



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - POLICY MEETING**

**October 23, 2023, 1:00 p.m.  
Cranbrook Board Office**

Committee Members  
in Attendance: Co-Chair Trustee Bev Bellina  
Co-Chair Trustee Nicole Heckendorf  
Trustee Trina Ayling  
Trustee Irene Bischler

Board/District Staff in  
Attendance: Chairperson Doug McPhee  
Trustee Alysha Clarke  
Trustee Chris Johns  
Trustee Sarah Madsen  
Trustee Wendy Turner  
Superintendent Viveka Johnson  
Secretary Treasurer Nick Taylor  
Director of Student Learning and Indigenous Education Jason Tichauer  
Operations Manager Joe Tank  
District Principal of Child Care and Early Learning Laura-Lee Phillips  
Executive Assistant to Secretary Treasurer and Superintendent  
(recorder) Jane Nixon

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

Co-Chair Trustee Bellina called the Policy Committee meeting of October 23, 2023, to order at 12:58 p.m.

**1.2 Approval of the Agenda**

Moved/Seconded by Heckendorf/Ayling:

THAT the agenda of the Policy Committee meeting of October 23, 2023, be approved as circulated.

**1.3 Approval of the Minutes**

Moved/Seconded by Ayling/Bischler:

THAT the minutes of the Policy Committee meeting of September 25, 2023, be approved as circulated.

**2. BUSINESS ARISING FROM PREVIOUS MEETING**

**2.1 Policy 4 Trustee Code of Conduct**

The Board of Education will review Policy 4 Trustee Code of Conduct with Dr. Leroy Sloan at the November 14, 2023, working session. The Board self-evaluation will also be completed at this session,

**3. PRESENTATIONS**

Nil

**4. REPORTS**

Nil

**5. NEW BUSINESS**

Nil

**6. ACTION ITEMS FOR FUTURE MEETINGS**

Nil

**7. CORRESPONDENCE**

Nil

**8. ADJOURNMENT**

Moved/Seconded by Bischler/Ayling

THAT the Policy Committee meeting of October 23, 2023, adjourn at 1:30 p.m.

*Have we channelled our data driven policies in directions that are positive, productive and equitable through our employees to our students?*