



The Board of Education of
School District No.5 (Southeast Kootenay)
AGENDA - REGULAR PUBLIC MEETING

November 8, 2016, 3:00 p.m.

Board Office

Pages

1. COMMENCEMENT OF MEETING

1.1 Call to Order

I would like to acknowledge that we are on the traditional lands of the Ktunaxa people.

1.2 Consideration and Approval of Agenda

M/S that the agenda for the regular public meeting of the Board of Education of November 8, 2016 be approved as [circulated / amended].

1.3 Approval of the Minutes

4

M/S that the minutes of the regular public meeting of the Board of Education of October 11, 2016 be approved as [circulated/amended].

1.4 Receipt of Records of Closed Meetings

11

M/S to accept the closed records of the in-camera meeting of the Board of Education of October 11, 2016

1.5 Business Arising from Previous Minutes

1.6 Receiving of Delegations/Presentations

1.6.1 Career Education Association (CEA) Award Debbie McPhee and Sharon Trefry

2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

2.1 Advocacy/Education Committee

12

Recommendation A:

M/S that the letter to the government and the media release regarding the firing of the Vancouver School Board be approved by the Board for distribution.

M/S that the Board accept the report of the Advocacy/Education Committee.

2.2	Policy Committee	15
	M/S that the Board accept the report of the Policy Committee.	
2.3	Finance/Operations/Personnel Committee	18
	Recommendation A:	
	M/S that the Board approve the amendment to the Annual Programs Funding Agreement for the SEP Capital Project for Jaffray Elementary Junior Secondary School.	
	M/S that the Board accept the report of the Finance/Operations/Personnel Committee.	
2.4	BCSTA /Provincial Council	
2.5	Communications/Media Committee	
	M/S to accept the report of the Communications/Media Committee.	
2.6	Mt. Baker / Key City Theatre Replacement Committee	
	M/S to accept the report of the Mt. Baker / Key City Theatre Replacement Committee.	
2.7	Legacy of Learning	
	M/S to accept the Legacy of Learning report.	
2.8	Trustee Reports	20
3.	SUPERINTENDENT'S REPORT TO THE BOARD	22
	M/S that the November 2016 Superintendent's Report to the Board of Education be accepted as presented.	
4.	CHAIRPERSON'S REPORT	
5.	NEW BUSINESS	
	5.1 Business Arising from Delegations	
6.	TRUSTEE BOUQUETS	
7.	ITEMS FOR INFORMATION/CORRESPONDENCE	
	7.1 Trustee Pro-D	30
	7.2 Financial Report	31

8. QUESTION PERIOD

9. ADJOURNMENT

M/S that the November 8, 2016 regular public meeting of the Board of Education adjourn at [time].

10. LATE ITEMS



**The Board of Education of
School District No.5 (Southeast Kootenay)**

MINUTES - REGULAR PUBLIC MEETING

**October 11, 2016, 3:00 p.m.
Sparwood Secondary School**

Present: Chairperson Lento
Trustee Ayling
Trustee Bellina
Trustee Johns
Trustee McPhee
Superintendent of Schools, L. Hauptman
Secretary Treasurer, R. Norum
Director of Instruction/Human Resources, B. Reimer
Director of Instruction/Student Learning, D. Casault
Director of Student Learning/Aboriginal Education, J. Tichauer
Recorder, Sandy Gronlund

Regrets: Trustee Blumhagen
Trustee Brown
Trustee Helgesen
Trustee Whalen

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Chairperson Lento called the October 11, 2016 regular public meeting of the Board of Education to order at 2:30 p.m.

1.2 Consideration and Approval of Agenda

Additions: 5.4 NEEDS Budget
5.5 Select Standing on Finance and Government Submission Letter
5.6 Million Dollar Funding for Specialized Education

MOTION-R-16-128

M/S that the agenda for the regular public meeting of the Board of Education of October 11, 2016 be approved as amended.

CARRIED

1.3 Approval of the Minutes

Minutes of the Public meeting of the Board of Education of September 13, 2016.

MOTION-R-16-129

M/S that the minutes of the regular public meeting of the Board of Education of September 13, 2016 be approved as circulated.

CARRIED

1.4 Receipt of Records of Closed Meetings

MOTION-R-16-130

M/S to accept the closed records of the in-camera meeting of the Board of Education of September 13, 2016.

CARRIED

1.5 Business Arising from Previous Minutes

Nil

1.6 Receiving of Delegations/Presentations

1.6.1 ITA Program Updates - J. Tichauer

ITA - Industry Training Authority

Mr. Tichauer distributed an overview of ITA Youth Trades Training Programs and updated the Board on the programs. The District pays for the programs up front and ITA will then reimburse for the students who pass the courses.

2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

2.1 Advocacy/Education Committee

Co-chair Trustee Alying reviewed the minutes of the September 26, 2016 meeting of the Advocacy/Education Committee.

MOTION-R-16-131

M/S that the Board accept the report of the Advocacy/Education Committee.

CARRIED

2.2 Policy Committee

Co-chair Trustee Alying reviewed the minutes of the September 26, 2016 meeting of the Policy Committee.

MOTION-R-16-132

M/S that the revised Policy 2.1 Tobacco Free District be approved by the Board of Education.

CARRIED

MOTION-R-16-133

M/S that the Board accept the report of the Policy Committee.

