



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - REGULAR PUBLIC MEETING**

**October 10, 2023, 3:00 p.m.
Kootenay Learning Campus - Fernie**

Present: Chairperson Doug McPhee
Trustee Trina Ayling
Trustee Bev Bellina
Trustee Irene Bischler
Trustee Alysha Clarke
Trustee Nicole Heckendorf
Trustee Chris Johns
Trustee Sarah Madsen
Trustee Wendy Turner (remotely)

Staff Present Superintendent Viveka Johnson
Secretary Treasurer Nick Taylor
Director of Instruction Human Resources Brent Reimer
Director of Student Learning and Indigenous Education Jason Tichauer
(remotely)
Director of Student Learning and Innovation Diane Casault
Operations Manager Joe Tank
District Principal Early Learning and Child Care Laura-Lee Phillips
District Principal Student Services Darcy Verbeurgt
Executive Assistant to Secretary Treasurer and Superintendent
(recorder) Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Chairperson McPhee called the October 10, 2023, regular public meeting of the Board of Education to order at 3:06 p.m.

1.2 Greeting

Chairperson McPhee acknowledged that we have gathered here in the Homelands of the Ktunaxa people.

1.3 Chairperson's Opening Remarks and Recognitions

Chairperson McPhee acknowledged the work of staff in the District throughout the month of September including:

- 1701 reporting
- Framework for Enhancing Student Learning
- Financial reporting (audited financial statements, multi-year plan, financial statements discussion and analysis)
- Grand opening of Isabella Dicken Elementary classroom expansion
- SOGI counterdemonstrations
- Ktunaxa flag raising
- Fernie Middle School discussions
- Superintendent Johnson's evaluation
- Child Care meetings

He also extended condolences to the family of Gerald Sobie and recognized the recent devastation caused by the earthquake in Afghanistan and the conflict in the Middle East.

1.4 Opening Round

Members of the Board, District Management, District Staff and local Union Presidents shared a reflection of gratitude.

1.5 Consideration and Approval of Agenda

Additions:

MOTION R-23-153

Moved/Seconded by Johns/Ayling:

THAT the agenda for the regular public meeting of the Board of Education of October 10, 2023, be approved as circulated.

CARRIED UNANIMOUSLY

1.6 Approval of the Minutes

Minutes of the Public meeting of the Board of Education of September 12, 2023.

MOTION R-23-154

Moved/Seconded by Heckendorf/Turner:

THAT the minutes of the regular public meeting of the Board of Education of September 12, 2023, be approved as circulated.

CARRIED UNANIMOUSLY

1.7 Receipt of Records of Closed Meetings

MOTION R-23-155

Moved/Seconded by Bellina/Clarke:

THAT the Board accept the closed records of the in-camera meeting of the Board of Education of September 12, 2023.

CARRIED UNANIMOUSLY

MOTION R-23-156

Moved/Seconded by Heckendorf/Turner:

THAT the Board accept the closed records of the special in-camera meeting of the Board of Education of September 21, 2023.

CARRIED UNANIMOUSLY

MOTION R-23-157

Moved/Seconded by Heckendorf/Madsen:

THAT the Board accept the closed records of the in-camera meeting of the Board of Education (Finance Operations Personnel) of September 25, 2023.

CARRIED UNANIMOUSLY

MOTION R-23-158

Moved/Seconded by Bischler/Johns:

THAT the Board accept the closed records of the special in-camera meeting of the Board of Education of September 25, 2023.

CARRIED UNANIMOUSLY

1.8 Business Arising from Previous Minutes

1.8.1 Enrolment and Boundaries Community Consultation

Superintendent Johnson and Secretary Treasurer Taylor will host two community consultation meetings on October 23 and November 7, 2023. These meetings will be held at the Cranbrook Board Office. A virtual Teams link will also be available.

2. RECEIVING OF DELEGATIONS/PRESENTATIONS

Nil

3. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

3.1 Advocacy/Education Committee

Co-chair Trustee Clarke reviewed the minutes of the September 25, 2023, meeting of the Advocacy/Education Committee.

