



The Board of Education of  
School District No.5 (Southeast Kootenay)  
AGENDA - REGULAR PUBLIC MEETING

November 12, 2014, 5:00 p.m.  
Board Office

	<b>Pages</b>
<b>1. COMMENCEMENT OF MEETING</b>	
<b>1.1 Call to Order</b>	
<b>1.2 Consideration and Approval of Agenda</b>	
M/S that the agenda for the regular public meeting of the Board of Education of [date] be approved as [circulated / amended].	
<b>1.3 Approval of the Minutes</b>	5
M/S that the minutes of the regular public meeting of the Board of Education of [date] be approved as [circulated/amended].	
<b>1.4 Receipt of Records of Closed Meetings</b>	12
M/S to accept the closed records of the in-camera meeting of the Board of Education of [date].	
<b>1.5 Business Arising from Previous Minutes</b>	
<b>1.6 Receiving of Delegations/Presentations</b>	
<b>1.6.1 Prime Ministers Award for Teaching Excellence</b>	
Mr. Paul Knipe, Mr. Grant Duchscherer, Mr. Darrell Taylor	

## 2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

### 2.1 Advocacy/Education Committee

13

*Recommendation A - that the Board write a letter to the BC School Trustees' Association (BCSTA) with a copy to our stakeholder groups expressing concern over CommunityLINK funding and the inclusion of census data in the Vulnerable Student Supplement (VSS) formula factors, given the concerns Statistics Canada has with the National Household Survey (NHS) and longitudinal analysis data, and that we urge the BCSTA to consider requesting that a) the provincial government update the VSS formula to include more current, accurate data and b) that the federal government return to the more reliable, mandatory, long-form census.*

*Recommendation B - that the Board write a letter to the Provincial Government with a copy to our stakeholder groups expressing concern over CommunityLINK funding and the inclusion of census data in the Vulnerable Student Supplement (VSS) formula factors given the concerns Stats Canada has with the National Household Survey and longitudinal analysis data, and that we urge the provincial government to consider a) updating the VSS formula to include more current, accurate data and b) making a request to the federal government return to the more reliable, mandatory, long-form census.*

*Recommendation C - that the Board write a joint letter with stakeholders to Prime Minister Harper urging his government to reconsider the changes of the National Household Survey from voluntary back to mandatory and that this letter be copied to Head of Statistics Canada, opposition party leaders, our local MP, the Premier and education ministers of BC and their opposition, our local MLA, presidents of the Canadian School Boards' Association (CSBA), the BC School Trustees' Association (BCSTA), Canadian School Boards' Association (CFF), BC Teachers' Federation (BCTF), National and BC Canadian Union of Public Employees (CUPE), BC Confederation of Parent Advisory Councils (BCCPAC)(for distribution to their members), local association chairs/presidents and to media*

*Recommendation D - that the Board tentatively approve the field trip to Costa Rica for the grade 10 class at JEJSS in April, 2015.*

*Recommendation E - that the Board write a thank you letter to the negotiators for all their hard work in bargaining the collective agreement with the BCTF.*

M/S that the Board accept the report of the Advocacy/Education Committee.

<b>2.2</b>	<b>Policy Committee</b>	<b>31</b>
	M/S that the Board accept the report of the Policy Committee.	
<b>2.3</b>	<b>Finance/Operations/Personnel Committee</b>	<b>34</b>
	M/S that the Board accept the report of the Finance/Operations/Personnel Committee.	
<b>2.4</b>	<b>Student Services Committee</b>	<b>37</b>
	M/S that the Board accept the report of the Student Services Committee.	
<b>2.5</b>	<b>Communications/Media Committee</b>	
	M/S to accept the report of the Communications/Media Committee.	
<b>2.6</b>	<b>Mt. Baker Secondary School Building Replacement Committee</b>	
	M/S to accept the report of the Mt. Baker Secondary School Building Replacement Committee.	
<b>2.7</b>	<b>Legacy of Learning</b>	
	M/S to accept the Legacy of Learning report.	
<b>2.8</b>	<b>Trustee Reports</b>	<b>40</b>
<b>3.</b>	<b>SUPERINTENDENT'S REPORT TO THE BOARD</b>	<b>41</b>
	M/S that the [date] Superintendent's Report to the Board of Education be accepted as presented.	
<b>4.</b>	<b>CHAIRPERSON'S REPORT</b>	
<b>5.</b>	<b>NEW BUSINESS</b>	
<b>5.1</b>	<b>Business Arising from Delegations</b>	
<b>5.2</b>	<b>Bus Bylaw</b>	
<b>6.</b>	<b>TRUSTEE BOUQUETS</b>	
<b>7.</b>	<b>ITEMS FOR INFORMATION/CORRESPONDENCE</b>	
<b>7.1</b>	<b>Rocky Mountain Elementary School Grand Opening, December 12, 2014 @ 1:00 p.m.</b>	
<b>7.2</b>	<b>Rocky Mountain Elementary School News Article</b>	<b>48</b>
<b>8.</b>	<b>QUESTION PERIOD</b>	

**9. ADJOURNMENT**

M/S that the [date] regular public meeting of the Board of Education adjourn at [time].

**10. LATE ITEMS**



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - REGULAR PUBLIC MEETING**

**October 14, 2014, 5:00 p.m.  
Elkford Community Centre**

Present: Chairperson Lento  
Trustee Ayling  
Trustee Bellina  
Trustee Brown  
Trustee Damstrom  
Trustee Helgesen  
Trustee Johns  
Trustee Whalen  
Superintendent of Schools, L. Hauptman  
Secretary Treasurer, R. Norum  
Director of Instruction/Human Resources, B. Reimer  
Director of Instruction/Student Learning, D. Casault  
Director of Student Services and Aboriginal Education, J. Tichauer  
Recorder, Corinne Burns

Regrets Trustee Besanger

**1. COMMENCEMENT OF MEETING**

**1.1. Call to Order**

Chairperson Lento called the October 14, 2014 regular public meeting of the Board of Education to order at 4:33 p.m.

**1.2. Consideration and Approval of Agenda**

Additions: 5.4 KBB AGM  
5.5 Letter to the District of Elkford

**MOTION R- 14 – 130**

M/S that the agenda for the regular public meeting of the Board of Education of October 14, 2014 be approved as amended.

**CARRIED**

**1.3. Approval of the Minutes**

Minutes of the Public meeting of the Board of Education of October 14, 2014.

**MOTION R- 14 - 131**

M/S that the minutes of the regular public meeting of the Board of Education of October 14, 2014 be approved as circulated.

**CARRIED**

**1.4. Receipt of Records of Closed Meetings**

**MOTION R- 14 – 132**

M/S to accept the closed records of the in-camera meeting of the Board of Education of September 9, 2014.

**CARRIED**

**1.5. Business Arising from Previous Minutes**

Nil

**1.6. Receiving of Delegations/Presentations**

Nil

**2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS**

**2.1. Advocacy/Education Committee**

Co-chair Trustee Bellina reviewed the minutes of the September 29, 2014 meeting of the Advocacy/Education Committee.

**MOTION R- 14 – 133**

M/S that the Board approve and adopt the Strategic Directions and Values document.

**CARRIED**

**MOTION R- 14 - 134**

M/S that the Board send a letter to the Minister of Finance with a copy to the usual stakeholders requesting a progress update on Recommendations 24-40 from the Report on the Budget 2014 Consultations from the Select Standing Committee on Finance and Government Services.

**CARRIED**

**MOTION R- 14 - 135**

M/S that the Board accept the report of the Advocacy/Education Committee.

**CARRIED**

**2.2. Policy Committee**

Co-chair Trustee Damstrom reviewed the minutes of the September 29, 2014 meeting of the Policy Committee.

**MOTION R- 14 - 136**

M/S that the revised Policy 3.1 Student Services Programs be approved by the Board of Education.

**CARRIED**

**MOTION R- 14 - 137**

M/S that the revised Policy 7.8 British Columbia Student Information System be approved by the Board of Education.

**CARRIED**

**MOTION R- 14 - 138**

M/S that the revised Policy 2.1 Tobacco Free District be approved by the Board of Education.

**CARRIED**

**MOTION R- 14 – 139**

M/S that the revised Policy 3.27 Student Lockers be approved by the Board of Education.

**CARRIED**

**MOTION R- 14 - 140**

M/S that the Board accept the report of the Policy Committee.

**CARRIED**

**2.3. Finance/Operations/Personnel Committee**

Co-chair Trustee Johns reviewed the minutes of the September 29, 2014 meeting of the Finance/Operations/Personnel Committee.

**MOTION R- 14 - 141**

M/S that the Board of Education ratify the Tender Summary as presented by the Secretary Treasurer.