CARRIED

- 2.3 Finance/Operations/Personnel Committee**
 Co-chair Trustee Johns reviewed the minutes of the September meeting of the Finance/Operations/Personnel Committee.
- MOTION-R-16-134**
 M/S that the Secretary Treasurer contact the Ministry of Education regarding Seismic Risk Assessment Funding for the East Kootenay area. **CARRIED**
- MOTION-R-16-135**
 M/S that the Board approve the Secretary Treasurer to research consultants and costs to update our Long Range Facility plans. **CARRIED**
- MOTION-R-16-136**
 M/S that the Board approve, in principle, the Transportation Investment Fund initiatives be forwarded to the Ministry of Education. **CARRIED**
- MOTION-R-16-137**
 M/S that the Board accept the report of the Finance/Operations/Personnel Committee. **CARRIED**
- 2.4 BCSTA /Provincial Council**
- 2.4.1 BCSTA Provincial Council Meetings Oct 28/29, 2016**
 Trustee Bellina will be attending
- 2.5 Communications/Media Committee**
 Trustee Ayling report attached to Agenda
- MOTION-R-16-138**
 M/S to accept the report of the Communications/Media Committee. **CARRIED**
- 2.5.1 Select Standing Committee**
- MOTION-R-16-139**
 M/S that the Board send a media release re: the Board's presentation to the Select Standing Committee. **CARRIED**
- 2.6 Mt. Baker / Key City Theatre Replacement Committee**
 Trustee Johns distributed a report from WSP Canada Inc. outlining an assessment study of the Key City Theatre building condition and preliminary cost proposal.
- Trustee Johns will extend an invitation to Mr. Pratt (Cranbrook City Mayor) and Mr. Gay (Chair of the RDEK) to meet with himself and Mr. Norum to undertake a comprehensive building assessment of the Key City Theatre and the immediate

attached areas of Mount Baker Secondary. As partners, they will look at cost sharing. More information will be shared at the October Advocacy Meeting.

MOTION-R-16-140

M/S to accept the report of the Mt. Baker / Key City Theatre Replacement Committee.

CARRIED

2.7 Legacy of Learning

Trustee Johns reported that the display in the reception area of the School Board office will be updated.

MOTION-R-16-141

M/S to accept the Legacy of Learning report.

CARRIED

2.8 Trustee Reports

Trustees attached their activities for the month to the Agenda.

Trustee Bellina reported:

- She was very impressed by keynote speaker, Leyton Schnellert
- The DSAC day on September 20, 2016 at the Board office had 63 DSAC students in attendance. Trustee Bellina gave a verbal overview of all the day entailed.

MOTION-R-16-142

M/S to accept the Trustee Reports.

CARRIED

3. SUPERINTENDENT'S REPORT TO THE BOARD

Superintendent Hauptman's report of October 2016 included:

Superintendent's Activities:

- Leyton Schnellert's presentation confirmed to teachers that they are already on the right track with the Ministry of Education's new curriculum
- Teachers are incorporating some of Leyton's suggestions into their classrooms
- Superintendent Hauptman thanked the Curriculum Committee for planning the PRO-D day

Finance/Operations Updates:

- Mr. Norum reported the enrolment count day was September 30
- Capital Projects have been submitted to the Ministry of Education – we are hoping to be able to tender soon

Update from Director of Instruction/Student Learning:

- Ms. Casault discussed the Survey that IBM has put out to the parents
- Carole Fullerton is back to do another 3 part math series
- FRIENDS training

- Sound Connections Update
- Exploring alternative sports (collaborating with the College of the Rockies)

Update from Director of Instruction/Safety/Aboriginal Education:

- Mr. Tichauer attended the Safe Schools Coordinator meeting in Richmond. Some of the topics covered were; Narcotic Use, ERASE Bullying, and current Ministry directions under the umbrellas of Safe Schools
- DSAC meeting was a great success
- New Trades Courses
- Met with the Aboriginal Education Support Workers to outline plans for the upcoming year

Update from Director of Instruction/Human Resources:

- Mr. Reimer communicated with the College of the Rockies regarding the need of more EAs required in the District. The COTR opened up 20 more seats in their EA program. COTR are very willing to work with the School District.
- The first official “New Teacher Mentor Program” meeting is Oct 21st with mentees and mentors

Important Dates for Trustees:

- October 13-14, 2016 BCPSEA Symposium
- October 28-29, 2016 BCSTA Provincial Council
- October 26, 2016 2nd Annual Partner Liaison Meeting
- December 3-7, 2016 Learning Forward Conference
- May 27, 2016 Sparwood Secondary School Graduation
- April 20-23, 2017 BCSTA

- Enrolment Report

MOTION-R-16-143

M/S that the October 2016 Superintendent's Report to the Board of Education be accepted as presented.

CARRIED

4. CHAIRPERSON'S REPORT

At a recent PAC Meeting Chairperson Lento attended, parents reported concern for students safety when crossing Highway 3 at 13th Street in Fernie. Discussion was had around what can be done to make this a safer crossing.

MOTION-R-16-144

M/S that the Board write a letter in support of the matter of the Highway 3 safety affecting the 110 students in the Fernie area.

CARRIED

5. NEW BUSINESS

5.1 Business Arising from Delegations

Nil

5.2 Sparwood Joint Use

MOTION-R-16-145

M/S that the Board approve the revised Sparwood Joint Use agreement.

CARRIED

5.3 Capital

Chairperson Lento would like to look at the possibility of future bus replacements be powered by electricity.

MOTION-R-16-146

M/S that the Board approve the SD5 Capital Plan Overview and Bylaw.

CARRIED

5.4 NEEDS Budget

Trustee Johns distributed a copy of the SD5 NEEDS budget

MOTION-R-16-147

M/S that the Board write a letter outlining the District's NEEDS budget to the Minister of Finance and Minister of Education as a supplement to our budget submission.

CARRIED

5.5 Select Standing on Funding and Government Submission Letter

MOTION-R-16-148

M/S that the Board send a follow-up submission to the Select Standing Committee on Finances and Government Services, with a cover letter and outline of the District's Student Services NEEDS and SD5 NEEDS budget

CARRIED

5.6 Million Dollar Funding Specialized Independent Schools

This money has been allocated to Independent/private schools and works out to \$2000 per student. Public schools have not been allocated any money.

MOTION-R-16-149

M/S that the Board send a letter to the Premier, Minister of Finance, Minister of Education, copied to regular stakeholders and inclusion/equitable access advocates re: Government commitment to funding of an additional \$1 million to Specialized Education Schools, with zero special education funding increases for public school districts, and follow-up with a media release.

CARRIED

6. TRUSTEE BOUQUETS

Trustee Bellina thanked the trustees for their reports
Trustees thanked the staff for organizing the meeting at Sparwood Secondary, the presenters at the Select Standing Committee meeting, and for the work done on the SD5 NEEDS Budget

Trustee Johns thanked Superintendent Hauptman for acknowledging BC Teachers Day
Chairperson Lento thanked Debbie Mcphee and Sharon Trefry for their work in applying and receiving the Mount Baker Elders Grant.

