



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - STUDENT SERVICES MEETING**

**November 26, 2018, 10:30 a.m.  
Cranbrook Board Office**

**Committee  
Members In  
Attendance:**

Co-Chair Trustee McPhee (Chair)  
Co-Chair Trustee Damstrom  
Trustee Johns  
Trustee Kitt

**Regrets:**

**Board/District  
Staff in  
Attendance:**

Chairperson Lento (in at 11:05)  
Trustee Turner  
Trustee Whalen  
Trustee Bellina (by phone)  
Trustee Ayling  
Lynn Hauptman, Superintendent (in at 11:05)  
Diane Casault, Director of Student Learning/Innovation  
Brent Reimer, Director of Instruction – Human Resources  
Jason Tichauer, Director of Student Learning and Aboriginal Education  
Jane Nixon, Executive Assistant (Recorder)

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

The Special Education Student Services meeting of November 26, 2018 was called to order at 10:41 a.m. by Co-Chair Trustee McPhee.

**1.2 Approval of the Agenda**

M/S that the agenda for the Special Education Student Services Meeting of November 26, 2018 be approved as circulated.

### **1.3 Approval of the Minutes**

M/S that the minutes of the Special Education Student Services meeting of October 29 be approved as circulated.

## **2. BUSINESS ARISING FROM PREVIOUS MINUTES**

### **2.1 Speech Language Pathologist Update**

Diane Casault discussed the recruitment of Speech Language Pathologists to School District 5.

Trustee Turner to obtain University of Alberta Alumni website link. This will be given to Human Resources for posting open positions.

Trustee Johns suggested that postings could be done internationally for Speech Language Pathologists.

Mrs. Casault contacted several Canadian universities regarding increasing the student enrolment capacity in the Speech Language Pathologist programs. The universities responded that they could not foresee increasing number of seats, as they do not want saturation of the market.

Trustees Turner and Kitt both suggested contacting larger universities to inquire about the possibility of a satellite program with College of the Rockies.

Trustee Johns recommended that a letter be written to College of the Rockies outlining the staffing needs of School District 5 with respect to Speech Language Pathologists. This letter will be drafted by Brent Reimer and Diane Casault.

#### **Recommendation A**

“That the Board of Education approve District Management to prepare a written letter to the College of the Rockies outlining the staffing needs of School District 5 (Southeast Kootenay) with respect to Speech Language Pathologists, School Counsellors, Student Services Teachers and other positions that the District has historically found difficult to fill.”

### **2.2 School District Websites**

Mrs. Casault navigated through the external School District 5 website with the Committee Members. She reviewed updates and changes that were recently made to the website as recommended at the October 29 Committee Meeting. The website is now more accessible to parents and guardians looking for information on advocating for their children.

This is an on-going process. Mrs. Casault explained that there are complexities that need to be streamlined on both district and school websites.

Trustee McPhee requested that the definition of IEP be added to the website.

Trustee Turner reiterated the importance of Parent/Child Advocacy and the need to advocate through transitions from elementary to middle to high school.

Trustee Kitt asked that we be sure to include external website links for parents.

Trustee McPhee discussed the idea of having online informational videos for parents – showing where to find necessary parent and student advocacy material. Mrs. Casault will begin discussions on this project with Ryan McKenzie (Teacher of Transformative Learning),

This item will be tabled on the agenda for the January 28 Student Services Committee Meeting.

### **2.3 Advocacy for Additional Special Education Funding**

This item was carried over from the previous meeting and will be discussed in the Finance Operations Committee Meeting.

### **2.4 GAUGE Program Review**

Diane Casault gave an update on GAUGE Program and the current workload of Behaviour Specialist Teacher, Megan Stasuik.

Ms. Stasuik (Behaviour Support Teacher) and Shelley (CFTA Co-chair) initially discussed a program proposal in August 2017. It was clear that presenting and requesting support of a teaching position was not advisable at this time. A presentation will be scheduled for the January 28, 2019 Student Services Committee Meeting.

### **2.5 Category H Students**

A review of Category G and H students in School District 5 was presented by Diane Casault. Mrs. Casault explained that the historical data being presented was obtained from 1701 snapshots from 2015-2018. Other items covered in this presentation included:

- Brief description of Ministry Designations by Category
- School District 5 comparison to Province of BC averages in Categories G&H
- Explanation of fluctuations in data
- Outside agency supports available
- IHCAN timelines for designations of Category G – currently third week of September.

Trustee Johns queried the implications of the increasing numbers and questioned the direct implications of a funding review.

Trustee McPhee expressed concern for not having time to advocate for more funding before the next budget process. Superintendent Lynn Hauptman explained that there is no indication that there will be any changes to the Special Education Funding formula. Superintendent Hauptman suggested that questions on Special Education funding should be discussed with D. Scott MacDonald, Deputy Minister of Education.

This item will be tabled on the agenda for the January 28 Student Services Committee Meeting.

3. **CORRESPONDENCE AND/OR NEW ITEMS**
4. **INFORMATION ITEMS**
5. **ADJOURNMENT**

The meeting was adjourned at 11:29.