**CARRIED**

**MOTION R- 14 - 142**

M/S that the Board accept the report of the Finance/Operations/Personnel Committee.

**CARRIED**

**2.4. Student Services Committee**

Co-chair Trustee Johns reviewed the minutes of the September 29, 2014 meeting of the Student Services Committee.

**MOTION R- 14 - 143**

M/S that the Board accept the report of the Student Services Committee.

**CARRIED**

**2.5. Communications/Media Committee**

Trustee Ayling reported one media release announcing the 2 new Vice Principals in Elkford.

**MOTION R-14 - 144**

M/S to accept the report of the Communications/Media Committee.

**CARRIED**

**2.6. Mt. Baker Secondary School Building Replacement Committee**

Trustee Johns reported that he attended a meeting on September 10<sup>th</sup> regarding the Key City Theatre replacement which is in conjunction with MBSS. The replacement of both properties are being looked at as a 2 track process.

**MOTION R- 14 - 145**

M/S that the Board of Education write a letter to the Select Standing Committee on Finance and Government Services in support of the City of Cranbrook presentation regarding the replacement of Mount Baker Secondary School and Key City Theatre and to include a list of our supporting partners (ie: RDEK, MLA, MP etc.)

**CARRIED**

**MOTION R- 14 - 146**

M/S to accept the report of the Mt. Baker Secondary School Building Replacement Committee.

**CARRIED**

**2.7. Legacy of Learning**

Trustee Johns distributed a copy of the Basin Record. Highlights included:

- Legacy of Learning is well into its 3<sup>rd</sup> year.
- An “almost complete” set of Cranbrook yearbooks has been established, from 1920.

Legacy of Learning continues to search for photos from the Elk Valley.

**MOTION R- 14 - 147**

M/S to accept the Legacy of Learning report.

**CARRIED**

**2.8. Trustee Reports**

Trustees reported on their activities for the month including:

- Trustee Bellina attended schools welcome back and PAC meetings. Also attended the KBB AGM.
- Trustee Whalen reported the 1<sup>st</sup> Suicide Awareness Day was a great success.
- Trustee Helgesen reported BC Hydro passed along grant information that may benefit RMES. He has passed this information onto the PVP's at RMES.

**MOTION R- 14 - 148**

M/S to accept Trustee Reports.

**CARRIED**

**3. SUPERINTENDENT'S REPORT TO THE BOARD**

Superintendent Hauptman's report of October 14, 2014 included:  
Superintendent's Activities:



- Data collection
- BCTF and CUPE Collective Agreement
- Telus Backpacks
- SD5 Top Student Award

Superintendent announced that Paul Knipe, a teacher from MBSS has been awarded the Prime Minister's Award for Teaching Excellence. A huge congratulations! Superintendent Hauptman reported that she appreciates the time that PVP's have given her as she visited their schools. The PVP meeting this month was very successful with a very powerful and moving simulation to understand the impact of colonization on our Aboriginal People. Superintendent Hauptman also met with the Salvation Army regarding their continued support of our Schools Meals Program.

#### Finance/Operations Updates

Mr. Norum reported that he has been busy working on the Strike Savings reports for the Ministry. Mr. Norum has also been working on the following:

- Budget Reconciliation
- Exempt Contracts
- RMES Insurance

#### Update from Director of Instruction/Student Learning

- Ready, set, learn is in place and every school that participates will receive \$1650 to purchase materials for their kindergarten classrooms.
- The Summer Book Club was a success.
- The Tech plan is moving forward.
- My Education is up and running in the Elementary Schools.

#### Update from Director of Instruction/Safety/Aboriginal Education

- SD5 hosted a regional meeting for District Aboriginal Leaders.
- Meeting with all our Aboriginal Support workers.
- 28 students are currently enrolled in the Dual Credit Ace-It program at the College of the Rockies.
- This year's Project Heavy Duty is in the Elk Valley.
- First Aid level 1 and 2 training will be next month.

#### Update from Director of Instruction/Human Resources

- 158 teaching postings filled, along with 65 CUPE.
- There will be new teacher orientations this month, one in Cranbrook and one in Sparwood.

#### Update from District Principal/Student Services

- Support systems are quickly shaping up to meet the new constellation of students needing support.
- Attended the CYMHSU Congress in Kelowna.

#### Important Dates for Trustees

#### Enrolment Report

#### Discussion included:

- Trustee Johns asked if there is some information regarding the Tech plan that they can pass along to parents. Is there something that the Board can do to help?
- Joe Pierre will be sharing the powerful presentation about the colonization on our Aboriginal People with Laurie Middle School and Parkland staff. If any trustees

would like to attend Superintendent Hauptman encourages them to contact those schools.

**MOTION R- 14 - 149**

M/S that the October 14, 2014 Superintendent's Report to the Board of Education be accepted as presented.

**CARRIED**

**4. CHAIRPERSON'S REPORT**

Chairperson Lento reported that it was great to see the progress that has been made at RMES.

**5. NEW BUSINESS**

**5.1. Business Arising from Delegations**

Nil

**5.2. Rocky Mountain Update and Transition Plan**

A tour of RMES was done by Trustees. Principal Chandler explained that they are working on details of integrating students and staff back into the building once it is turned back over to SD5. Staff will receive time to put their classrooms back in order before students return

**5.3. Remembrance Day Ceremonies**

Wreaths will be laid at the Cenotaphs by the following Trustees:

Elkford – Trustee Helgesen  
Sparwood – Trustee Bellina  
Ferne – Chairperson Lento  
Cranbrook – Trustee Johns

**5.4 KBB AGM**

Trustee Bellina reported that she, Trustee Brown and Trustee Whalen attended the KBB AGM in Grand Forks. They attended presentations by the former Minister of Education, George Abbot and the Deputy Minister. Trustee Bellina announced that she is now the President of the KBB, Mr. Norum is the Secretary Treasurer and Superintendent Hauptman will also form part of the executive.

**5.5 Letter to the District of Elkford**

The Trustees would like a letter sent to the District of Elkford thanking them for all their support with Rocky Mountain Elementary School.

**MOTION R- 14 - 150**

That the Board of Education write a letter of thanks to the District of Elkford for all of their support with Rocky Mountain Elementary School.

**CARRIED**

**6. TRUSTEE BOUQUETS**

All Trustees congratulated those trustees that have been elected by acclamation.  
Trustee Bellina thanked Trustee Damstrom for the past 4 years.  
Trustee Whalen thanked Principal Chandler for the tour of RMES  
Trustee Brown thank the Senior Staff for all the hard work they have done.

**7. ITEMS FOR INFORMATION/CORRESPONDENCE**

**8. QUESTION PERIOD**

Trustee Whalen suggested the Board's photo be placed in the Board room.  
It would be nice to see if we could put together a curriculum program that would help our students that make sports a part of their lives.

**9. ADJOURNMENT**

**MOTION R- 14 - 151**

M/S that the October 14, 2014 regular public meeting of the Board of Education adjourn at 5:39 p.m.

**CARRIED**

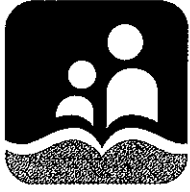
**10. LATE ITEMS**

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Frank Lento, Chairperson

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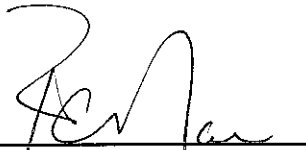
Rob Norum, Secretary Treasurer



#### 1.4. RECEIPT OF RECORDS OF CLOSED MEETINGS

##### **In-camera Meeting October 14, 2014**

- Finance/Operations/Personnel Committee report
  - September 19, 2014, Teachers Pay
  - Personnel Issues
- BCPSEA Representative Report
  - BCPSEA Ratification
- Superintendent's Report
  - Ministry Reports
  - LIF Fund
  - RMES Transition Plan
  - Staffing Report



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Robert G. Norum  
Secretary Treasurer



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
Minutes - Advocacy/Education Committee**

**October 27, 2014, 9:00 a.m.  
Board Office**

Committee Members  
in Attendance:      Co-Chair Trustee Bellina  
                                 Co-Chair Trustee Whalen  
                                 Trustee Johns  
                                 Trustee Brown

Board/District Staff in  
Attendance:      Trustee Ayling  
                                 Trustee Helgesen  
                                 Trustee Lento  
                                 Lynn Hauptman, Superintendent  
                                 Jason Tichauer, Director of Instruction  
                                 Diane Casault, Director of Instruction  
                                 Darcy Verbeurgt, District Principal  
                                 Gail Rousseau, Executive Assistant (Recorder)

**1. COMMENCEMENT OF MEETING**

**1.1. Call to Order**

The Advocacy/Education Committee Meeting of October 27 was called to order at 9:02 by Co-Chair Whalen.