7. ITEMS FOR INFORMATION/CORRESPONDENCE

7.1 Remembrance Day Wreaths

The following trustees will lay a wreath on Remembrance Day:

Trustee Helgesen – Elkford
Chairperson Lento – Fernie
Trustee Bellina – Sparwood
Trustee Mcphee – Cranbrook

8. QUESTION PERIOD

Nil

9. ADJOURNMENT

MOTION-R-16-150

M/S that the October 11, 2016 regular public meeting of the Board of Education adjourn at 3:55 pm.

CARRIED

10. LATE ITEMS

Nil

Frank Lento, Chairperson

Rob Norum, Secretary Treasurer



1.4. RECEIPT OF RECORDS OF CLOSED MEETINGS

In-camera Meeting October 11, 2016

- Finance/Operations/Personnel Committee report
 - Exempt Compensation
- BCPSEA Representative Report
 - Kootenay Boundary AGM September 16-17, 2016
 - BC Symposium October 13-14, 2016
- Superintendent's Report
 - New Library system "Destiny"

Robert G. Norum
Secretary Treasurer



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - ADVOCACY/EDUCATION
COMMITTEE MEETING**

October 24, 2016 9:00 a.m.

Board Office

Committee Members
In Attendance:

Co-Chair Whalen
Trustee Bellina
Trustee Ayling

Regrets:

Trustee Blumhagen

Board/District Staff in
Attendance:

Trustee McPhee
Trustee Johns
Trustee Brown
Trustee Helgesen
Chairperson Lento (late)
Lynn Hauptman, Superintendent
Jason Tichauer, Director, Student Learning
Diane Casault, Director, Student Learning
Darcy Verbeurgt, District Principal
Jennifer Roberts, District Principal
Gail Rousseau, Executive Assistant (Recorder)

1. COMMENCEMENT OF MEETING

1.1 Call to Order

The Advocacy/Education Committee meeting of October 24, 2016 was called to order at 9:05 a.m. by Co-Chair Whalen. This meeting is being held on the lands of the Ktunaxa People.

1.2 Approval of Agenda

Addition: 4.5 MBSS Replacement – Plan B
4.6 Vancouver School Board

ADV-16-11

The Agenda of the Advocacy/Education Committee meeting of September 26, 2016 is approved as amended.

1.3 Approval of Minutes

ADV-16-12

The Minutes of the Advocacy/Education Committee meeting of September 26, 2016 are approved as circulated.

2. PRESENTATIONS

2.1 Portal Presentation

Jennifer Roberts and Ryan McKenzie gave a demonstration of the Scholantis portal to Trustees. They showed the district side and what “My Site” looks like for teachers.

Highlights:

- Portal accessible by SD5 employees only
- Revamping teacher side of portal
- Ryan and Jennifer have visited almost all schools and introduced the portal to teachers
- Archiving feature very powerful for past performance on students
- Information is now stored in servers here at the Board Office but looking at moving data to a Canadian Cloud
- Encouraging teachers to teach digital citizenship to students
- If students are sick students and parents can go online and see what they missed
- Security is highly scrutinized
- Students can save and print their portfolios until Grade 12– waiting on next step to see how they can access it in the future

3. ITEMS FORWARDED FROM PREVIOUS MEETING

3.1 Gathering Information for Framework of Enhancing Student Learning – Update

The Thoughtexchange online community engagement process will start next week. A link will be shared inviting staff/students/parents and the community to join the conversation about feedback on school experiences. Facilitated sessions will take place for students at the middle and secondary levels.

4. CORRESPONDENCE AND/OR NEW ITEMS

4.1 DSAC Report

Trustee Bellina reported nothing further to report since the students met in September. DSAC students will be taking part in the Thoughtexchange process.

4.2 DPAC Report

Trustee Ayling reported:

- DPAC AGM was held
- happy to report Debbie Therrien as President
- excellent presentation on the newly revised curriculum
- great turnout; 23 people in Cranbrook and 12 people in Fernie

4.3 Student Services

Kelty Mental Health Literacy Workshops – Nov. 15

- Administrators, Youth Care Workers, Aboriginal Education Support Workers, Counsellors and Teachers will be attending
- focusing on mental wellness side of continuum
- additional evening session at the College of the Rockies from 6:30 -8:00 p.m.
- Darcy and Gail will be applying for a grant to hold a youth summit here in Cranbrook– application due Nov. 4 - \$5000 grant

4.4 Communicating Student Learning – Information

- Amazing committee has been formed involving teachers, administrators and district staff to give teachers information/options on reporting and assessment and to develop a district framework for reporting student learning
- Options will be reported to the Board once committee is finished
- Parents will also be part of the process – Regional Ministry Meeting on November 7th at McKim Middle School in Kimberley from 5 – 8:00 pm
- Guidelines will be set up but it is a work in progress

4.5 MBSS Replacement – Plan B

Trustee Johns gave the background on the work that has been done regarding the replacement of MBSS and presented Plan B to move forward. A discussion took place. Please send any comments/suggestions on Plan B to Trustee Ayling.

4.6 Vancouver School Board

A discussion took place on the firing of the Vancouver School Board. Trustee Ayling asked for comments/suggestions on the two letters and the media release. The letter to the BCSTA will be distributed right away.

Recommendation A – M/S that the letter to the government and the media release regarding the firing of the Vancouver School Board be forwarded to the November Board meeting for approval to be distributed.

5. BCSTA LETTERS

nil

6. ADJOURNMENT

The Advocacy/Education Committee meeting of October 24, 2016 was adjourned at 10:45 a.m.



