

PINEWOOD ELEMENTARY PAC Minutes

Date: **Oct 21, 2025**

Location: Pinewood School

1. General Meeting called to order (time): 6:30pm
2. Attendance: Mindy, Heather, Kristi, Christi, Melissa, Kendra, Dee, Trina, Laura
3. Additions/Revisions and Approval of Agenda: Dee / Kendra
4. Revisions and Approval of Previous Month: Via email
5. Welcome notes from the PAC Executive: Did a quick round table to introduce ourselves to new Parents attending
6. Reports:
 - a. Student's Report: N/A
 - b. Teacher's Report: None
 - c. Special Speaker: None
 - d. **Principal's Report/Discussion:**
 - i. Recently had some damage to the new sprinkler system – someone dug up 3 sprinkler heads and damaged them. The damage is minimal and hopefully can be replaced in the spring.
 - ii. Open house in September went well and there is a lot of support to continue it again next year
 - iii. Terry Fox run was a success. Assembly went well and they are excited and ready for Remembrance Day
 - iv. Looking forward to the Halloween Dance on the 31st – Staff is working on the playlist
 - v. There will be a Christmas Concert on December 17th at the Key City Theatre.
 1. Going to be a more traditional concert where the kids just focus on music and not a Grade 6 Play
 2. We chatted about the Christmas Auction – will discuss more in November
 - vi. Pinewood Is fully staffed and running smoothly
 - vii. Gaga Pit – Christi is looking into Astroturf because the area is wet and muddy
 1. Chatted about adding gravel around the outside of the pit to cut down on the mud.
 - viii. Christmas Dinner: Need to contact Irene Bischler to see if she can run it again.
 1. Lots of organizing for the staff – especially for Rachel and Christi.
 2. PAC helped last year by preparing some food the night before, but its not a PAC function. Each class is responsible for bringing in a different type of food. Kindies – Jello, Grade 1 – Buns... ect.
 - e. **Trustee Report:**

- i. The Board talked about Bill 19 – Childcare program in schools. Not just after school care, but school breaks and pro-d days as well.
- ii. DPAC suggested that the Board change the Committee Day meeting to 3pm on **October 27th** to accommodate a few more people that can attend. This is where the public can see what happens on the Board.
- iii. Cell phone policy in Schools: No cell phones – they need to be turned off and in backpacks until school is over. The provincial policy is quite clear on this and can be found on the Boards Website

f. **DPAC Report:** No Pinewood Rep at this time

7. Correspondence with Pinewood Parents: NA

8. Treasurer's Report:

- a. General Account: \$17,570.31
- b. Gaming Account: \$3,027.10
- c. Playground Funds: \$1,614.00

9. Business Arising from Previous Minutes:

- a. Decided to pay for swimming for grade 2 and 3 classes. Next year we will only pay for grade 3's, in an effort to keep this affordable and maintainable.
- b. Halloween Dance:
 - i. Will purchase Sticky Skeletons, glow sticks, teeth and napkins. – Voted on this at the last PAC meeting.

10. New Business:

- a. Christmas Concert / Auction – tabled for next meeting
- b. Tree Planting – we received the blue prints of the underground sprinklers
 - i. Plant trees around the perimeter of the school grounds
 - ii. No water near the new Pinewood sign
 - iii. It was suggested that someone speak to Caseys Greenhouse for ideas on what kind of trees and shrubs will grow and survive
- c. Gaga Pit – will reach out via Facebook to see if someone can come and help us with the Gaga Pit. More to come next month.

11. Voting over email/text between meetings: How much\$? Who approved?

- a. Swimming – We approved for this year only both Grade 2 & 3 – Amount to be determined
- b. Around the Bend – We approved \$280 for the Kindies and Grade 1's to attend – Kendra made the motion and Laura Seconded it. All approved.

12. Questions: NA

13. Next Meeting Date: November 18, 2025

14. Adjournment time: 7:30