**1.2. Approval of Agenda  
ADV-2014-13**

M/S that the agenda of the Advocacy/Education Committee meeting of October 27, 2014 is approved as circulated.

**1.3. Approval of Minutes  
ADV-2014-14**

Item 4.5 take out the word "early" as this event will happen after the November 15 election.

M/S that the minutes of the Advocacy/Education Committee meeting of September 29, 2014 be approved as amended.

## **2. PRESENTATIONS**

### **2.1. Legacy of Learning - Chris Johns and Derryl White**

Anna Majkowski gave an update of the Legacy of Learning Project to the Advocacy Committee. Highlights included:

- highlighted additions to the website
- looking for more pictures on gardens, buildings, sports teams which will help to understand how all of this is linked together
- 3-4 generations of family have attended school here; many yearbooks are now online
- Information used in schools for history reports, field trips, diagrams, science reports, family trees
- a Facebook page has now been set up
- thanks to the Board for their partnership with this project
- encourage staff to ask people in communities for items
- over 50 communities have been part of this project, 115 schools and over 20,000 images to date
- presentation have been done to a number of the service clubs and they are willing to do many more
- looking at doing presentations to schools to talk to students and teachers about additional way as to how they could use this information/material
- suggestion to go to community council meetings
- very lucky to have obtained material from Elkford prior to the fire at Rocky Mountain Elementary School; managed to save 16-17 photo albums from 1975-2014; it is now online for people to access

## **3. ITEMS FORWARDED FROM PREVIOUS MEETING**

### **3.1. Parent Survey Results - update**

A meeting is scheduled this Wednesday at 10 with Deb Therrien, Gail Rousseau and Lynn to have a conversation about ways of communicating with parents through the Principals.

### **3.2. Community Links Advocacy Letter - update**

Trustee Ayling shared her concerns about the information provided from the provincial government on how the Community Link Funds were calculated in particular, the longitudinal analysis and the 2011 National House Survey Data. As the long-form census is no longer mandatory, Stats Can has urged

caution when using the data, particularly for longitudinal analysis. Trustee Ayling shares the same concerns.

***Recommendation A - that the Board write a letter to the BC School Trustees' Association (BCSTA) with a copy to our stakeholder groups expressing concern over CommunityLINK funding and the inclusion of census data in the Vulnerable Student Supplement (VSS) formula factors, given the concerns Statistics Canada has with the National Household Survey (NHS) and longitudinal analysis data, and that we urge the BCSTA to consider requesting that a) the provincial government update the VSS formula to include more current, accurate data and b) that the federal government return to the more reliable, mandatory, long-form census.***

***Recommendation B - that the Board write a letter to the Provincial Government with a copy to our stakeholder groups expressing concern over CommunityLINK funding and the inclusion of census data in the Vulnerable Student Supplement (VSS) formula factors given the concerns Stats Canada has with the National Household Survey and longitudinal analysis data, and that we urge the provincial government to consider a) updating the VSS formula to include more current, accurate data and b) making a request to the federal government return to the more reliable, mandatory, long-form census.***

***Recommendation C - that the Board write a joint letter with stakeholders to Prime Minister Harper urging his government to reconsider the changes of the National Household Survey from voluntary back to mandatory and that this letter be copied to Head of Statistics Canada, opposition party leaders, our local MP, the Premier and education ministers of BC and their opposition, our local MLA, presidents of the Canadian School Boards' Association (CSBA), the BC School Trustees' Association (BCSTA), Canadian School Boards' Association (CFF), BC Teachers' Federation (BCTF), National and BC Canadian Union of Public Employees (CUPE), BC Confederation of Parent Advisory Councils (BCCPAC)(for distribution to their members), local association chairs/presidents and to media***

Discussion included:

- good opportunity to get all stakeholders and communities on board
- whether or not there has been any response from BCSTA about this issue

### **3.3. Select Standing Letter and Recommendations**

Clarification regarding Recommendation B from the last minutes was provided:

Trustees Brown and Ayling will draft and send a letter to the Minister of Finance with a copy to the usual stakeholders requesting a progress update on Recommendations 24-40 from the Report on the Budget 2014 Consultations from the Select Standing Committee on Finance and Government Services.

## **4. CORRESPONDENCE AND/OR NEW ITEMS**

### **4.1. DSAC Report**

No further update at this time. Schools are still getting organized with members for the committee.

A number of schools are participating in We Day in Calgary next week. They will be asked to do a presentation about their trip to the Board upon their return.

### **4.2. DPAC Report**

Trustee Ayling reported:

- The AGM was held at the last meeting - happy to report Deb Therrien as President, Vice-President - Amy from T.M. Roberts, Secretary - Marie from Steeples/Laurie, Treasurer - Rosemary from MBSS
- first DPAC Parent Citizenship Award to presented to Ed Potekal

The General meeting included:

- Deb Therrien will be writing a letter in support of the presentation the City did regarding the replacement of MBSS and will also be writing a letter piggybacking on the District's letter about the 2014 Select Standing Committee recommendations.
- Deb Therrien will also be spending time with individual PACS for PAC 101 training and to go over the DPAC survey results; Principals will be welcome to attend
- discussion over the BCCPAC "classroom resource fund" proposal
- Deb Therrien will be attending the BCCPAC fall leadership conference at the end of Nov.
- PACnic was discussed and it is believed that parents would attend; will be organized for next spring
- trustee elections - CDTA is inviting Trustees to speak at a forum at the COTR on October 30; parents are also invited to attend; DPAC will be asking for parent questions



- DPAC will provide the opportunity for two PAC chairs to attend the Kootenay Leadership Institute conference at the end of November.
- Next meeting is on November 13

**4.3. JEJSS Field Trip - Costa Rica**

Superintendent Hauptman asked the Board for tentative approval for a trip for the grade 10 class at JEJSS to go on a humanitarian field trip to Costa Rica. Darilynn Thielen will be leading the group and advised that they have had great community support with fundraising. Upon their return the group will be asked to present to the Board.

***Recommendation D - that the Board tentatively approve the field trip to Costa Rica for the grade 10 class at JEJSS in April, 2015.***

**5. BCSTA LETTERS**

**5.1. Bargaining**

***Recommendation E - that the Board write a thank you letter to the negotiators for all their hard work in bargaining the collective agreement with the BCTF.***

**5.2. Strike Savings**

These letters will be referred to the Finance/Operations/Personnel Committee meeting later today.

**5.3. SSCFGS**

Receive and file.

It was recommended that when writing the letter to the Minister of Finance in 3.3 above that as a Board, we should address the 2015 Recommendations at that time.

**5.4. BC Ed Plan brand use**

Discussion included:

Trustee Bellina mentioned that this issue came up at Provincial Council on the weekend and that BCSTA will be sending a strong letter to the ministry asking for an apology and opposing their behaviour on this issue.

The Committee agreed to wait and see what comes out of that letter.

Receive and file.

**5.5. Needs Budget**

Receive and file.

**5.6. Social Media**

Receive and file.

**6. ADJOURNMENT**

The Advocacy/Education Committee meeting was adjourned at 9:43 a.m.



# SCHOOL DISTRICT 5

S O U T H E A S T K O O T E N A Y

November 13<sup>th</sup>, 2014

To our valued Stakeholders:

**Re: The Voluntary National Household Survey (V-NHA)**

Our Board recently asked about Ministry of Education (MoE) supplementary CommunityLINK funding and was informed that 2006 census information formed part of the Vulnerable Student Supplement (VSS).

We were also informed that when the MoE contacted BC Stats to inquire into the 2011 census, Stats Can “urged caution when using the data, particularly for longitudinal analysis”.

As you may recall, in 2010 the Federal government announced that the long-form census would no longer be mandatory, making census taking voluntary and in essence changing the census to a survey, markedly reducing its accuracy and removing the possibility of a longitudinal analysis of the population.

As you may or may not be aware, unlike cross-sectional studies where different individuals with same characteristics are compared, longitudinal studies track the same people over time, which as our District knows from our own cohort data tracking in literacy and numeracy, provides richer, more accurate data.

Obviously, as the NHS is now a voluntary survey there is no way of knowing where a count was complete and where it was not. This makes the possibility of receiving accurate longitudinal analysis almost impossible, especially in communities like those in our District whose populations are less than 25,000.

Without current, accurate data our provincial government can only guess where the vulnerable students in small BC communities reside.

Given that the Federal Government has the means to ensure accurate data collection as evidenced by years of usable data provided by the previously mandatory NHS results, it is simply unacceptable that our provincial government is put in the position of having to “guess” how to spend tax dollars responsibly, especially given this time of fiscal restraint and accountability.

We cannot imagine that BC CommunityLINK funding is the only casualty of “best guess” economics due to the unreliability of the V-NHS. To that end our Board is sending the attached letter to Prime Minister Harper. As we imagine that your organization may also be affected by the lack of current, accurate data due to the V-NHS, we are writing you today to invite you to sign on to this letter.