**The Board of Education of
School District No.5 (Southeast Kootenay)
Minutes – Policy Committee**

**October 24, 2016, 10:30 a.m.
Board Office**

Committee Members

**Co-Chair Trustee Brown (Chair)
Co-Chair Trustee Ayling**

In Attendance:

**Trustee McPhee
Trustee Helgesen**

Regrets:

**Board/District Staff in
Attendance:**

**Trustee Bellina (by phone)
Trustee Johns
Chairperson Lento
Trustee Whalen
Lynn Hauptman, Superintendent
Diane Casault, Director of Student Learning/Innovation
Jason Tichauer, Director of Student Learning/Aboriginal Educ.
Darcy Verbeurgt, District Principal of Student Services
Janice Paetz, Executive Assistant (Recorder)**

1. COMMENCEMENT OF MEETING

1.1. Call to Order

The Policy Committee meeting of October 24, 2016 was called to order at 10:52 a.m. by Co-Chair Brown.

1.2. Approval of the Agenda

POL-2016-11

M/S that the agenda for the Policy Committee meeting of October 24, 2016 be approved as circulated.

1.3. Approval of the Minutes

POL-2016-12

M/S that the minutes of the Policy Committee meeting of September 26, 2016 be approved as circulated.

2. POLICIES PASSED BY THE BOARD SINCE LAST MEETING

2.1 Tobacco Free District

3. BUSINESS ARISING FROM PREVIOUS MEETING

3.1 Draft Policy – Physical Restraint and Seclusion in School Settings

Mr. Verbeurgt reviewed changes to the Policy and Regulations.

Discussion included:

- Remove #8 and create another regulation or section
- Add reference to Ministry Guidelines on both documents

The revised draft will be sent to partner groups and brought back to the January meeting.

3.2 Revised Policy 3.7 Code of Conduct

- Brief discussion ensued.
- A number of minor word changes were made to the Policy and Regulations
- District Management will work on combining/rewording several of the 'sexual' definitions.

The revised policy will be sent to partner groups and brought back to the January meeting.

3.3 Draft Policy – Partnership/Sponsorship

Feedback from partner groups was reviewed.

Discussion included:

- Mr. Tichauer will add a statement regarding terminating sponsorship/partnerships
- It was agreed that a review of the already existing partnerships/sponsorships in the district should be done before proceeding with the policy. District Management will provide this information at a future meeting.
- Groups that are already in partnership/sponsorship with the District should also review the draft policy.
- Who are the partners? Some are formal relationships and many are informal that fluctuate from year to year.
- Grants would be formal partnerships.
- Define large scale initiatives under 'Approval'. Should there be a clause that states partnerships above a certain dollar amount must be approved by the Board?
- Lease agreements should be included (where does the money go?).
- Refer to 'responsibility of government to fund us' somewhere in the first paragraph of the Policy.

The revised draft policy will be brought back to a future meeting once pertinent information has been gathered.

4. CORRESPONDENCE AND/OR NEW ITEMS

Nil

5. INFORMATION ITEMS

Nil

6. ADJOURNMENT

The meeting adjourned at 11:59 a.m.



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)**

**October 24, 2016, 11:30 a.m.
Board Office**

Committee Members in Attendance: Co-Chair Helgesen
Trustee Bellina – by telephone
Trustee Johns
Trustee Whalen

Board/District Staff in Attendance: Trustee Ayling
Trustee Brown
Chairperson Lento
Trustee McPhee
Superintendent of Schools, L. Hauptman
Director of Instruction/Human Resources, B. Reimer
Director of Student Learning/Aboriginal Education, J. Tichauer
Recorder, Sandy Gronlund

Regrets: Trustee Blumhagen
Secretary Treasurer, R. Norum

1. COMMENCEMENT OF MEETING

1.1 Call to Order

The public Finance/Operations/Personnel Committee meeting of October 24, 2016 was called to order at 12:00 p.m. by Co-chair Trustee Helgesen.

1.2 Approval of the Agenda

MOTION FOP-P-2016-10

M/S that the agenda of the public Finance/Operations/Personnel Committee meeting of October 24, 2016 be approved as circulated.

CARRIED

1.3 Approval of the Minutes

MOTION FOP-P-2016-11

M/S that the minutes of the public Finance/Operations/Personnel Committee meeting of September 26, 2016 be approved as circulated.

CARRIED

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

3. DELEGATIONS/PRESENTATIONS

Nil

4. NEW BUSINESS

4.1 Auditor General - Audit June 2019

Each year the Auditor General will select different School Districts for audits. Our school district has been selected for the year of June 2019. The Auditor General auditors will shadow our audit company for the June 2019 audit and then conduct an audit on their own for the following 3 years.

5. ITEMS FOR INFORMATION

5.1 Safety Report

Attached to Agenda

5.2 Water Quality Update

Superintendent Hauptman reported Mr. Norum will have a plan in place that complies with Water Management Best Practices and the Drinking Water Protection Act as outlined by the Deputy Minister.

5.3 School District No. 5 Profile

This information became available from the Ministry of Education last week. Information can be accessed for any School District. The Board would like to see individual capacity by school.

5.4 SEP Capital Approval – Jaffray

Mechanical upgrade information attached to Agenda

Recommendation A

That the board approve the amendment to the Annual Programs Funding Agreement for the SEP Capital Project for Jaffray Elementary Junior Secondary School.

6. QUESTION PERIOD

Nil

7. ADJOURNMENT

The public Finance/Operations/Personnel Committee meeting of October 24, 2016 adjourned at 12:40 p.m.

8. LATE ITEMS

Communications Committee Report

Sent Media release(s)/Letters:

Letters to:

Government re: \$1 Million Private School SPED Funding
BCSTA re: Media release re: VSB Firing

Media Release:

\$1 Million Private School SPED Funding

Letters/Media release(s) for distribution:

Letter to BCSTA re: VSB Firing & BCSTA Media Release
Media Release re: \$1 Million Private School SPED Funding

Media Releases/Letters in the works:

Letter to Government re: Firing of VSB
Media release re: Government Firing of VSB

Published/Media-Related Activities:

\$1 Million Private School SPED Funding published in the following:

Daily Townsman (Front page)
BC Local News (on-line)
E-Know online news

Of Note:

Contacted by Globe and Mail re: Needs Budget release viewed on FACE BC,
Parent's Public Education Advocacy site. She is now a provincial media contact.

