



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)**

**November 24, 2014, 12:30 p.m.  
Board Office**

Committee  
Members in  
Attendance:           Co-Chair Trustee Helgesen  
                                  Co-Chair Trustee Johns  
                                  Trustee Bellina (by teleconference)  
                                  Trustee Whalen

Board/District Staff  
in Attendance:       Trustee Ayling  
                                  Trustee Brown  
                                  Chairperson Lento  
                                  Superintendent of Schools, L. Hauptman  
                                  Secretary Treasurer, R. Norum  
                                  Director of Instruction/Human Resources, B. Reimer  
                                  Director of Instruction/Student Learning, D. Casault  
                                  Recorder, Corinne Burns

**1. COMMENCEMENT OF MEETING**

**1.1. Call to Order**

The public Finance/Operations/Personnel Committee meeting of November 24, 2014 was called to order at 12:22 p.m. by Co-chair Trustee Helgesen.

**1.2. Approval of the Agenda**

**MOTION FOP -P 2014 - 16**

M/S that the agenda of the public Finance/Operations/Personnel Committee meeting of November 24, 2014 be approved as circulated.

**CARRIED**

**1.3. Approval of the Minutes**

**MOTION FOP -P 2014 - 17**

M/S that the minutes of the public Finance/Operations/Personnel Committee meeting of October 27, 2014 be approved as circulated.

**CARRIED**

## 2. BUSINESS ARISING FROM PREVIOUS MINUTES

Trustee Johns asked if there was new information regarding student decline in enrolment due to the strike. Mr. Norum advised that the numbers produced at the last Committee Meeting remain the same. We know that we lost 14 students in Fernie to the private school. Other school enrolment was looked at but nothing was out of the ordinary.

In reference to the Safety report given by Mr. Tank at the October 27, 2014 meeting it was suggested that the City of Cranbrook be approached about installing a flashing pedestrian walk light at the crosswalk leading from Mount Baker to the Safeway parking lot.

Discussion included:

- The pedestrian light request was turned down previously by the City.
- A letter would reinforce the need for the light.
- This item moved to New Business

## 3. DELEGATIONS/PRESENTATIONS

Nil

## 4. NEW BUSINESS

This item carried forward From Business Arising From Previous Minutes. It was suggested that a letter be sent to the City of Cranbrook requesting a flashing pedestrian light be installed at the crossing from Mount Baker to the Safeway parking lot.

Discussion included:

- Should we ask for a meeting with Mayor and Council?
- Send the letter as a step in building an agenda with the City that will include numerous concerns that Trustees have. Then request a meeting with the Mayor and Council.

### **Recommendation**

*M/S that the Board write a letter to the City of Cranbrook requesting a flashing pedestrian light similar to the one at Victoria Ave and 4th Ave be installed at the crosswalk from Mount Baker Secondary School to the Safeway parking lot.*

## 5. ITEMS FOR INFORMATION

### 5.1. Safety Report

Mr. Reimer reported that we receive the attached safety report from School District No. 23. They produce the report for us as part of the Shared Services program.

Discussion included:

Mr. Reimer will ask School District No. 23 how they evaluate what is written on the incident reports they receive?

**6. QUESTION PERIOD**

Mr. Reimer reported that he looks for patterns on the Safety report to implement training and awareness to decrease safety incidents.

**7. ADJOURNMENT**

The public Finance/Operations/Personnel Committee meeting of November 24, 2014 adjourned at 12:42 p.m.

**8. LATE ITEMS**