



**The Board of Education of
School District No.5 (Southeast Kootenay)**

**MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE
(PUBLIC)**

**November 26, 2018, 12:30 p.m.
Cranbrook Board Office**

Committee Members in Attendance: Trustee Johns(Co-chair)
Trustee Kitt (Co-chair)
Trustee Bellina – by phone
Trustee Damstrom

Board/District Staff in Attendance: Trustee Ayling
Chairperson Lento
Trustee McPhee
Trustee Turner
Trustee Whalen
Superintendent, L. Hauptman
Secretary Treasurer, R. Norum
Director of Instruction/Human Resources, B. Reimer
Director of Student Learning and Innovation, D. Casault
Sandy Gronlund, Executive Assistant (Recorder)

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Co-chair Trustee Johns called the public Finance/Operations/Personnel Committee meeting of November 26, 2018 to order at 12.11 p.m.

1.2 Approval of the Agenda

The agenda of the public Finance/Operations/Personnel Committee meeting of November 26, 2018 was approved as circulated.

1.3 Approval of the Minutes

The minutes of the public Finance/Operations/Personnel Committee meeting of October 29, 2018 was approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

3. DELEGATIONS/PRESENTATIONS

Nil

4. NEW BUSINESS

4.1 Statement of Financial Information (SOFI)

Mr. Norum reviewed the Statement of Financial Information (SOFI) report with the Board including the schedules attached reporting employees with income over \$75,000, Board members, and Vendors who have received payments totaling over \$25,000 in the year.

RECOMMENDATION A

M/S that the Board approve the amended School District Statement of Financial Information (SOFI) Report as amended.

4.2 18-19 Amended Budget

Mr. Norum is currently working on the amended budget and is hopeful to have the draft copy to the Board for the December 11, 2018 Public Board meeting.

4.3 Report on the Budget 2019 Consultation

Trustee Johns discussed the attached report on the Budget 2019 Consultation with the Board. He reviewed highlights of the K-12 Education portion of the Report.

- Video clip of a portion of Trustee John's presentation at the Select Standing Committee Budget Input session is posted on the SD5 website under Advocacy.
- Capital funding on page 20. Spoke of the need to replace Isabella Dicken Elementary and Mount Baker Secondary Schools. Robert Holmes, retired Engineer in Cranbrook, suggested some opportunities to help with replacing Mount Baker.
- Recommendations focused on Isabella Dicken and Mount Baker schools.

Trustee Johns will meet with Robert Holmes and talk about processes.

RECOMMENDATION B

M/S that the Board draft a media release on the Select Standing Committee presentation and recommendations.

5. ITEMS FOR INFORMATION

5.1 Finance Report

Mr. Norum reported that he continues to work on the final budget numbers so the report will change slightly. The report shows the year to date expenses.

6. QUESTION PERIOD

Nil.

7. LATE ITEMS

Nil.

8. ADJOURNMENT

The public Finance/Operations/Personnel Committee meeting of November 26, 2018 adjourned at 12:30 p.m.