



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - POLICY MEETING**

**November 23, 2020, 11:30 a.m.
Cranbrook Board Office**

Committee Members
in Attendance: Co-Chair Trustee Turner (by Zoom)
Co-Chair Trustee Ayling
Trustee McPhee (by Zoom)
Trustee Whalen (by Zoom)

Board/District Staff in
Attendance: Chairperson Lento
Trustee Bellina (by Zoom)
Trustee Damstrom (by Zoom)
Trustee Johns (by Zoom)
Trustee Kitt
Superintendent, S. Yardley (by Zoom)
Secretary Treasurer, A. Rice
Director of Student Learning/Aboriginal Education, J. Tichauer (by Zoom)
Director of Student Learning/Innovation, D. Casault (by Zoom)
District Principal/Student Services, D. Verbeurgt
District Principal/Transformative Learning, J. Roberts (by Zoom)
Executive Assistant, J. Nixon (Recorder)

1. COMMENCEMENT OF MEETING

1.1 Call to Order

The Policy Committee meeting of November 23, 2020 was called to order at 11:54 a.m. by Co-Chair Trustee Turner.

1.2 Approval of the Agenda

M/S that the agenda for the Policy Committee meeting of November 23, 2020 be approved as circulated.

1.3 Approval of the Minutes

M/S that the minutes of the Policy Committee meeting of October 26, 2020 be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MEETING

2.1 Policy Model and Administrative Procedures Update and Next Steps

Director of Student Learning/Innovation Diane Casault discussed restructuring of the School District 5 (Southeast Kootenay) policy model and administrative procedure manual.

Chairperson Lento suggested that the recommendations and information would be circulated and further discussed at the In-Camera meeting.

3. PRESENTATIONS

4. REPORTS

5. NEW BUSINESS

5.1 Policy 7.8 British Columbia Student Information System

Director Casault explained the addition of a hyperlink to Policy 7.8. This hyperlink will ensure that the accompanying MyEducation BC Standards Manual will always be accurate and up to date. Policy 7.8A includes an electronic format of the MyEducation BC Standards Manual in a portable document format ("PDF"). The revision of the hyperlink to the Standards Manual will remove the need of having the attachment to Policy 7.8 (7.8A) and will link the reader directly to the most recent document.

Co-Chair Trustee Ayling recommended that Regulation 7.8 A be removed from the current School District 5 (Southeast Kootenay) Policy Manual.

RECOMMENDATION A:

The hyperlink to the MyEducation BC Standards Manual will be added to the bottom of Policy 7.8. Remove attachment of Regulation 7.8 A from the current School District 5 (Southeast Kootenay) Policy Manual.

5.2 Policy 1.12 Partner Feedback Discussion

Director Casault suggested that the Policy Committee consider revising the current process of having a three (3) month period for partner group feedback. Director Casault explained that the current process could potentially be reduced to two months as feedback received through modern technology is almost instantaneous.

Trustee McPhee suggested that reducing the three-month period would be considered under a new policy model and framework.

Co-chair Trustee Turner agreed with Trustee McPhee and reiterated that this is an item for consideration when reviewing the policy procedures and framework.

Chairperson Lento advised that this will be considered when redeveloping the policy model and administrative procedure manual.

6. RECOMMENDED ACTIONS - APPENDIX A

6.1 Policy Index Review

6.2 Childcare Programs

6.3 Revised Policy 3.33 Use of Cell Phones and Digital Devices

6.4 Revised Policy 3.42 and 3.42R Students Registered for Distance Education and Continuing Education

7. ADJOURNMENT

The meeting was adjourned at 12:09 p.m.