



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - REGULAR PUBLIC MEETING**

November 14, 2023, 3:00 p.m.

Cranbrook Board Office

Present: Chairperson Doug McPhee
Trustee Trina Ayling
Trustee Irene Bischler
Trustee Alysha Clarke
Trustee Nicole Heckendorf
Trustee Chris Johns
Trustee Sarah Madsen
Trustee Wendy Turner

Regrets: Trustee Bev Bellina

Staff Present: Superintendent Viveka Johnson
Secretary Treasurer Nick Taylor
Director of Instruction Human Resources Brent Reimer
Director of Student Learning and Indigenous Education Jason Tichauer
Director of Student Learning and Innovation Diane Casault (remotely)
Operations Manager Joe Tank
District Principal Early Learning and Child Care Laura-Lee Phillips
(remotely)
District Principal Student Services Darcy Verbeurgt
Executive Assistant to Secretary Treasurer and Superintendent
(recorder) Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Chair McPhee called the November 14, 2023, regular public meeting of the Board of Education to order at 3:06 p.m.

1.2 Greeting

Chair McPhee acknowledged that we have gathered here in the Homelands of the Ktunaxa people.

1.3 Chairperson's Opening Remarks and Recognitions

Chairperson McPhee extended condolences to the family of Johnny Wayne Lancaster. He also extended condolences to Trustee Turner and the Turner family for their recent loss.

1.4 Opening Round

Members of the Board, District Management, District Staff and local Union Presidents shared a reflection of remembrance and gratitude.

1.5 Consideration and Approval of Agenda

MOTION R-23-179

Moved/Seconded by Johns/Heckendorf:

THAT the agenda for the regular public meeting of the Board of Education of November 14, 2023, be approved as circulated.

CARRIED UNANIMOUSLY

1.6 Approval of the Minutes

MOTION R-23-180

Moved/Seconded by Turner/Madsen:

THAT the minutes of the regular public meeting of the Board of Education of October 10, 2023, be approved as circulated.

CARRIED UNANIMOUSLY

1.7 Receipt of Records of Closed Meetings

MOTION R-23-181

Moved/Seconded by Bischler/Heckendorf:

THAT the closed records of the in-camera meeting of the Board of Education of October 10 and October 23, 2023, be accepted.

CARRIED UNANIMOUSLY

1.8 Business Arising from Previous Minutes

Nil

2. RECEIVING OF DELEGATIONS/PRESENTATIONS

Nil

3. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

3.1 Advocacy/Education Committee

Co-chair Trustee Turner reviewed the minutes of the October 23, 2023, meeting of the Advocacy/Education Committee.

MOTION R-23-182

Moved/Seconded by Turner/Ayling:

THAT the Board of Education supports work on building the following motions for the Kootenay Boundary Branch (KBB) motion building session:

- Gender Based Violence
- Anti Bullying Measures
- Neurodiversity
- Special Education funding
- Aging infrastructure with a focus on air quality

CARRIED UNANIMOUSLY

MOTION R-23-183

Moved/Seconded by Turner/Johns:

THAT the report of the Advocacy/Education Committee be accepted as presented.

CARRIED UNANIMOUSLY

3.2 Policy Committee

Co-chair Trustee Heckendorf reviewed the minutes of the October 23, 2023, meeting of the Policy Committee.

MOTION R-23-184

Moved/Seconded by Heckendorf/Clarke:

THAT the report of the Policy Committee be accepted as presented.

CARRIED UNANIMOUSLY

3.3 Student Services Committee

Co-chair Trustee Madsen reviewed the minutes of the October 23, 2023, meeting of the Student Services Committee.

MOTION R-23-185

Moved/Seconded by Madsen/Johns:

THAT the Board of Education writes a letter to review and discuss underfunding of Special Education in the District. This letter will cite examples as provided in District Principal Verbeurgt's historical data.

CARRIED UNANIMOUSLY

MOTION R-23-186

Moved/Seconded by Madsen/Turner:

THAT the Board of Education researches the feasibility of creating a GAUGE (or similar) alternate program across the District.

CARRIED UNANIMOUSLY

MOTION R-23-187

Moved/Seconded by Turner/Bischler:

THAT the report of the Student Services Committee be accepted as presented.

CARRIED UNANIMOUSLY

3.4 Finance/Operations/Personnel Committee

Co-chair Trustee Johns reviewed the minutes of the October 23, 2023, meeting of the Finance Operations Personnel Committee.

MOTION R-23-188

Moved/Seconded by Johns/Bischler:

THAT a working group of the whole be formed to investigate school site acquisition charges.

CARRIED UNANIMOUSLY

MOTION R-23-189

Moved/Seconded by Johns/Ayling:

THAT the Finance Operations Personnel Committee report be accepted as presented.

CARRIED UNANIMOUSLY

3.5 BCSTA /Provincial Council

TABLED

3.6 Communications/Media Committee

Trustee Ayling

MOTION R-23-190

Moved/Seconded by Ayling/Clarke:

THAT the report of the Communications/Media Committee be accepted as presented.

CARRIED UNANIMOUSLY

3.7 Mount Baker Secondary School Replacement Committee

Trustee Johns

MOTION R-23-191

Moved/Seconded by Johns/Heckendorf:

THAT the Mount Baker Secondary School Replacement Committee report be accepted as presented.