As we realize you may need time to consult with your own organization, we are asking that you please respond to our invitation prior to January 6<sup>th</sup>, 2015.

For more information, we recommend the following links:

Stats Can -- Data quality assessment and indicators

[http://www12.statcan.gc.ca/nhs-enm/2011/ref/nhs-enm\\_guide/guide\\_4-eng.cfm](http://www12.statcan.gc.ca/nhs-enm/2011/ref/nhs-enm_guide/guide_4-eng.cfm)

Stats Can Chief quits over census furor

[http://www.thestar.com/news/canada/2010/07/22/statscan\\_chief\\_quits\\_over\\_census\\_furor.html](http://www.thestar.com/news/canada/2010/07/22/statscan_chief_quits_over_census_furor.html)

DataLibre

<http://datalibre.ca/2013/05/08/volunteer-national-household-survey-v-nhs/>

If you have any questions regarding this letter, please feel free to contact our media/communications chair, Trina Ayling @ [trina.ayling@sd5.bc.ca](mailto:trina.ayling@sd5.bc.ca) or 250-489-1006.

Sincerely,

Frank Lento,  
Chair, School District 5 (SD5)

Frank Lento (Chair) • Trina Ayling • Bev Bellina • Olivia Besanger • Gail Brown •  
Shaun Damstrom • Chris Johns • Curtis Helgesen • Patricia Whalen

940 Industrial Road #1, Cranbrook BC, V1C 4C6 • Tel: 250.417.2055 • Fax: 250.489.5460 • [www.sd5.bc.ca](http://www.sd5.bc.ca)



# SCHOOL DISTRICT 5

S O U T H E A S T K O O T E N A Y

November 13th, 2014

The Honourable Steven Harper, Prime Minister  
Office of the Prime Minister  
80 Wellington Street  
Ottawa, ON K1A 0A2

Dear Mr. Harper,

**Re: The Voluntary National Household Survey (V-NHA)**

The Board of Education, School District 5 (SD5), Southeast Kootenay, British Columbia, writes to you today out of concern for the lack of useful statistical data that is currently available to Canadians due to 2010 changes to the National Household Survey (NHS) –also known as the census— from mandatory to voluntary completion.

Recently our Board inquired into the formula factors used for provincial funding for an important BC school district program, CommunityLINK. This program supports vulnerable students in communities across the province of BC and is based on a set of Vulnerable Student Supplement (VSS) formula factors that measure vulnerability based on economic conditions, social conditions and educational attainment.

Much of the data used to measure these VSS formula factors relies on Statistics Canada census data. Last year the BC Ministry of Education contacted BC Stats to inquire about 2011 census data and was informed that there are some concerns with the 2011 NHS data.

In her October, 2014 correspondence to our District Principal of Student Services, Ministry policy analyst, Nancy Needham states, “Stats Can has urged caution when using the data, particularly for longitudinal analysis, which has added new complexities to updating the VSS formula”.

Obviously, as the NHS is now a voluntary survey there is no way of

knowing where a count was complete and where it was not. This makes the possibility of receiving accurate longitudinal analysis almost impossible, especially in communities like those in our District whose populations are less than 25,000.

Without current, accurate data our provincial government can only guess where the vulnerable students in small BC communities reside meaning that many Districts may receive too little –or too much—CommunityLINK subsidy funding even though it is based on the VSS.

Given that the Federal Government has the means to ensure accurate data collection as evidenced by years of usable data provided by the previously mandatory NHS results, it is simply unacceptable that our provincial government is put in the position of having to “guess” how to spend tax dollars responsibly, especially given this time of fiscal restraint and accountability.

It is for these reasons that, at the November 12<sup>th</sup> Public Board meeting the Board carried the following motion:

*M/S that the Board write a joint letter with stakeholders to Prime Minister Harper urging his government to reconsider the changes of the National Household Survey from voluntary back to mandatory and that this letter be copied to Head of Statistics Canada, opposition party leaders, our local MP, the Premier and education ministers of BC and their opposition, our local MLA, presidents of the Canadian School Boards' Association (CSBA), the BC School Trustees' Association (BCSTA), Canadian School Boards' Association (CFF), BC Teachers' Federation (BCTF), National and BC Canadian Union of Public Employees (CUPE), BC Confederation of Parent Advisory Councils (BCCPAC)(for distribution to their members), local association chairs/presidents and to media*

We sincerely hope your government will reconsider replacing the V-NHS with the original mandatory census in order to ensure that all tax dollars are being allocated in a fiscally responsible manner. We cannot imagine that BC CommunityLINK funding is the only casualty of “best guess” economics due to the unreliability of the V-NHS.

Thank you in advance for your prompt response with regard to this important issue.

Sincerely,

Frank Lento,  
Chair, School District 5 Board of Education  
Southeast Kootenay, BC

Cc: Wayne Smith, Head of Statistics Canada  
Thomas Mulcair, Leader, NDP Party of Canada  
Justin Trudeau, Leader, Liberal Party of Canada  
Mario Beaulieu, Leader, Bloc Québécois Party of Canada  
Elizabeth May, Leader, Green Party of Canada  
David Wilks, MP, Kootenay -Columbia  
The Honourable Christy Clark, Premier of BC  
Peter Fassbender, Minister of Education, BC  
John Horgan, Leader, BC New Democratic Party  
Rob Fleming, Education Critic, BC New Democratic Party  
Nancy Needham, Policy Analyst, Ministry of Education  
Bill Bennett, MLA Kootenay East, BC  
Janet Foord, President, CSBA  
Teresa Rezasnoff, President, BCSTA  
Dianne Woloschuk, President, CFF  
Jim Iker, President BC Teachers Federation  
Paul Moist, National President, CUPE  
Mark Hancock, BC President, CUPE  
Nicole Makohoniuk, President, BCCPAC  
Local Association chairs  
Media

Frank Lento (Chair) • Trina Ayling • Bev Bellina • Olivia Besanger • Gail Brown •  
Shaun Damstrom • Chris Johns • Curtis Helgesen • Patricia Whalen

940 Industrial Road #1, Cranbrook BC, V1C 4C6 • Tel: 250.417.2055 • Fax: 250.489.5460 • [www.sd5.bc.ca](http://www.sd5.bc.ca)

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Cranbrook District Teachers Association

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District Parent Advisory Council

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Early Childhood Development (Elkford)

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Early Childhood Development (Sparwood)

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Early Childhood Development (Ferne)

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Kootenay Child Development Centre

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East Kootenay Kids First

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Salvation Army

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St. Mary's Band

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Metis Association

---

Canadian Mental Health Association





# SCHOOL DISTRICT 5

S O U T H E A S T K O O T E N A Y

November 13th, 2014

Honourable Peter Fassbender  
Minister of Education  
PO Box 9045 Stn. Prov. Govt  
Victoria BC V8W 9E2

Dear Minister Fassbender:

## **Re: The Voluntary National Household Survey (V-NHA)**

Recently the School District 5 (SD5) Southeast Kootenay Board of Education inquired into the formula factors used for provincial funding for CommunityLINK and were informed that it is based on a set of Vulnerable Student Supplement (VSS) formula factors that measure vulnerability based on economic conditions, social conditions and educational attainment. Further we were informed that “the VSS formula was designed to identify districts where CommunityLINK grant funding was disproportionate to current need.”

When we inquired further as to the age of the data used in the VSS formula, we were informed that the VSS is based on 2006 census and 2009 data from provincial ministries. We were further informed that when the MoE contacted BC Stats last year to inquire into the 2011 census data, Stats Can “urged caution when using the data, particularly for longitudinal analysis” and that this “has added new complexities to updating the VSS formula”.

We are certainly sympathetic to the fact that without current, accurate data our provincial government can only guess where the vulnerable students in small BC communities reside meaning that many Districts may receive too little –or too much—CommunityLINK subsidy funding even though it is based on the VSS funding formula.

Given that the Federal Government has the means to ensure accurate data collection as evidenced by years of usable data provided by the previously mandatory NHS results, it is simply unacceptable that our provincial government is put in the position of having to “guess” how to spend tax dollars responsibly, especially given this time of fiscal restraint and accountability.

Until such a time that BC Stats data once again becomes reliable, our Board

urges your government to revise your VSS formula factors by replacing the unreliable V-NHS data with more reliable –and up-to-date data such as the Early Development Instrument (EDI).