Patti Bacchus, former VSB Trustee is now the Education Editor for the Vancouver
Observer.

Trustee Report

DPAC mtg/Curriculum Presentation –Oct 12
KCTS AGM –Oct 18
Trustee Working Session –Oct 19
AW PAC –Oct 19
KCTS Board Meeting –Oct 20
Committee Meetings –Oct 24
Aboriginal Enhancement Meeting –Oct 25
KCTS Subcommittee Meeting –Nov 2
CDTA Meeting –Nov 2
Humanity Network Meeting –Nov 3
COTR Presentation on Trusteeship –Nov 7

Trustee Report for Bev Bellina

October 2016

- October 3rd - Library Board Meeting
- October 11th - School Board Meeting
- October 13-15th - BCPSEA Symposium
- October 17th - FJMES PAC Meeting
- October 18th - SSS PAC Meeting
- October 19th - Renewed Curriculum Presentation - Fernie Secondary School
- October 24th - Board Committee Meeting (via telephone)



SD 5 Superintendent's News

Superintendent's Activities

Parent Information Evenings regarding the Renewed BC Curriculum and Competencies

As mentioned in last month's report, we did have two Parent Evenings sponsored by our District Parents' Advisory Committee (DPAC) on Wednesday, October 12th in Cranbrook and one at Fernie Secondary School on October 19th. Our Curriculum Committee Members were there to give a short presentation and answered the questions from parents. The PowerPoint presentation is also on our website and it is our hope that it will be shared through PACs at their individual schools. Principals will be able to work with PACS to present the information and answer questions:

<http://www.sd5.bc.ca/DistrictInfo/BC%27s%20New%20Curriculum/Documents/Parent%20Info%20Night%20Oct2016.pdf>

Humanity Network East Kootenay Partners with SD 5

Once again, the Humanity Network East Kootenay recently celebrated the United Nations World Food Day on October 16th, 2016. All across School District 5 food items were collected and donated to the local food banks. More information will be provided on total amounts collected in the next issue!

A big thank you to Amy Cross of the Humanity Network who worked tirelessly to make this wonderful event possible.



IMPORTANT DATES FOR TRUSTEES



Remembrance Day—Nov. 10—see attached list

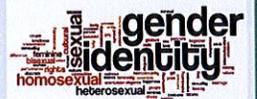
Committee Meetings—Nov. 28

Learning Forward Conference—Dec. 3-7

BCSTA Spring Conference—April 20-23/17

Supporting Diverse Sexual Orientations, Gender Identities and Expressions

On October 25th, I also attended a meeting regarding the development of the Sexual Orientation, Gender Identities (SOGI) Policy. While we have a very strong district policy on this issue already, there is some further pieces that will be added and some ongoing work in our district to ensure every student feels safe and supported in our schools. In addition to a great keynote presentation from Out in Schools, we had an opportunity to participate in a visioning exercise to help set goals for the future in our province and each district, some work on policy creation, procedures and implementation and some excellent examples of SOGI work in a number of BC school districts. Of particular interest was the unveiling of the new website <http://www.sogieducation.org/> that will be invaluable as we continue to do this very important work in our district.



Remembrance Day Assemblies

Hopefully, you will have an opportunity to participate in one of the Remembrance Day Assemblies held at our schools. Every year, I am profoundly moved by the ceremony at a public school. Each school or school community does their utmost to ensure that our veterans are not forgotten in ceremonies steeped in tradition. Every school brings their own special touch to these ceremonies. If all goes as planned, I will have attended the ceremony at Fernie Secondary School this year!



Abbotsford 2016 BC Summer Games

The following schools were represented at the 2016 BC Summer Games:

- Fernie Secondary
- Jaffray Elementary Junior Secondary
- Laurie Middle School
- Mount Baker Secondary
- Parkland Middle School
- Sparwood Secondary



Way to go!!

Class Size Data for 2016

The 2016 Class Size Organization data has now been submitted to the Ministry of Education. Please see the attached report.

Grad Dates 2017

SSS—May 27 MBSS—June 29 FSS—June 30 ESS—June 29

Take Me Outside Day

The following information is from the website of the same name at <https://takemeoutside.ca/tmo-day/>

"Take Me Outside Day, in partnership with The Child and Nature Alliance of Canada, is an opportunity for schools across Canada and around the world to show the importance of getting outside. It's a day to support education extending beyond four walls and a desk!"

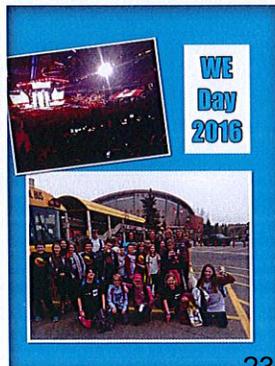
Well, many of our schools (Isabella Dicken, Gordon Terrace, TM Roberts, Jaffray, Rocky Mountain, Kootenay Orchards and Elkford Secondary) took advantage of this day on Wednesday, October 26th. Check out some of the pictures that were sent to us. What a great opportunity to extend the learning to this wonderful place where we live!



Me to We Day in Calgary

Once again, a number of our schools earned their way to the yearly celebration of the Me to We Day in Calgary. This "unparalleled event brings together world-renowned speakers, A-list performers, and tens of thousands of youth to celebrate a year of action that transformed communities and changed lives." <https://www.we.org/we-day/we-day-events/alberta/>

This year some of the headliners included Chris Hadfield, Rick Hansen, Paula Abdul, Classified, Lindsay Ell, Brett Kissel, Margaret Trudeau, Jully Black and, of course, founders Craig and Marc Kielburger. Students and Staff members from Jaffray Elementary Junior Secondary, Laurie Middle School, Parkland Middle School, Sparwood Secondary and Frank J Mitchell Elementary School had an incredible experience. A total of 75 students from SD5 attended this day!



23

Ministry of Education – BCSTA 2nd Annual Partner Liaison Meeting

On October 26th, I had the privilege of attending this meeting with Board Chair Frank Lento and Secretary-Treasurer Rob Norum. This was a jam-packed day where we had presentations and facilitated conversations on System Alignment; Evidence-Based Planning that Enhances Student Learning; K-12 Sector Financial Health; Leadership Development; Innovative Learning in Action—Educational Transformation and the Student Voice (my personal favourite) and then an opportunity to have a Question and Answer Session with Deputy Minister Dave Byng and members of his executive staff.