MOTION R-23-159

Moved/Seconded by Clarke/Heckendorf:

THAT the Board of Education refer the motion regarding the approval of the extra-curricular trip to Germany and Poland for Elkford Secondary School to the Board of Education in-camera meeting of October 10, 2023.

CARRIED UNANIMOUSLY

MOTION R-23-160

Moved/Seconded by Clarke/Bellina:

THAT the Board of Education write a letter in response to each municipality, the Regional District of East Kootenay and the area MLA to provide the same information that is being sent to the City of Cranbrook on the status of Child Care in the District.

CARRIED UNANIMOUSLY

MOTION R-23-161

Moved/Seconded by Clarke/Ayling:

THAT the Board of Education supports parents who choose to withdraw their child from the Foundations Skills Assessment (FSA).

CARRIED

MOTION R-23-162

Moved/Seconded by Clarke/Madsen:

THAT the Board accept the report of the Advocacy/Education Committee.

CARRIED UNANIMOUSLY

3.2 Policy Committee

Co-chair Trustee Heckendorf reviewed the minutes of the September 25, 2023, meeting of the Policy Committee.

MOTION R-23-163

Moved/Seconded by Heckendorf/Bellina:

THAT the Board accept the report of the Policy Committee.

CARRIED UNANIMOUSLY

3.3 Student Services Committee

Co-chair Trustee Ayling reviewed the minutes of the September 25, 2023, meeting of the Student Services Committee.

MOTION R-23-164

Moved/Seconded by Ayling/Turner:

THAT the Board accept the report of the Student Services Committee.

CARRIED UNANIMOUSLY

3.4 Finance/Operations/Personnel Committee

Co-chair Trustee Johns reviewed the minutes of the September 25, 2023, meeting of the Finance Operations Personnel Committee.

MOTION R-23-165

Moved/Seconded by Johns/Ayling:

THAT the Board of Education prepares a comprehensive response to the City of Cranbrook's letter dated September 11, 2023.

CARRIED UNANIMOUSLY

MOTION R-23-166

Moved/Seconded by Johns/Clarke:

THAT the Board accept the report of the Finance Operations Personnel Committee.

CARRIED UNANIMOUSLY

3.5 BCSTA/Provincial Council

Trustee Bellina provided a brief report from the Provincial Council. Trustee Bellina will be attending the Provincial Council October 20-22, 2023, in Vancouver.

MOTION R-23-167

Moved/Seconded by Bellina/Madsen:

THAT the Board accept the report of the BCSTA/Provincial Council.

CARRIED UNANIMOUSLY

3.6 Communications/Media Committee

Trustee Ayling provided a written report from the Communications/Media Committee.

MOTION R-23-168

Moved/Seconded by Ayling/Bischler:

THAT the Board accept the report of the Communications/Media Committee.

CARRIED UNANIMOUSLY

3.7 Mount Baker Secondary School Replacement Committee

The Mount Baker Secondary School Replacement Committee is looking to receive a response from the follow up invitations sent to Honourable Minister Singh and Carolyn Broady inviting them to tour Mount Baker Secondary School.

MOTION R-23-169

Moved/Seconded by Johns/Bischler:

THAT the Board accept the report of the Mount Baker Secondary School Replacement Committee.

CARRIED UNANIMOUSLY

3.8 Key City Theatre

Trustee Ayling provided a written report from the Key City Theatre Committee.

MOTION R-23-170

Moved/Seconded by Ayling/Turner:

THAT the Board accept the report of the Key City Theatre.

CARRIED UNANIMOUSLY

3.9 Legacy of Learning

Trustee Johns reviewed the written report from the Legacy of Learning.

MOTION R-23-171

Moved/Seconded by Johns/Turner:

THAT the Board accept the Legacy of Learning report.

CARRIED UNANIMOUSLY

3.10 French Immersion Update

No report at this time. The first meeting will be held in October 2023.

MOTION R-23-172

Moved/Seconded by Heckendorf/Clarke:

THAT the Board accept the French Immersion update.

CARRIED UNANIMOUSLY

3.11 Traffic Safety Committee

Trustee Johns and Operations Manager Tank provided an update from the Traffic Safety Committee. There will be forthcoming information on available grant funds for traffic safety initiatives in the District.

MOTION R-23-173

Moved/Seconded by Johns/Turner:

THAT the Board accept the Traffic Safety Committee.