It is for these reasons that, at the November 12<sup>th</sup> Public Board meeting the Board carried the following motion:

*M/S That the Board write a letter to the Provincial Government with a copy to our stakeholder groups expressing concern over CommunityLINK funding and the inclusion of census data in the Vulnerable Student Supplement (VSS) formula factors given the concerns Stats Canada has with the National Household Survey and longitudinal analysis data, and that we urge the provincial government to consider a) updating the VSS formula to include more current, accurate data and b) making a request to the federal government return to the more reliable, mandatory, long-form census.*

We sincerely hope you will consider replacing the current census data in the VSS funding formula with a more reliable source in order to ensure that all tax dollars are being allocated in a fiscally responsible manner.

Thank you in advance for your prompt response with regard to this important issue.

Sincerely,

Frank Lento,  
Chair, School District 5 Board of Education  
Southeast Kootenay, BC

Cc: Rob Fleming, Education Critic, BC New Democratic Party  
Nancy Needham, Policy Analyst, Ministry of Education  
Teresa Rezansoff, President, BCSTA  
Jim Iker, President BC Teachers Federation  
Mark Hancock, BC President, CUPE  
Nicole Makohoniuk, President, BCCPAC  
Local Association chairs

Frank Lento (Chair) • Trina Ayling • Bev Bellina • Olivia Besanger • Gail Brown •  
Shaun Damstrom • Chris Johns • Curtis Helgesen • Patricia Whalen



# SCHOOL DISTRICT 5

S O U T H E A S T K O O T E N A Y

November 13th, 2014

Teresa Rezansoff  
British Columbia School Trustees Association  
4th floor - 1580 West Broadway  
Vancouver, BC V6J 5K9

Dear Teresa:

**Re: The Voluntary National Household Survey (V-NHA)**

The School District 5 (SD5) Board of Education is writing you out of concern over the data currently being used by the Ministry of Education (MoE) to allocate the Vulnerable Student Supplement (VSS), which is designed to identify districts where CommunityLINK grant funding was insufficient to current need.

When we inquired, we were informed that the VSS is based on 2006 census and 2009 data from provincial ministries. We were further informed that when the MoE contacted BC Stats last year to inquire into the 2011 census data, Stats Can “urged caution when using the data, particularly for longitudinal analysis” and that this “has added new complexities to updating the VSS formula”.

As you may recall, in 2010 the Federal government announced that the long-form census would no longer be mandatory, making census taking voluntary and in essence changing the census to a survey, markedly reducing its accuracy and removing the possibility of a longitudinal analysis of the population.

As you may or may not be aware, unlike cross-sectional studies where different individuals with same characteristics are compared, longitudinal studies track the same people over time, which as our District knows from our own cohort data tracking in literacy and numeracy, provides richer, more accurate data.

Obviously, as the NHS is now a voluntary survey there is no way of knowing where a count was complete and where it was not. This makes the possibility of receiving accurate longitudinal analysis almost impossible, especially in communities like those in our District whose populations are less than 25,000.

Without current, accurate data our provincial government can only guess where the vulnerable students in small BC communities reside, meaning that many Districts may receive too little –or too much—CommunityLINK subsidy funding even though it is based on the VSS funding formula.

Given that the Federal Government has the means to ensure accurate data collection as

evidenced by years of usable data provided by the previously mandatory NHS results, it is simply unacceptable that our provincial government is put in the position of having to “guess” how to spend tax dollars responsibly, especially given this time of fiscal restraint and accountability.

Until such a time that BC Stats data once again becomes reliable, our Board would like to see the MoE revise the VSS formula factors by replacing unreliable V-NHS data with more reliable –and up-to-date data such as the Early Development Instrument (EDI).

It is for these reasons that, at the November 12<sup>th</sup> Public Board meeting the Board carried the following motion:

*M/S That the Board write a letter to the BC School Trustees' Association (BCSTA) with a copy to our stakeholder groups expressing concern over CommunityLINK funding and the inclusion of census data in the Vulnerable Student Supplement (VSS) formula factors, given the concerns Statistics Canada has with the National Household Survey (NHS) and longitudinal analysis data, and that we urge the BCSTA to consider requesting that a) the provincial government update the VSS formula to include more current, accurate data and b) that the federal government return to the more reliable, mandatory, long-form census.*

Thank you in advance for your prompt response with regard to this important issue.

Sincerely,

Frank Lento,  
Chair, School District 5 Board of Education  
Southeast Kootenay, BC

Cc: Rob Fleming, Education Critic, BC New Democratic Party  
Nancy Needham, Policy Analyst, Ministry of Education  
Jim Iker, President BC Teachers Federation  
Mark Hancock, BC President, CUPE  
Nicole Makohoniuk, President, BCCPAC  
Local Association chairs

Frank Lento (Chair) • Trina Ayling • Bev Bellina • Olivia Besanger • Gail Brown •  
Shaun Damstrom • Chris Johns • Curtis Helgesen • Patricia Whalen



# SCHOOL DISTRICT 5

S O U T H E A S T K O O T E N A Y

October 28, 2014

Silas White  
c/o SD46 (Sunshine Coast)  
494 South Fletcher Road, PO Box 220  
Gibsons, BC, V0N 1V0

Dear Silas,

The Board of Trustees, School District 5 (SD5), Southeast Kootenay wishes to express our heartfelt thanks and gratitude to you for your time and effort toward reaching a negotiated agreement with the British Columbia Teachers' Association (BCTF) during this last round of bargaining.

We recognize that this was not quick or easy work; that it took you away from your family and your own District on several occasions and that this work was fraught with challenges. We applaud your ability and willingness to rise to these challenges.

Sincerely,

Frank Lento,  
Board Chair, SD5

Frank Lento (Chair) • Trina Ayling • Bev Bellina • Olivia Besanger • Gail Brown •  
Shaun Damstrom • Chris Johns • Curtis Helgesen • Patricia Whalen



# SCHOOL DISTRICT 5

S O U T H E A S T K O O T E N A Y

October 28, 2014

Alan Chell  
c/o SD19 (Revelstoke)  
P.O. Bag 5800, 501 11th Street  
Revelstoke BC V0E 2S0

Dear Alan,

The Board of Trustees, School District 5 (SD5), Southeast Kootenay wishes to express our heartfelt thanks and gratitude to you for your time and effort toward reaching a negotiated agreement with the British Columbia Teachers' Association (BCTF) during this last round of bargaining.

We recognize that this was not quick or easy work; that it took you away from your family and your own District on several occasions and that this work was fraught with challenges. We applaud your ability and willingness to rise to these challenges.

Sincerely,

Frank Lento,  
Board Chair, SD5

Frank Lento (Chair) • Trina Ayling • Bev Bellina • Olivia Besanger • Gail Brown •  
Shaun Damstrom • Chris Johns • Curtis Helgesen • Patricia Whalen



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - POLICY MEETING**

**October 27, 2014, 10:00 a.m.  
Board Office**

Committee Members  
in Attendance: Co-Chair Trustee Damstrom  
Co-Chair Trustee Brown  
Trustee Ayling

Regrets: Trustee Besanger

Board/District Staff in  
Attendance: Trustee Bellina  
Trustee Helgesen  
Trustee Johns  
Chairperson Lento  
Trustee Whalen  
L. Hauptman, Superintendent of Schools  
D. Casault, Director of Student Learning and Innovation  
J. Tichauer, Director of Student Learning and Aboriginal Education  
D. Verbeurgt, District Principal/Student Services  
J. Paetz, Executive Assistant (Recorder)

**1. COMMENCEMENT OF MEETING**

**1.1. Call to Order**

The Policy Committee meeting of October 27, 2014 was called to order at 10:02 a.m. by Co-chair Shaun Damstrom.

**1.2. Approval of the Agenda**

**POL-2014-011**

M/S that the agenda for the Policy Committee meeting of October 27, 2014 be approved as circulated with the following addition:

5.2 Healthy Schools

**CARRIED**

**1.3. Approval of the Minutes**

**POL-2014-012**

M/S that the minutes of the Policy Committee meeting of September 29, 2014 be approved as circulated.

**CARRIED**

## 2. POLICIES PASSED BY THE BOARD SINCE LAST MEETING

- 2.1 Tobacco Free District
- 3.10 Student Services Programs (3.10R Student Services Programs)
- 3.27 Student Lockers
- 7.8 British Columbia Student Information Systems

## 3. BUSINESS ARISING FROM PREVIOUS MEETING

Nil

## 4. CORRESPONDENCE AND/OR NEW ITEMS

### 4.1. Draft Policy - Advertising in Schools

Lengthy discussion ensued and included:

- would like to see a bit more detail and definitions for further clarity for administrators
- policy should also address schools soliciting businesses when fundraising for events
- change title to *Advertising*
- a separate policy should be developed for 'partnerships' (not urgent)
- a separate policy should be developed for 'sponsorships' (not urgent)
- a revised advertising policy will be brought back to a future meeting.