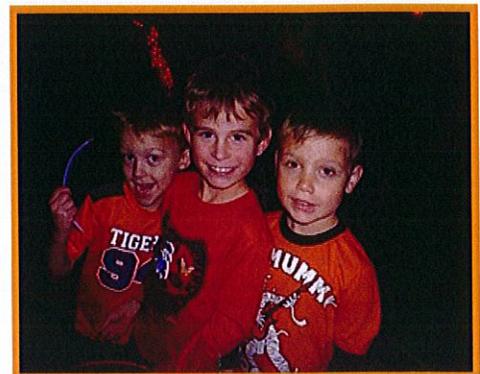
Kootenay Boundary BCSSA Branch Meeting

Our District Management team journeyed to Nelson last week for a meeting with the Regional Kootenay Boundary Branch BCSSA. This was a great opportunity to connect with District Management staff from the various school districts and to hear from various members of the ministry. As part of the agenda we had the following:

- Sherri Mohoruk regarding Violence Threat Risk Assessment information and debriefing;
- Talya Christbason, (Ministry of Education, Director Sector Strategic Initiatives, Learning Modernization, Services and Technology Division) on the New K-12 Digital Strategy project overview and seeking the KBB chapter input and thinking on the future of digitally enabling student learning and success
- Pat Dooley regarding the Provincial Rural Advisory Committee
- Neil Muth, CEO, Kindy Gosal, Director, Heather Mitchell and Caitlin Hinton on our project --- Columbia Basin Trust and Kootenay Boundary School Districts: Working Together Strategically to Make a Difference
- Duncan Whittick/Monica Nissen, - CBEEN Environmental Education team consultants

In addition there was a meeting regarding the *Early Learning/Kindergarten Transition Initiative* with Maureen Dockendorf and Directors and a Learning Leadership/Services Regional Meeting.

Orange and Black Day at Pinewood Elementary



Finance/Operations Updates:

Focusing on finalizing the budget changes and enrolment for the amended annual budget.

Received the 1701 enrolment verification for sign off and we are up in enrolment over projection by approximately 60 students.

Proceeding to tender on the newly approved Capital upgrade at Jaffray School. New furnaces, heating units and hot water upgrades are slated to be completed by the spring 2017.

I want to thank Darlene and the accounting/payroll department for their efforts over the past few months as well as other staff who already have full loads who helped out in the department. Thanks to Gail, Janice, Heather and others... much appreciated!



Update from the Director of Instruction/HR

Human Resources to date has filled 155 teaching and 115 CUPE positions for the current school year. The Education Fund positions are now posted and many are already filled.

We had a very successful first day together on October 21 for the new teacher mentorship program. Mentors and Mentees spent the day learning and planning their strategies for increased capacity within the classroom. The program has been well received to date and is a jointly funded project between the CFTA and the Board of Education. We are very excited about this new project!

The District Health and Safety team met last week. The team is set to meet quarterly to review district health safety concerns/issues and to monitor/support school health and safety teams with their work in schools.

Update from the District Principal/Student Services

Darcy Verbeurgt attended the Health Promoting School Coordinator's Education Sessions in Kelowna in mid-October. The main focus of the education session was physical literacy and movement for the sake of the body and mind. A number of HPSCs presented on initiatives in their Districts and how this work fits with the model of Comprehensive School Health.

Along the health theme, there is a new semi-annual discussion between school district and Interior Health leadership staffs to share information around current issues. The October teleconference discussed immunizations, condoms in schools, the fentanyl crisis, and needles on school grounds. This information was sent on to principals and district safety staff.

A number of Student Services Teachers from School Districts 5, 6 and 8 and community service members were trained on the PATH process. Promising Alternatives Towards Hope is a process that maps out the future for teens with developmental disabilities as their support teams plan for their transitions between schools and out to the community. The workshop was a cooperative venture with a company called Pivot Point.

Student Services Teachers have also begun a 4 session winter workshop series on data collection, IEP goal and objective writing and measurement of student progress. We have great talent in these areas in the district and those people are presenting the workshops to improve all of our skills and competency in these areas.

Update from the District Principal of Transformative Learning and Technology

We are in the beginning stages of testing the parent and student portal capabilities in My Education BC. There is a lot of set up and preparation that is required before we can go into production. The potential for continuously communicating student learning with this module is very exciting and will be a huge asset to our district. We will keep you posted!

Professional Development and In-services



Many teachers throughout our district are currently receiving training on the portal, Scholantis e-portfolios and coding. Ryan and Kim are booked regularly with individual teachers, small groups and full staffs.

Environmental Education

Many Schools in the District Participated in the "Get Outside Day on October 26. It was a great opportunity for teachers to take students outside and do some place based learning and have fun!

Class from KO participated in a great afternoon outside for Take Me Outside Day. The day involved an environmental circle song, discussions of how animals survive fires and a number of activities related to this. Even though it rained the entire time, this class learned, played and participated the entire time!



Coding- Train the Trainer

Lighthouse Labs and Kids Code Jeunesse will be providing the workshops for our two Lead Teachers. They will be equipped to share the new Teacher Training Guide and ADST Student Learning Modules with their district colleagues. The first round of two-day workshops will be held in **Vancouver** on December 6th-7th.

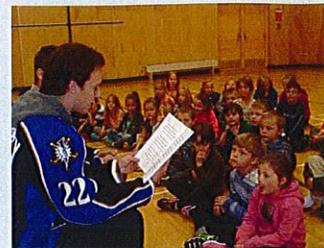


Update from the Director of /Student Learning and Innovation

Reach a Reader Successful

Cranbrook *Reach a Reader* event was held in elementary schools on October 5th. Feedback received has been very positive and CBAL was able to raise awareness, as well as money, to promote literacy in Cranbrook. Alison Facey (our CBAL representative) witnessed firsthand the effect the Kootenay ICE players had on the students. She was surprised and impressed by how quiet and attentive the children were when the two players read Dean Smith's (former SD5 Band Teacher) book.

