



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - REGULAR PUBLIC MEETING
October 8, 2013, 5:00 p.m.
Sparwood Secondary School**

Present: Chairperson Lento
Trustee Ayling
Trustee Bellina
Trustee Besanger
Trustee Brown
Trustee Damstrom
Trustee Helgesen
Trustee Johns
Trustee Whalen
L. Hauptman, Superintendent of Schools
R. Norum, Secretary Treasurer
B. Reimer, Director of Instruction/Human Resources
D. Casault, Director of Instruction/Student Learning
D. McPhee, Director of Instruction/Aboriginal Education/Safety Officer
D. Verbeurgt, District Principal/Student Services
J. Skerik, Executive Assistant (Recorder)

1. COMMENCEMENT OF MEETING

1.1. Call to Order

Chairperson Lento called the October 8, 2013 public meeting of the Board of Education to order at 5:00 p.m.

Chairperson Lento recognized World Teachers Day on October 5th and on behalf of the Board acknowledged our teachers and the passion they bring to our schools day in and day out.

1.2. Consideration and Approval of Agenda

Additions: Item 6.3 Burn Fund Calendars

MOTION R-13-125

M/S that the agenda for the regular public meeting of the Board of Education of October 8, 2013 be approved as amended.

CARRIED

1.3. Approval of the Minutes

Errors/Omissions: Nil

MOTION R-13-126

M/S that the minutes of the regular public meeting of the Board of Education of September 10, 2013 be approved as circulated.

CARRIED

1.4. Receipt of Records of Closed Meetings

MOTION R-13-127

M/S to accept the closed records of the in-camera meeting of the Board of Education of September 10, 2013.

CARRIED

1.5. Business Arising from Previous Minutes

No date has yet been scheduled to discuss an educational partnership agreement with SD6, SD8, the College of the Rockies and the Transitions Coordinator.

1.6. Receiving of Delegations/Presentations

1.6.1. Cookie the Service Dog

Christine McKie introduced Jackie Carpenter and Cookie, a service dog for Jackie's son who is in Grade 4 at FJMES.

Ms. Carpenter spoke to trustees about Cookie's role as a companion and a calming influence for her son, and how Cookie assists her son with transitions and socializing.

1.6.2. DSAC - Blue Lake Presentation - Chiara MacPherson, Morgan McLean, Bailey Hubbard, Cynthia Kielpinski

Cynthia Kielpinski was unable to attend the Board meeting. Mr. Kelly introduced Chiara MacPherson, Morgan McLean and Bailey Hubbard, DSAC students who attended the Blue Lake leadership program.

The students shared a powerpoint presentation outlining the Blue Lake Leadership Program including program exercises of team building, trust, problem solving, overcoming personal challenges, goal setting and community plans, communication, and valuing teammates and program outcomes. They thanked the Columbia Basin Trust for their sponsorship.

Mr. Kelly noted the resiliency that comes from communication, teamwork and goal setting.

2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

2.1. Advocacy/Education Committee

Co-chair Trustee Bellina reviewed the minutes of the September 23, 2013 meeting of the Advocacy/Education Committee.

MOTION R-13-128

M/S that the Board approve the Student Online Registration Form.

CARRIED

MOTION R-13-129

M/S that the Board establish enrolment deadline dates for student enrolment in Board Policy 3.1.

CARRIED

MOTION R-13-130

M/S that the Board accept the report of the Advocacy/Education Committee.

CARRIED

2.2. Policy Committee

Co-chair Trustee Brown reviewed the minutes of the September 23, 2013 meeting of the Policy Committee.

MOTION R-13-131

M/S that the revised Policy 2.13 Alcohol - Buildings, Grounds, Functions be approved by the Board of Education.

CARRIED

MOTION R-13-132

M/S that the revised Policy 1.4 Terms of Reference - Policy Committee, with the noted amendment, be approved by the Board of Education.

CARRIED

MOTION R-13-133

M/S that the revised Policy 1.6 Terms of Reference - Advocacy/Education Committee be approved by the Board of Education.

CARRIED

MOTION R-13-134

M/S that the revised Draft Policy Terms of Reference - Special Education/Student Services Committee, with the noted amendments, be approved by the Board of Education.

CARRIED

MOTION R-13-135

M/S that the Board accept the report of the Policy Committee.

CARRIED

2.3. Finance/Operations/Personnel Committee

Co-chair Trustee Johns reviewed the minutes of the September 23, 2013 meeting of the Finance/Operations/Personnel Committee.

MOTION R-13-136

M/S that the Board accept the report of the Finance/Operations/Personnel Committee.

CARRIED

2.4. Special Education Student Services Committee

Co-chair Trustee Johns reviewed the minutes of the September 23, 2013 meeting of the Special Education Student Services Committee.

Trustee Whalen and Trustee Bellina noted corrections to the Committee meeting minutes.

MOTION R-13-137

M/S that the Board accept the report of the Special Education Student Services Committee.

CARRIED

2.5. Communications/Media Committee

Trustee Ayling advised that there are no published releases at this time.

MOTION R-13-138

M/S to accept the report of the Communications/Media Committee.

CARRIED

2.6. Mt. Baker Secondary School Building Replacement Committee

Trustee Johns advised that there will be a meeting on November 29, 2013 with City officials, MLA Bennett, Key City Theatre representatives and SD5 staff and trustees to determine the next steps to take to have Mt. Baker and the Theatre replaced.

MOTION R-13-139

M/S to accept the report of the Mt. Baker Secondary School Building Replacement Committee.