### 4.2. Draft Policy - Legacy of Learning

Trustee Johns reviewed the draft policy:

- intent of the policy is to reflect what they have been doing for the past three years
- the focus is on digital archival and retention (not physical as in Policy 2.11 Educational Artifacts)
- working with CUPE to gather their information for the legacy
- Mr. White received a grant to fund the six workers who are being trained
- 2.11 Educational Artifacts – the policy states district beliefs, however nothing has been done to implement it in recent years
- 2nd sentence regarding monetary and in-kind services - change *and* to *and/or*

The draft policy will be sent to partner groups for feedback and brought back to the January 2015 meeting.

## 5. INFORMATION ITEMS

### 5.1. Technology Policies - Update

Mrs. Casault advised the technology policies (Section 7) are being reviewed to reflect current practices/procedures. Revisions will be brought forward to a future meeting.

### 5.2. Healthy Schools

There are a couple of schools/PACs who are very concerned about the Healthy School guidelines as they aren't sure what they can serve/sell now.



Mr. Verbeurgt provided an overview of the Food and Beverage Guidelines. Discussion included:

- changes aren't that different from the original guidelines in June 2006, many schools have just not been following and/or working toward being in compliance with the guidelines (which had to be fully implemented by September 2014)
- Principals/Vice Principals have known since February/March 2014 of the impending compliance deadline (information was also reviewed at a PVP meeting)
- Mr. Verbeurgt has been invited to speak at the DPAC meeting on November 19th to review guidelines with PAC Chairs
- vending machines, cafeterias, lunch programs and fundraising in schools will all be reviewed in the near future
- guidelines apply to everything sold to students in school (kids selling to adults and/or selling in the community does not fall under the guidelines)
- the email sent to PVP's will be forwarded to Trustees
- if it has been determined that a school is not in compliance, District Management will have a conversation with the school to see what needs to be done to rectify the situation – there are no fines for non-compliance
- schools/PAC can *Dial a Dietician* for information and/or to have questions answered
- schools/PACs can download numerous recipes that follow the guidelines
- there are suggestions for PAC's for healthier fundraising ideas
- K-7 schools cannot sell soft drinks containing aspartame (this was dealt with last year in the district)
- noted that there are some schools who have gone above and beyond in order to be in compliance and it is not fair to see other schools not complying - has to be consistent throughout the district.

## 6. **ADJOURNMENT**

The meeting adjourned at 11:05 a.m.



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)**

**October 27, 2014, 12:30 p.m.  
Board Office**

Committee  
Members in  
Attendance:           Co-Chair Trustee Helgesen  
                                  Co-Chair Trustee Johns  
                                  Trustee Bellina  
                                  Trustee Whalen

Board/District Staff  
in Attendance:       Trustee Ayling  
                                  Trustee Brown  
                                  Trustee Damstrom  
                                  Chairperson Lento  
                                  Superintendent of Schools, L. Hauptman  
                                  Secretary Treasurer, R. Norum  
                                  Director of Instruction/Human Resources, B. Reimer  
                                  Director of Instruction/Student Learning, D. Casault  
                                  Director of Student Learning and Aboriginal Education, J. Tichauer  
                                  District Principal/Student Services, D. Verbeurgt  
                                  Recorder, Corinne Burns  
Regrets                   Trustee Besanger

**1. COMMENCEMENT OF MEETING**

**1.1. Call to Order**

The public Finance/Operations/Personnel Committee meeting of October 27, 2014 was called to order at 12:37 p.m. by Co-chair Trustee Helgesen.

**1.2. Approval of the Agenda**

**MOTION FOP -P 2014 - 14**

M/S that the agenda of the public Finance/Operations/Personnel Committee meeting of October 27, 2014 be approved as circulated.

**CARRIED**

**1.3. Approval of the Minutes**

**MOTION FOP -P 2014 - 15**

M/S that the minutes of the public Finance/Operations/Personnel Committee meeting of September 29, 2014 be approved as circulated.

**CARRIED**

**2. BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

**3. DELEGATIONS/PRESENTATIONS**

**3.1. Sandy Zeznik**

Chairperson Lento thanked Ms. Sandy Zeznik for her commitment, service and dedication to the Key City Theatre. Ms. Zeznik has represented SD5 on the Key City Theatre Board for the past 2 years.

**4. NEW BUSINESS**

**4.1. Enrolment Update**

Mr. Norum reported that we have 46 students less than projected, however we are up student numbers from last year. This includes KDS and KES students. Mr. Norum reported that due to the strike, funding may not be announced until January.

Discussion included:

- IDES lost 14 students due to the strike.
- JEJSS has less students than projected, some have moved to FSS and MBSS.
- This does not include international students. We have 70 international students.

**4.2. Trustee Election Update**

Mr. Norum announced that he has received Declaration of Election by Acclamation Certificates for:

- Trustee Curtis Helgesen
- Trustee Bev Bellina
- Trustee Frank Lento.

Congratulations to all three Trustees.

Nominees for Area B:

- Jacqueline Blumhagen
- Jeannette Selwood

Nominees for Area C

- Trina Ayling
- Gail Brown
- Chris Ellis
- Chris Johns
- Doug McPhee
- Patricia Whalen

**4.3. LIF/EF Fall Allocations**

Superintendent Hauptman reported that the LIF/EF Allocations have a new process this year. There have been many meetings between District Management, PVP's and CDTA and CFTA. All information/requests were looked at to see where the greatest needs are.

Discussion included:

- Additional Teaching Staff funding - \$807,132
- Additional Support Staff funding - \$201,783
- There will be new part time teacher positions and some increase in hours.
- Some funding will go towards the 15 minute increase for support staff.

Superintendent Hauptman will forward a hard copy to Trustees showing the allocation of the LIF/EF funds.

## **5. ITEMS FOR INFORMATION**

### **5.1. Safety Report**

Mr. Tank distributed minutes from the Elk Valley and Cranbrook safety meetings.

Discussion included:

- To encourage Highland students not to walk through the parking lot a fence has been put up between the parking lot and the playground. This walkway will be paved.
- The street parking between the entrances at Highlands has been changed to 10 minutes, student drop off zone.
- Crossing the street at MBSS and 14th continues to be a safety concern for staff and students. Mr. Tank is going to approach the city about better crossing signs.

### **5.2. Tech Update**

Ms. Casault reported verbally in addition to her attached report:

There is a problem with My Education and report cards. She will be meeting with My Education to discuss how our report cards should look. Report cards for elementary students may be delayed. If that happens it will be important for teachers to relay student progress to parents.

Discussion included:

- Teachers are concerned about report cards.
- It is critical that we identify a process of how we are getting the information to parents.
- My education is still a better choice than BCeSIS, it is far more flexible.
- There are groups at the Ministry and My Education working on report cards.

## **6. QUESTION PERIOD**

Nil

## **7. ADJOURNMENT**

The public Finance/Operations/Personnel Committee meeting of October 27, 2014 adjourned at 1:40 pm.

## **8. LATE ITEMS**



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - STUDENT SERVICES MEETING**

**October 27, 2014, 11:00 a.m.  
Board Office**

Committee Members  
in Attendance:      Co-Chair Trustee Johns  
                                 Trustee Ayling  
                                 Trustee Whalen

Regrets:                      Co-Chair Trustee Besanger

Board/District Staff in  
Attendance:              Trustee Bellina  
                                 Trustee Brown  
                                 Trustee Damstrom  
                                 Trustee Helgesen  
                                 Chairperson Lento  
                                 L. Hauptman, Superintendent of Schools  
                                 D. Casault, Director of Student Learning and Innovation  
                                 J. Tichauer, Director of Student Learning and Aboriginal Education  
                                 D. Verbeurgt, District Principal/Student Services  
                                 J. Paetz, Executive Assistant (Recorder)

**1. COMMENCEMENT OF MEETING**

**1.1. Call to Order**

The Student Services meeting of October 27, 2014 was called to order at 11:06 a.m. by Co-chair Johns.

**1.2. Approval of the Agenda**

**SS-2014-13**

M/S that the agenda for the Student Services Meeting of October 27, 2014 be approved as circulated.

**CARRIED**

**1.3. Approval of the Minutes**

**SS-2014-14**

M/S that the minutes of the Student Services meeting of September 29, 2014 be approved as circulated.

**CARRIED**

## 2. BUSINESS ARISING FROM PREVIOUS MINUTES

### 2.1. Presentation - ASD Services in SD5

Mrs. Lindsay-Tadey, Student Services Coordinator, and Ms. Passey, Speech/Language Pathologist, did a presentation on autism services in SD5. The presentation included a description of the services we receive from POPARD (Provincial Outreach Program for Autism and Related Disorders) and an overview of the Reference & Regulate program that has been running in the district for the past four years.