CBAL would like to thank everyone in SD5 for their help and support with *Reach a Reader* and in recognizing the importance of literacy in daily life.



Making French Connections

SD5 has confirmed the possibility of forming a partnership with the school district of Nancy-Metz (in French: "l'académie de Nancy-Metz"). This school district is located in a beautiful region in Northern France and oversees about 405,000 students (the demographics of France are very different from ours: France has a population of about 66 million inhabitants and only 30 school districts). This international initiative will also be an opportunity to work closely with other BC school districts to support and promote education in French. The delegates from the school district of Nancy-Metz will be coming to BC in early December, and plans are being solidified to meet in Castlegar. This is a very exciting opportunity and we trust it will lead to rich and engaging learning experiences, both for students and educators.



Kindergarten Transition

The BC School Superintendents' Association is partnering with the Provincial Early Years' Office and Ministry of Education to develop and implement regional professional learning sessions that will bring together school district early learning leads, Kindergarten teachers and StrongStart BC facilitators with community-based partners (e.g., child-care operators, Child Development Centre staff, BC Early Years Centres, Aboriginal organizations and other early years providers). The purpose of the Regional Sessions on Early Years to Kindergarten Transitions:

- Establish a shared interest in understanding and working together to support improved Early Years to Kindergarten transitions
- Share ideas and expertise on innovative approaches to these transitions
- Share knowledge in respect to successful transitions for Aboriginal children and those children who are English Language Learners
- Ensure professional learning is drawing on the best evidence on improved transitions
- Create a provincial early learning network and support multi-sectorial community early years work.

First Step: Regional Early Years to Kindergarten Transitions Planning Meetings. The goal is to work with a regional planning team to contextualize the January - June 2017 regional sessions and to have the opportunity to network with one another with a focus on seamless transitions for all children and families. A broad framework for the day has been designed and the regional planning team will ensure the needs, questions, and concerns of the region are reflected in the day's professional learning. The regional planning meeting includes Community Partners, Health Authorities, Success by 6 Regional Coordinators, School District leadership identified by Superintendents, Aboriginal Leadership and CDC leadership identified by the Provincial Office of the Early Years.



Update from Director of Student Learning and Aboriginal Education

Aboriginal Education

We had our initial meeting of our Enhancement Agreement Review Committee last week, and we were able to get some productive 'last minute' changes done to the draft agreement.

As well, Chief Joe Pierre Jr (I just like to write that!) and I have been visiting each school to discuss Aboriginal education programs, student success and embedding Aboriginal perspectives in the classroom. We visited nine schools this past few weeks, and have had some excellent conversations with our Principals and Aboriginal Education Support Workers.

Skills Training

The new Trades Sampler course is a go at Mount Baker, thanks to a grant obtained by our partners at COTR. MBSS will be able to offer this skills training course to a class of students this spring. As well, Brian Conrad and I were able to visit our three Elk Valley secondary schools to promote many skills training initiatives, including Ace-It, expanding the Elementary Skills Training program, and Trades Sampler courses.

Safe Schools Coordinator

This month we will be hosting training for ERASE VTRA Level I and II. This is the first time we have been able to conduct the training ourselves, as a number of us are now trainers. We have invited many of our community partners, including the RCMP, and look forward to a great few days!



**School District No. 5 (Southeast Kootenay)
Schools Checklist – Remembrance Day
2016/2017**

School	Code	Comment
Jaffray Elementary Junior Secondary (JEJSS)	502023	Nov 10 – 10:30
Isabella Dicken Elementary (IDES)	501009	Nov 10 - 11:00 @ FSS
Frank J. Mitchell Elementary (FJMES)	501010	Nov 10 – 10:30 @ SSS
Rocky Mountain Elementary (RMES)	501017	Nov 10 - 10:30 @ ESS
Amy Woodland Elementary (AWES)	502023	Nov 10 – 11:00
T.M. Roberts Elementary (TMRES)	502024	Nov 10 – 10:45
Gordon Terrace Elementary (GTES)	502028	Nov 10 – 10:45
Highlands Elementary (HES)	502029	Nov 10 – 10:45
Pinewood Elementary (PES)	502030	Nov 10 – 10:50
Steeple Elementary (SES)	502031	Nov 10 – 10:45
Kootenay Orchards Elementary (KOES)	502032	Nov 10 – 10:45
Mount Baker Secondary (MBSS)	502001	Nov 10 – 10:00 & 10:30
Fernie Secondary (FSS)	505034	Nov 10 – 11:00 w/IDES
Sparwood Secondary (SSS)	505035	Nov 10 - 10:30 w/FJMES
Laurie Middle School (LMS)	502011	Nov 10 – 11:00
Parkland Middle School (PMS)	505018	Nov 10 – 10:30
Elkford Secondary (ESS)	505033	Nov 10 – 10:30 w/RMES
Kootenay Education Services (KES)	599078	-----
Kootenay Discovery School (KDS)	599156	-----
District Learning Center (DLC)	505000	-----

November 1, 2016



Quick Menu
SLD Web Home Schools List Classes with 30+ Students Change Password Change Reminder Help Logoff

District Class Size Averages

TSW-3040

005 Southeast Kootenay

Kindergarten	17.8
Grades 1-3	21.7
Grades 4-7	23.7
Grades 8-12	20.8

These are current as of now but are subject to change until approved by the district. These averages will not calculate for schools that have errors.