CARRIED UNANIMOUSLY

3.12 Trustee Reports/Bouquets

Trustees reported on their activities for the month.

- Trustee Ayling provided a written report of activities for the month of September.
- Trustee Heckendorf shared a bubble gum machine created in the Wood Shop Class at Fernie Secondary School.
- Trustee Bellina expressed gratitude to the entire Board of Education for their ongoing work.

CARRIED UNANIMOUSLY

4. SECRETARY TREASURER'S REPORT TO THE BOARD

4.1 Updates

4.1.1 Foods Funding and Programs

Secretary Treasurer Taylor provided an update on the food infrastructure and foods funding. He discussed the ongoing work in the District to alleviate food scarcity and insecurity. Secretary Treasurer Taylor continues to work with Principal Michael Kelly on food programs throughout the communities in the District.

4.1.2 Seasonal Donations to Community Groups

Secretary Treasurer Taylor reviewed the Proposed Community Donation Allocation included in the agenda package. He proposed that the Board of Education donate \$5,930 based on full time equivalent (FTE) counts. Funds will be allocated to the Cranbrook Salvation Army, The South Country Food Bank, the Fernie Salvation Army, the Sparwood Food Bank and the Elkford Food Bank.

MOTION R-23-174

Moved/Seconded by Bischler/Clarke:

THAT the Board of Education donate a total of \$5,930 to Community groups as outlined in the agenda package.

CARRIED UNANIMOUSLY

4.2 Recommendations

MOTION R-23-175

Moved/Seconded by Heckendorf/Bellina:

THAT the Secretary Treasurer's report be accepted as presented.

CARRIED UNANIMOUSLY

5. SUPERINTENDENT'S REPORT TO THE BOARD

Superintendent Johnson expressed gratitude towards Trustee Johns and Trustee Ayling for their review and editing of the Framework for Enhancing Student Learning document prior to submission.

5.1 Updates

5.1.1 Strategic Planning Session

The Strategic Planning Session will be held on October 18, 2023, at the Cranbrook Board Office from 1:00-4:30 p.m. A strategic planning binder has been distributed to Trustees and Directors.

5.2 Other Updates

- Superintendent Johnson provided updated enrolment data based on the 1701 count on September 30, 2023.
- Mass Christmas Choir will return to the District on December 6, 2023, at 7:30 p.m. at the Alliance Church. The name of the choir will be the Children's Christmas Choir and all religious references will be removed.
- Work with the Accessibility Committee is commencing.

5.3 Recommendations

MOTION R-23-176

Moved/Seconded by Heckendorf/Bischler:

THAT the Superintendent's Report be presented as presented.

CARRIED UNANIMOUSLY

6. CHAIRPERSON'S REPORT

6.1 Updates

6.1.1 Accessibility Committee

As discussed above in the Superintendent's Report.

6.1.2 Remembrance Day Services

Chairperson McPhee requested that all Trustees attend local school assemblies as well as community Remembrance Day Services.

6.2 Recommendations

7. NEW BUSINESS

7.1 Business Arising from Delegations

Nil

8. ITEMS FOR INFORMATION/CORRESPONDENCE

8.1 Letter from the City of Cranbrook

Trustee Johns suggested that the Board of Education be included in the discussions on the new development at Shadow Mountain.

Secretary Treasurer Taylor will provide more information at the Finance Operations Personnel Committee meeting on October 23, 2023.

8.2 Ombudsperson Report

8.3 All Chairs Meeting October 18

8.4 BCSTA Provincial Council October 20-22

8.5 BCPSEA Meeting November 1-3

8.6 Trustee Academy November 23-25

9. QUESTION PERIOD

10. CLOSING ROUND

Trustees, District Management and local Union Presidents were offered an opportunity to share a final comment on the meeting.

11. ADJOURNMENT

MOTION R-23-177

Moved/Seconded by Turner/Johns:

THAT the October 10, 2023, regular public meeting of the Board of Education adjourn at 4:14 p.m.

What have we done at this meeting to help our students become more interested in school and to support them in their personal learning journey?

Doug McPhee, Chairperson

Nick Taylor, Secretary Treasurer