CARRIED UNANIMOUSLY

3.8 Key City Theatre

Trustee Ayling reviewed the written report provided in the agenda package.

MOTION R-23-192

Moved/Seconded by Ayling/Madsen:

THAT the Key City Theatre report be accepted as presented.

CARRIED UNANIMOUSLY

3.9 Legacy of Learning

Trustee Johns reviewed the written report provided in the agenda package.

MOTION R-23-193

Moved/Seconded by Johns/Bischler:

THAT the Legacy of Learning report be accepted as presented.

CARRIED UNANIMOUSLY

3.10 French Immersion Update

Trustee Heckendorf referred the Board to the minutes included in the agenda package. Director Casault provided an update on French Federal funding received for 2023-2024.

MOTION R-23-194

Moved/Seconded by Heckendorf/Turner:

THAT French Immersion update be accepted as presented.

CARRIED UNANIMOUSLY

3.11 Traffic Safety Committee

The Traffic Safety Committee will meet on November 29, 2023. The Vision Zero grant application will be reviewed at this meeting.

MOTION R-23-195

Moved/Seconded by Johns/Ayling:

THAT the Traffic Safety Committee report be accepted as presented.

CARRIED UNANIMOUSLY

3.12 Trustee Reports/Bouquets

Trustees reported on their activities for the month.

- Trustee Clarke acknowledged the hiring of a full time Youth Care Worker at Jaffray Elementary Junior Secondary School.
- Trustee Madsen acknowledged Secretary Treasurer Taylor's work purchasing food infrastructure items for schools.

4. SECRETARY TREASURER'S REPORT TO THE BOARD

4.1 Updates

4.1.1 Cranbrook School Boundaries and Catchment

Secretary Treasurer Taylor reported on the two community consultation evenings held in October and November at the Cranbrook Board Office.

Secretary Treasurer Taylor will review community feedback and will analyse the options for the revision of school boundaries and catchments. An update will be provided at the November 27 in-camera meeting of the Finance Operations Personnel Committee.

4.1.2 Feeding Futures Funding Advisory Group

Secretary Treasurer Taylor briefly discussed the mandate of the Feeding Futures Funding Advisory Group. The first meeting of this group will be November 20, 2023, at the Jaffray Hall.

4.2 Recommendations

MOTION R-23-196

Moved/Seconded by Bischler/Heckendorf:

THAT the Secretary Treasurer's report be accepted as presented.

CARRIED UNANIMOUSLY

5. SUPERINTENDENT'S REPORT TO THE BOARD

The Framework for Enhancing Student Learning report can be found on the School District's website at www.sd5.bc.ca.

5.1 Updates

5.1.1 Strategic Planning Session Update

Superintendent Johnson provided an update from the Board's strategic planning session on October 18. The next session will be on November 21 at the Kootenay Learning Campus in Fernie.

5.1.2 Accessibility Committee Update

Superintendent Johnson discussed the creation of the District Accessibility Committee.

District Principal Verbeurgt provided an overview of the terms of reference and mandate of the Committee.

5.2 Recommendations

MOTION R-23-197

Moved/Seconded by Turner/Johns:

THAT the Superintendent's Report be approved as presented.

CARRIED UNANIMOUSLY

6. CHAIRPERSON'S REPORT

6.1 Updates

6.1.1 Board Evaluation and Trustee Code of Conduct

The Board conducted a facilitated Board Self-Evaluation and Trustee Code review at the working session with Dr. Leroy Sloan of Sloan Consultants Ltd. This working session was held from 9:00-12:00, prior to the in-camera meeting of the Board of Education.

6.1.2 Remembrance Day Services and Activities

Chairperson McPhee recognized and acknowledged veterans and discussed the importance of Remembrance Day.

6.1.3 Awards of Excellence Presented to Educators

Chairperson McPhee recognized the educational leaders presented with the Awards of Excellence as listed in the agenda package.

6.1.4 Chairperson's Trustee Update for November

The Chairperson's Trustee Update was included in the agenda package.

6.2 Recommendations

MOTION R-23-198

Moved/Seconded by McPhee/Heckendorf:

THAT the Chairperson's report be accepted as presented.

CARRIED UNANIMOUSLY

7. NEW BUSINESS

7.1 Statement of Financial Information (SOFI) Reporting

MOTION R-23-199

Moved/Seconded by Johns/Ayling:

THAT the 2022-2023 Statement of Financial Information (SOFI) report be approved and filed.

CARRIED UNANIMOUSLY

8. ITEMS FOR INFORMATION/CORRESPONDENCE

8.1 Metis Flag Raising November 16

8.2 Strategic Planning Session (Ferne) November 21

8.3 Trustee Academy November 23-25

8.4 Children's Christmas Choir – December 6

8.5 Board Office Holiday Pot Luck December 15

9. QUESTION PERIOD

Nil

10. CLOSING ROUND

Trustees, District Management and local Union Presidents were offered an opportunity to share a final comment on the meeting.

11. ADJOURNMENT

MOTION R-23-200

Moved/Seconded by Johns/Ayling:

THAT the November 14, 2023, regular public meeting of the Board of Education adjourn at 4:09 p.m.

What have we done at this meeting to help our students become more interested in school and to support them in their personal learning journey?

Doug McPhee, Chairperson

Nick Taylor, Secretary Treasurer