CARRIED

2.7. Legacy of Learning

Trustee Johns distributed information from the Legacy of Learning website and noted he will be putting up a display in the Board Office on Friday.

MOTION R-13-140

M/S to accept the Legacy of Learning report.

CARRIED

2.8. Trustee Reports

Trustees reported on their activities for the month.

3. SUPERINTENDENT'S REPORT TO THE BOARD

Superintendent Hauptman's report of October 8, 2013 included:

- Superintendent's Activities
- Telus Backpacks
- Teck Good News Story
- Top Student Award
- Rotary Club Dictionaries
- Finance/Operations Updates
- Update from the Director of Instruction/Student Learning
- September 20th ProD Day
- Early Development Instrument Wave 5 (EDI)
- EARS - Education Analytics Reporting System
- Teacher Training at COTR
- Update from the Director of Instruction/Safety/Aboriginal Education
- District Data 1701 Reporting
- In-service - Restorative Justice
- Safety
- Student Suspensions
- Update from the District Principal/Student Services
- Update from the Director of Instruction/Human Resources
- Important Dates for Trustees
- Enrolment Report

Discussion included:

- Permission to send letters of appreciation to Telus, Teck, Rotary Club
- EDI Results - Diane Casault provided a verbal update
- District Data 1701 - Doug McPhee spreadsheets prepared comparing 2012 and 2013 enrolment. A similar spreadsheet will be prepared for each Board meeting.
- Mr. Verbuergt provided additional information regarding the November networking and planning meeting

- Mrs. Hauptman noted that MBSS, LMS and PMS are doing a workshop together called Mental Health in Adolescents, aged 12-18, presented by Canadian Mental Health Association
- SRB - principal dashboards going out, close to agreement with CFTA for callout which will happen in January
- Drop Everything and Read Day October 28th, 11:00 - 11:20 a.m.

MOTION R-13-141

M/S that the October 8, 2013 Superintendent's Report to the Board of Education be accepted as presented.

CARRIED

4. NEW BUSINESS

4.1. Business Arising from Delegations

Nil

4.2. Kootenay Boundary Branch Executive Representative

MOTION R-13-142

M/S to appoint Trustee Bev Bellina to represent School District No. 5 on the Kootenay Boundary Branch Executive.

CARRIED

4.3. Application for Joint Sponsorship of a Sports Team

Mrs. Casault noted that Grade 7 students have been eliminated from playing recently and that approval by BC School Sports is not guaranteed due to the size and location of LMS and PMS.

MOTION R-13-143

M/S that the Board approve the submission of the application for joint sponsorship of a volleyball team by Laurie Middle School and Parkland Middle School for a one year trial basis.

Discussion included:

- Community sports teams
- Development opportunities
- Student numbers
- Coaches - availability, qualifications, quality
- Elite athletes
- Loss of program once teams amalgamate
- Club sports v. school teams
- One year trial basis

CARRIED

MOTION R-13-144

M/S that the Board direct Superintendent Hauptman to investigate the situation around lack of enrolment/coaches with regard to school sports and provide a report to the Board.

CARRIED

4.4. Mt. Baker Secondary School Field Trip to Vienna

Chairperson Lento noted that the request was submitted last year but had not been processed.

MOTION R-13-145

M/S that the Board of Education approve the Mt. Baker Secondary School field trip to Vienna and Prague.

Discussion included:

- Lack of school follow-up / confirmation process for schools
- Safety/worst case scenario plan not attached
- Process to approve travel requests
- Opportunity for representative to be present to provide additional information to trustees

CARRIED

5. TRUSTEE BOUQUETS

Trustees noted their preference regarding the interval between trustee elections, the majority preferred three year terms.

Trustee Damstrom - to colleagues, friends, community and SD5 for their support

Trustee Brown - to Bev Bellina and Rob Norum for their BCSTA work while Trustee Bellina was president of the Kootenay Boundary Branch

Trustee Bellina - to DSAC students for their presentation, to service dog Cookie, to staff involved with teacher training at College of the Rockies, to D. Casault and D. McPhee for prompt responses, to J. Skerik for travel arrangements, welcome back to Trustees Damstrom and Helgesen, to Frank Sopko for his explanation regarding club and school teams, to Mr. Kelly for swimming in Blue Lake, to fellow trustees for the flowers

Trustee Johns - to Jaimie's Catering for dinner, to Highlands PAC for their successful gala fundraiser

Trustee Ayling - to Trustee Johns for covering DPAC last month

Trustee Lento - to Superintendent Hauptman for the action log

6. ITEMS FOR INFORMATION/CORRESPONDENCE

6.1. Remembrance Day Services

Trustee representatives for Remembrance Day services will be:

Elkford: Trustee Helgesen

Sparwood: Trustee Bellina

Fernie: Trustee Lento

Cranbrook: Cranbrook trustees will discuss and let Mrs. Skerik know

6.2. Workplace Bullying and Harassment

Employer duties re workplace bullying and harassment are effective November 1, 2013; District Management is reviewing current policies, code of conduct.

6.3. Burn Fund Calendars

Trustee Whalen has calendars for sale for \$10 each. Superintendent Hauptman requested further information regarding the opportunity for schools to sell calendars as a fundraiser that she can distribute to schools.

7. QUESTION PERIOD

Nil

8. ADJOURNMENT

MOTION R-13-146

M/S that the October 8, 2013 regular public meeting of the Board of Education adjourn at 7:10 p.m.

Frank Lento, Chairperson

Rob Norum, Secretary Treasurer