Discussion included:

#### POPARD:

- we have fifteen days allocated each year
- service is provided to ten students each year (# of students is determined by a provincial ratio that POPARD uses).

#### Reference & Regulate:

- is an intensive two year program which looks at the core deficits of autism
- we are one of two districts in the province using it
- results have been outstanding (fewer incident reports at school, less time needed with an Education Assistant and more time in the classroom,)
- not enough SLP time allocated as the need throughout the district is high
- EA's are fully trained after 2 years, however the fact that they change schools and children so often impedes the full training
- have thought about a mentoring program, but again, there is not enough time allocated to allow this to happen
- Ms. Passey is currently mentoring Amy Barbaro, an SLP in the Elk Valley
- data/results are being documented
- Trustees would welcome a research paper on data at some time in the future
- an ASD Community Service meeting is scheduled for next week to bring outside agencies in for discussions about coordinating services
- discussions regarding adding SLP time in order to expand the program would have to happen during the spring budget meetings.

#### ASD Referrals:

- A new ASD committee is being formed to hear and prioritize all autism services. It will determine which ten students POPARD will see each year (prior to this the two Student Service Coordinators made those decisions). It will also determine which students will receive the intensive R & R therapy.

### 2.2. Pro-d Days/Funding for Education Assistants, Youth Care Workers & Aboriginal Education Support Workers

Mr. Verbeurgt provided a handout describing what professional development is available to the three positions, as well as other meetings and in-service sessions they are included in.

As part of the recent CUPE provincial framework agreement, the Support Staff Education and Adjustment Committee (SSEAC), there will be a total of \$100,000 of annual funding allocated commencing July 1, 2015, some of which can be used for skill development/professional development.

Brief discussion ensued.

**2.3. SPED Innovation Projects - School District 41 (Burnaby)**

Mr. Verbeurgt discovered that SD41 (Burnaby) doesn't have a SPED Innovation project running, but they do have a literacy innovation project which overlaps in to SPED. It is a tiered intervention system for all students (different levels of intervention depending on what supports a student needs to be successful).

He did find a document that talks about all district innovation projects and will forward it to Trustees.

A presentation on Response to Instruction and Intervention (RTII) will be scheduled for the November committee day.

**3. CORRESPONDENCE AND/OR NEW ITEMS**

Nil

**4. INFORMATON ITEMS**

The thank you letter to Annette Rogers has been sent.

**5. ADJOURNMENT**

The meeting adjourned at 12:00 p.m.

## Trustee Bellina

October 15th - Elk Valley Broadband Initiative - Elkford Community Centre

October 16th - Early Childhood Development meeting

October 20th - FJMES Welcome Back Assembly

October 20th - SSS PAC Meeting

October 21st - All-Candidates Forum

October 23/24 - BCPSEA Symposium

October 24-25 - Provincial Council

October 27th - SD5 Committee Meetings

November 7th - Joint Remembrance Day Service - FJMES and SSS in SSS Gym

November 11th - Remembrance Day Service - Senior Drop in Centre - parade to Cenotaph - laying SD5 wreath





**School District No. 5**  
**From the Office of the Superintendent**

To: Trustees  
From: Lynn Hauptman  
Date: November 12, 2014  
Re: Monthly Report to the Board

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**Purpose of this Report:**

As the Board's Chief Executive Officer, the Superintendent of Schools is accountable for the day-to-day operations of the school district and for ensuring that the Board is aware of how the school district is doing in all areas of its operations.

*Enrolment report – see attached*

**Superintendent's Activities**

**Class Size Data for 2014**

The 2013 Class Size Organization data has now been submitted to the Ministry of Education. Please see the attached report.

**Ktunaxa Flag Raising at Parkland Middle School**

I had the honour of attending the Ktunaxa Flag Raising Ceremony at Parkland Middle School on October 29. The very moving and informative event was led by Joe Pierre and aided by the Sookanie Singers and student representative Raven Fisher-Feltham. Once again, Joe Pierre helped all of us to understand more about the culture and history of the Ktunaxa people. I was particularly impressed by the profound questions that the students of Parkland were asking. Their curiosity was palpable in the assembly and the questions could have gone on for another hour!! But the students needed to return to their final class of the day in order to receive the traditional "fry bread" that had been made by the Aboriginal department. They had made enough for the entire student and staff body of the school. Very impressive!

**Remembrance Day Assemblies**

Hopefully, you each had an opportunity to participate in one of the Remembrance Day Assemblies held at our schools. Every year, I am profoundly moved by the ceremony at a public school. Each school or school community does their utmost to ensure that our veterans are not forgotten in ceremonies steeped in tradition. Every school brings their own special touch to these ceremonies. This year I was invited to attend the joint ceremony of Sparwood Secondary School and Frank J Mitchell Elementary School. Another outstanding event.

**Kootenay Boundary BCSSA Branch Meeting**

Our District Management team journeyed to Nakusp a few weeks ago for a meeting with the Regional BCSSA meeting. This was a great opportunity to connect with District Management staff from the various school districts. As part of the agenda we had presentations from Renzo Del Negro from BCPSEA and Mike Roberts, Dean Goodman, Jan Unwin and Larry Espe from

the Ministry of Education, who shared the latest information regarding curriculum changes, assessment and accountability, Graduation Program and Skills and Career Pathways. A Presentation by Education Consultant Bruce Bearsto, on the back story of De-Categorization was interesting. Time was also devoted to Healthy School updates from Valerie Pitman of Interior Health and Louise Poole, Health Promoting Schools Coordinator from SD 8. An update on Integrated Services/Safe Schools and ERASE update and Regional Protocol was also facilitated by Sherri Mohoruk from the Ministry. A very full few days!

### **BCPSEA Symposium**

Once again the BCPSEA Symposium was a very rich and informative two days with plenary sessions from Deputy Minister of Education Dave Byng, Provincial Bargaining/Collective Agreement Update with Mike Roberts and Renzo Del Negro, and a session with Michael Campbell, Business Analyst and Commentator. There were also sessions on returning to work after a labour dispute; teacher regulation branch: reporting and investigations; duty to accommodate; and managing conflict in the workplace.

### **Online Community Consultation via ThoughtExchange**

We will soon be beginning our on-line community consultation that will give us a “weather report” for the district by beginning with three broad questions out to our parents and stakeholders. These questions will generate some common themes that will again be vetted back out to the same constituents providing some detailed information that can then be used as a basis for a variety of projects specific to the district, to communities and to schools. This will be the first phase of our process. More details to follow!

### **Finance/Operations Updates:**

- Exempt contract implementation
- MVES lease prep re Disposal rules
- Budget reconciliation
- School budget recalcs
- Purchasing card project
- Invoice Scanning project
- School visits
- Technology budget review
- Exempt compensation analysis
- Teacher pay and Strike savings review

### **Update from the Director of Instruction/Student Learning**

#### **Inquiry Based Professional Learning Rounds:**

*Teams of teacher-learners working together to improve practice and student achievement*

The work will always be the work (Hord, 2009); that is, there will always be a curriculum to cover, learning outcomes to assess, feedback to be given, and final grades to produce,

but PLC's are driven by a collective passion to know more, to understand why, and to determine how.(T. Schimmer)

We currently have 37 Learning Rounds in progress. Areas of sharing/learning include:

- Differentiated Instruction as it pertains to Curricular Competencies
- Adrienne Gear focus on improved non-fiction reading comprehension with all students
- Continued exploration of the Mind Up curriculum and the effects on self-regulation
- Sound Grading Practices
- Implementation of The Daily Five and its effect on student achievement
- Use of drills, projects and games in the mastery of basic Math facts
- Learning through the Arts
- Developing Cross-curricular competencies

The list is quite impressive with the financial support exceeding 90 thousand dollars. The learning rounds will be summarized at the beginning of June and plans for the following year will be discussed. It should also be noted that other projects focusing on the trades (Maker Day, Tinker Time, Yes to It etc.) will be supported with the Ed Plan dollars.

#### **Rob Nash presentations:**

Robb was the victim of a serious auto accident, a head on collision with a semi-truck. He was found with a fractured skull and pronounced dead by first responders. But by the time the ambulance had arrived at the scene to take his body to the hospital, Robb's pulse had miraculously returned. After a difficult recovery, and despite significant physical and emotional scars, Robb was left with a new outlook on life.

The presentation typically runs 70 minutes. The band performs live music with integrated video, storytelling and humor to engage the students in a unique way while covering many sensitive topics affecting today's youth such as addictions, bullying, suicide and substance abuse. The goal of the presentation is to bring hope and purpose to students, encouraging them to make good choices and make every day count.