Class Size and Composition Classes with 30+ Students

2016-10-28

All schools in SD 005 -

School Name	Class Name	Count
Mount Baker Secondary	CHORAL MUSIC 11: CONCERT CHOIR (001), CHORAL MUSIC 12: CONCERT CHOIR (001), MUSIC 10: CONCERT CHOIR (001)	114
Mount Baker Secondary	INSTRUMENTAL MUSIC 11: CONCERT BAND (001), INSTRUMENTAL MUSIC 12: CONCERT BAND (001)	60
Mount Baker Secondary	MUSIC 10: CONCERT BAND (001)	43

Southeast Kootenay

District Enrollment - November

Page 1

School	School Name	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
501007	Jaffray Elem-Jr Secondary	16	17	24	18	23	19	19	16	13	12	9	0	0	186
501009	École Isabella Dicken	50	63	61	61	61	58	54	0	0	0	0	0	0	408
501010	Frank J Mitchell Elementary	60	47	43	65	46	58	39	0	0	0	0	0	0	358
501017	Rocky Mountain Elementary	39	40	28	40	27	29	35	0	0	0	0	0	0	238
502001	Mount Baker Secondary	0	0	0	0	0	0	0	0	0	0	269	278	292	839
502011	Laurie Middle School	0	0	0	0	0	0	0	105	135	121	0	0	0	361
502023	Amy Woodland Elementary	41	32	41	38	37	43	41	0	0	0	0	0	0	273
502024	T M Roberts Elementary	54	53	49	59	59	57	47	0	0	0	0	0	0	378
502028	Gordon Terrace Elementary	28	38	40	30	34	33	56	0	0	0	0	0	0	259
502029	Highlands Elementary	37	40	37	37	57	35	36	0	0	0	0	0	0	279
502030	Pinewood Elem - Cranbrook	14	23	19	14	14	20	13	0	0	0	0	0	0	117
502031	Steeples Elementary	25	32	33	26	24	19	29	0	0	0	0	0	0	188
502032	Kootenay Orchards	28	33	37	35	24	35	32	0	0	0	0	0	0	224
505018	Parkland Middle School	0	0	0	0	0	0	0	135	144	145	0	0	0	424
505033	Elkford Secondary	0	0	0	0	0	0	0	32	30	34	42	27	18	183
505034	Fernie Secondary	0	0	0	0	0	0	0	54	52	43	57	66	66	338
505035	Sparwood Secondary	0	0	0	0	0	0	0	43	35	44	42	35	49	248
599078	Kootenay Educational	0	0	0	0	0	0	0	0	0	1	12	27	58	98
599156	Kootenay Discovery School	1	0	0	0	1	0	0	2	3	1	3	7	95	113
	Totals	393	419	414	426	411	411	407	394	420	410	444	451	590	5590

Trustees - Pro-D

G.L. Period Selection: 201704 End Date: OCTOBER 31, 2016

Code	Account	Current	YTD	Budget	Balance	Percent
0-0000-4-40-34100-150	PRO-D TRUSTEE BELLINA	784.35	2,264.21	-551	-2,815.21	510.9
0-0000-4-40-34100-152	PRO-D -TRUSTEE LENTO	0.00	110.00	3,816	3,706.00	97.1
0-0000-4-40-34100-153	PRO-D - TRUSTEE AYLING	0.00	1,198.17	2,352	1,153.83	49.1
0-0000-4-40-34100-154	PRO-D - TRUSTEE JOHNS	132.83	242.83	4,500	4,257.17	94.6
0-0000-4-40-34100-156	PRO-D - TRUSTEE BROWN	0.00	110.00	2,029	1,919.00	94.6
0-0000-4-40-34100-157	PRO-D - TRUSTEE HELGESEN	0.00	385.19	4,500	4,114.81	91.4
0-0000-4-40-34100-158	PRO-D - TRUSTEE WHALEN	0.00	1,233.48	1,879	645.52	34.4
0-0000-4-40-34100-159	PRO-D TRUSTEE MCPHEE	0.00	110.00	875	765.00	87.4
0-0000-4-40-34100-160	PRO-D TRUSTEE BLUMHAGEN	162.50	272.50	1,701	1,428.50	84.0
		-----	-----	-----	-----	-----
Total For OPERATING FUND		1,079.68	5,926.38	21,101	15,174.62	71.9

ST01 Operating Budget by Program

G.L. Period Selection: 201704 End Date: OCTOBER 31, 2016

Program	Current	Year to Date	Budget	Balance	Percent
Function 1 Instruction					
Program 02 Regular Instruction	3,684,210.58	7,141,207.15	30,354,821	23,213,619	76.47
Program 03 Career Preparation	3,542.20	15,853.73	179,684	163,830	91.18
Program 07 Library Services	34,375.80	148,444.48	919,792	771,349	83.86
Program 08 Counselling	419.47	90,581.47	934,654	844,072	90.31
Program 10 Special Education	504,484.42	1,421,875.37	9,082,140	7,660,267	84.34
Program 30 English Language Learning	0.00	5,919.00	64,000	58,081	90.75
Program 31 Aboriginal Education	72,269.09	177,974.53	1,128,848	950,874	84.23
Program 41 Administration	103,144.40	846,842.44	3,776,594	2,929,750	77.58
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Total For Function 1 Instruction	4,402,445.96	9,848,698.17	46,440,533	36,591,842	78.79
Function 4 District Administration					
Program 11 Educational Administration	36,018.80	152,570.20	487,919	335,347	68.73
Program 40 School District Govt	13,239.23	91,763.03	227,166	135,406	59.61
Program 41 Administration	94,814.61	390,582.47	1,285,721	895,138	69.62
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Total For Function 4 District Administration	144,072.64	634,915.70	2,000,806	1,365,891	68.27
Function 5 Operations & Maintenance					
Program 41 Administration	19,326.56	80,096.21	351,192	271,097	77.19
Program 50 Maintenance Operations	309,451.60	1,371,298.95	4,315,908	2,944,609	68.23
Program 52 Maintenance Of Grounds	22,951.75	92,753.49	329,515	236,760	71.85
Program 56 Utilities	50,734.90	206,248.32	1,133,000	926,751	81.80
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Total For Function 5 Operations & Maintenance	402,464.81	1,750,396.97	6,129,615	4,379,217	71.44
Function 7 Transportation & Housing					
Program 41 Administration	2,173.53	9,349.81	62,919	53,569	85.14
Program 70 Student Transportation	140,378.55	350,253.43	1,589,163	1,238,907	77.96
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Total For Function 7 Transportation & Housing	142,552.08	359,603.24	1,652,082	1,292,476	78.23
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Grand Total	5,091,535.49	12,593,614.08	56,223,036	43,629,426	77.60