains unfilled.

2.3 District Behaviour Support Teacher

District Principal of Student Services Darcy Verbeurgt reported:

- Posting for this position is on hold.

2.4 Education Assistants

District Principal of Student Services Darcy Verbeurgt reported:

- As of September, there are 169 positions in place.
- 3 posted vacant positions are being filled with casuals.

3. PRESENTATIONS

3.1 Tiers of Instruction and Intervention

District Principal of Student Services Darcy Verbeurgt and Vice Principal Maggie Lindsay-Tadey presented on the Tiers of Instruction and Intervention. A framework for planning instructional processes to build access to learning, accommodating learning differences of all students.

4. REPORTS - NIL

5. NEW BUSINESS - NIL

6. ACTION ITEMS FOR FUTURE MEETINGS - NIL

7. CORRESPONDENCE - NIL

8. ADJOURNMENT

Moved/Seconded by McPhee/Kitt:

THAT the October 24, 2022, Student Services Committee meeting be adjourned at 10:55 a.m.

Have we effectively addressed the needs of our most vulnerable students and their families?