Tuesday, Nov. 18 morning – Parkland

Tuesday, Nov. 18 afternoon – Laurie

Wednesday, Nov. 19 morning – Mount Baker

Wednesday, Nov. 19 afternoon – Fernie Secondary

Thursday, Nov. 20 morning – Elkford Secondary

Thursday, Nov. 20 afternoon – Sparwood Secondary

## **Technology Update:**

Work continues with MyEducation BC to ensure all data requirements are loaded and verified (1701, Class size, SADE and Trax).

As the reporting module for Elementary is still being developed to reflect the Ministry group on Communicating Student Learning we are in the process of developing a template for Elementary teachers to use for Term one Report Cards. We certainly understand that the delay has teachers somewhat anxious but we also believe that taking the time to implement suggestions as to the format is also important.

We are continuing to have regular Technology meetings to discuss the roll-out plan and the scheduled timelines/schools. MBSS is proceeding and should be complete at Winter break along with FSS.

## **Update from Director of Instruction/Safety/Aboriginal Education**

### **Skills Training**

We attended a session at the BCSSA regional meetings, led by the Ministry of Education with updates to the Skills Training Initiative. Of particular interest was the Ministry idea around creating a skills training/employability course which may or may not lead to ACE-IT enrollment. I offered the example we have locally developed in SD5, Tradeworks 12 as a working example, and was very encouraged to hear this is the direction the province would like to go forward in.

ITA has been actively seeking input into the ACE-IT program in terms of length-perhaps 2 years, timing- possibly after high school as well, and delivery- not necessarily journeyman status, and we have ensured administrative and teacher input into this process.

### **Aboriginal Education**

Initiatives this month focusing on AB Ed include participation in the promising programs seminar in Richmond and LEA Meetings between the St. Mary's Band and SD5. Many schools have or are having Flag Raising ceremonies this month, including Parkland, Highlands and MBSS (at City Hall). As well, there will be a Metis Kitchen Party on November 19<sup>th</sup> at Parkland Middle School, come out and join the celebration!

### **Safe Schools Coordinator**

This month we will be in-servicing new Principals, Vice-Principals, Counsellors, AB Ed Workers and Youth Care Workers in Level 1 Erase Training (VTRA), as well as expanding the training into Level 11 for those who have Level 1 previously. As well, we are looking to expand these training opportunities to new staff groups, including Student Service teachers. We are also actively recruiting community partners to join us in this important training.

## **Update from the District Principal/Student Services**

October was a strong data month for Student Services as we worked towards the October 17 data submission date to the Ministry of Education. Many extra hours were completed by all staff to ensure this was the most accurate picture of students and needs we could submit. We have seen a thirteen percent increase of students diagnosed on the autism spectrum over last year. We also saw a decrease of eight percent in the students requiring intensive behavior intervention in the same time frame. This shift in our clientele has also shifted our focus to the supports with students.

As a District team Student Services has sharpened its focus of services to students on the autism spectrum through the implementation of a coordinated referral process to a body of Student Services Coordinators, Speech-Language Pathologists and the District Principal. Another District team is working on the improvement of mental health promotion and access to services for students with mental health issues.

During our Student Services meetings on Nov 3<sup>rd</sup> and 4<sup>th</sup>, our district itinerant team, Student Services Teachers, principals and some vice principals explored multiple tiers of instruction and intervention around a durable, integrated framework focused on improving academic, social and behavioral outcomes for ALL students. It is exciting work that holds great promise to meet the needs of our diverse classrooms.

Student Services funding, with the addition of staff through the Education Fund and the Learning Improvement Fund for support staff, we have 30.2 FTE Student Services Teachers and 122 Education Assistants. Both are up just a bit over last year's staffing levels.

We have hired Stacey Short as our Student Service Coordinator for the Elk Valley and Jaffray. She started on November 3 at the two Student Services meeting in Jaffray. Stacey's position is a combination of 0.7 Student Services Coordinator and 0.3 English Language Learning. Stacey brings much experience in classroom and student services, in English language learning, school psychology. She has worked as an educator in BC, Quebec, Mexico and a couple of Middle Eastern countries. It is with great pleasure that we welcome Stacey to the SD5 Team.

## **Update from the Director of Instruction/Human Resources**

Human Resources, to date, has filled 188 teaching and 74 CUPE positions for the current school year. The Education Fund positions are now posted and will be in place in most schools supporting students in the next few days.

The 2 new teacher orientation sessions were held on October 21<sup>st</sup> in Sparwood and October 28<sup>th</sup> in Cranbrook. I would like to thank all of our new teachers who attended as well as all of our presenters who made time for both dates. The information was well received and we hope all those in attendance will find it valuable for their teaching experiences in School District 5.

I will be visiting the education students attending College of the Rockies in late November to discuss skills in resume writing and interviewing strategies. We value our partnership with the College and always look forward to working together to better our systems.

**Important Dates for Trustees:**

Committee Meetings – November 24

Trustee Academy – December 4 - 6

Lynn Hauptman  
Superintendent

School District 5 Enrolment - November, 2014

School	Student Funded FTE Sept. 30/13	Student Funded FTE Oct. 31/14	Difference
Amy Woodland Elementary	241	251	10
Elkford Elem./Secondary	163.625	175.625	12
Fernie Secondary	303.375	286	(17)
Frank J. Mitchell Elementary	336	347	11
Gordon Terrace Elementary	277	265	(12)
Highlands Elementary	245	259	14
Isabella Dicken Elementary	352	380	28
Jaffray Elem. Junior Secondary	168	167	-1
Kootenay Discovery School	31.125	24.875	(6)
Kootenay Educational Services	52	69.75	17.75
Kootenay Orchards Elementary	231	238	7
Laurie Middle	302	298.5	-3.5
Mount Baker Secondary	903.25	863.625	(40)
Parkland Middle	467	448	-19
Pinewood Elementary	110	116	6
Rocky Mountain Elementary	236	217	-19
Sparwood Secondary	253	267	14
Steeple Elementary	141	151	10
T.M. Roberts Elementary	360	353	(7)
<b>Total District</b>	<b>5172.38</b>	<b>5177</b>	<b>5</b>

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Home / Elkford / Rocky Mountain Elementary School is in session

November 2014

## School is in

Freshly restored Rocky Mountain Elementary School in Elkford, B.C., welcomed students back to class on November 3

by Marie Milner



Dean Kroeker of Paulson Fire & Flood said that for larger projects it's not uncommon for restoration companies to work together in the interest of getting a project completed. After toxic smoke from an electrical fire in early June damaged almost every room at Rocky Mountain Elementary School (RME) in Elkford, B.C., the restoration certainly qualified as a larger project.



Kroeker explained that the majority of the damage to the school was from smoke rather than flames or water. Most of what actually burned was plastics and wiring, resulting in a smoldering, oily fire that was chemical in nature and produced toxic gases. The building had to be gutted back to the metal framing, and any non-porous surfaces that weren't otherwise damaged had to be cleaned and sealed.

Sixty or so workers carried out the demolition stage of the restoration, and precautions were taken to protect them from lingering respiratory hazards—particularly polycyclic aromatic hydrocarbons. Then the trades were called in: drywallers, plumbers, electricians, cabinet makers and others.

“Paulson’s worked with On Side Restoration out of Alberta,” said Kroeker, “and with the Ktunaxa Nation, which provided temporary labour to help bolster our workforce and expedite the demolition phase. On Side pulled some of their people from Vancouver and the Fraser Valley to come and document the materials that were lost—items like books, desks, chairs, computers—all the stuff it takes to run classes. This was definitely an upgrade for Rocky Mountain that wasn’t on the radar.”

Kroeker said it’s been rewarding to work on this project, to see the devastation transform to a beautiful new school in such short order.

“We received our final building inspection and occupancy certification on Tuesday, October 21, so it’s officially a school again,” he said.

## Welcome back

As of November 3, students are back at RME. The school’s brand new principal, Dean Chandler, had a busy summer settling into his new community, making arrangements for class space for the students, ordering supplies and lending some muscle to the project.

“I’m new to the community myself,” Chandler said. “I arrived on July first, after the restoration had begun. Everyone has been very helpful with alternative space for the students. We appreciate that the high school was so supportive, taking in seven classes of smaller kids at the big kids’ school, and the District of Elkford allowed us to use the banquet hall at the Rec Centre, dividing it into three classrooms.”

Chandler said that the Parent Advisory Council and the community itself have been patient, understanding and resilient.

“The biggest thing has been to have everyone keep their eye on the target, and Paulson’s really came through for us in that regard,” he said. “The staff and parents have been amazing with their willingness to work—organizing the classrooms, moving furniture, unpacking new materials, working co-operatively to get this job done.”

“We expect the final cost to be in the range of \$3.8 to \$4.0 million,” said Rob Norum, treasurer for School District 5. “The District is very pleased to be in the building by November after an incredible effort on the part of contractors to clean and rebuild this building after the June damage.”