



**The Board of Education of
School District No.5 (Southeast Kootenay)**

MINUTES - REGULAR PUBLIC MEETING

**November 10, 2020, 3:00 p.m.
Cranbrook Board Office**

Present: Chairperson Lento
Trustee Ayling – by Zoom
Trustee Bellina – by Zoom
Trustee Damstrom
Trustee Kitt
Trustee McPhee
Trustee Turner

Regrets: Trustee Johns
Trustee Whalen

Staff Present Superintendent, S. Yardley
Secretary Treasurer, A. Rice
Director of Instruction/Human Resources, B. Reimer
Director of Student Learning/Aboriginal Education, J. Tichauer – arrived at 3:43 p.m.
Director of Instruction/Student Learning and Innovation, D. Casault – by Zoom
District Principal/Student Services, D. Verbeurgt
District Principal/Transformative Learning, J. Roberts – by Zoom
Executive Assistant, (recorder) Sandy Gronlund

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Chairperson Lento called the November 10, 2020 regular public meeting of the Board of Education to order at 3:01 p.m. and acknowledged that we have gathered here in the Homelands of the Ktunaxa people.

In addition, during this Pandemic, Chair Lento also acknowledged on this eve, all those from every ethnic origin who served and sacrificed for us, Remembrance Day pause.

1.2 Consideration and Approval of Agenda

MOTION R-20-132

M/S that the agenda for the regular public meeting of the Board of Education of November 10, 2020 be approved as amended.

CARRIED

1.3 Approval of the Minutes

Minutes of the Public meeting of the Board of Education of October 13, 2020.

MOTION R-20-133

M/S that the minutes of the regular public meeting of the Board of Education of October 13, 2020 be approved as amended.

CARRIED

1.4 Receipt of Records of Closed Meetings

MOTION R-20-134

M/S to accept the closed records of the in-camera meeting of the Board of Education of October 13, 2020.

CARRIED

1.5 Business Arising from Previous Minutes

1.5.1 Elkford Bus Update

Secretary Treasurer updated the Board on the Elkford bus running late on the last bus run.

1.5.2 Employee Thank you Letters - Sept 8/9th and Sept 18th Presentations

SD5 Media is in the process of completing these letters.

1.6 Receiving of Delegations/Presentations

Nil.

2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

2.1 Advocacy/Education Committee

Co-chair Trustee Bellina reviewed the minutes of the October 26, 2020 meeting of the Advocacy/Education Committee.

MOTION R-20-135

M/S that the Board consider writing a press release to celebrate graduation success rates.

CARRIED

MOTION R-20-136

M/S that Framework for Enhancing Student Learning (FESL) becomes a standing item on the Advocacy/Education committee meeting.

CARRIED

MOTION R-20-137

M/S that the Board accept the report of the Advocacy/Education Committee.

CARRIED

2.2 Policy Committee

Co-chair Trustee Ayling reviewed the minutes of the October 26, 2020 meeting of the Policy Committee.

MOTION R-20-138

M/S that a new policy template to be presented at Policy Committee Meeting on November 23, 2020.

CARRIED

MOTION R-20-139

M/S that the Board accept the report of the Policy Committee.

CARRIED

2.3 Student Services Committee

Co-chair Trustee McPhee reviewed the minutes of the October 26, 2020 meeting of the Student Services Committee.

MOTION R-20-140

M/S that the Board accept the report of the Student Services Committee.

CARRIED

2.4 Finance/Operations/Personnel Committee

Co-chair Trustee Kitt reviewed the minutes of the October 26, 2020 meeting of the Finance/Operations/Personnel Committee.

MOTION R-20-141

M/S that the Board purchase a wreath for each of our SD5 communities as a donation to the Veterans on Remembrance Day as done in the past years.

CARRIED

MOTION R-20-142

M/S that the Board approve the Secretary Treasurer to spend up to \$30,000 to obtain a detailed study for each of the three options for Mount Baker Secondary School: a full replacement, a partial replacement, and a major renovation.

CARRIED

MOTION R-20-143

M/S that the Board accept the report of the Finance/Operations/Personnel Committee.

CARRIED

2.5 BCSTA /Provincial Council

Trustee Bellina shared that the BCSTA HUB is full of valuable information and she encouraged the trustees sign in.

MOTION R-20-144

M/S to accept the report of the BCSTA/Provincial Council.

CARRIED

2.6 Communications/Media Committee

Trustee Ayling advised on the following:

SD5 letter released on:

October 27, 2020 to Deborah Stewart, BCPSEA

Pending letters:

Thank you letter for the September 8th and 9th Health & Safety staff presentations

Thank you letter for the September 18th Indigenous Education presentation

MOTION R-20-145

M/S to accept the report of the Communications/Media Committee.

CARRIED

2.7 Mount Baker Secondary School Replacement Committee

Trustee Johns was not available to report.

2.8 Key City Theatre

Trustee McPhee attended the Key City Theatre Society's Annual General virtual meeting on October 19th, 2020.

Secretary Treasurer Rice received the decision back from BC Assessment regarding the property taxes for the Key City Theatre (KCT). He advised the Board that in the past years the KCT received 100% exemption from property taxes and this year the exemption was changed to only 85%. BC Assessment has made the decision to change the KCT to a statutory exemption of 100%.

Trustee McPhee thanked Secretary Treasurer Rice for following through on this issue.

MOTION R-20-146

M/S to accept the report of the Key City Theatre.

CARRIED

2.9 Legacy of Learning

Trustee Johns was not available to report.

2.10 French Advisory Committee

Director Casault informed the Board that the committee will receive funding once the new government is confirmed. She was happy to report the recent additions of two parents to the committee. One parent has a child attending TM Roberts Elementary and another parent with children attending Isabella Dicken Elementary and Fernie Secondary. The next committee meeting will be the end of November.

2.11 Trustee Reports

Trustees reported on their activities for the month.

Trustee Damstrom reported:

- Attended a virtual Jaffray School PAC meeting via Zoom. The meeting was well attended with approximately 20 parents. The new PAC chair did a great job chairing the meeting. They discussed some congestion in the school parking lot when dropping off and picking up students. They also discussed fundraising ideas.
- She was involved with a very successful school Remembrance Day ceremony.

Trustee Turner reported:

- Attended a virtual Kootenay Orchards School PAC meeting. The PAC appreciated Secretary Treasurer joining the meeting to answer questions on the possibility of serving hot lunches at the school.

Trustee Bellina reported:

- Attended virtual school PAC meetings for Frank J. Mitchell and Sparwood Secondary.
- She will be laying the wreath at the cenotaph on Remembrance Day in Sparwood.

Trustee McPhee reported:

- Attended virtual PAC meetings at Parkland Middle School and Amy Woodland Elementary and commented that he looks forward to the return of in-person meetings.
- Appreciated the celebrations and the organization around Halloween celebrations and the Remembrance Day ceremonies.

Trustee Ayling reported:

- She is selling the East Kootenay Discount books for a fundraiser at T.M. Roberts Elementary. Let her know if you would like to purchase one.

3. SECRETARY TREASURER'S REPORT TO THE BOARD

3.1 Stage 2 Restart Protocol Update - Secretary Treasurer

Secretary Treasurer Rice reported that on November 4, 2020 he brought the Health & Safety committee back together for a meeting. They reviewed how the policies and procedures that were put in place the beginning of September have been working at the schools. He reported there were very few concerns brought forward from the Joint Health and Safety committees at the schools as concerns have been dealt with along the way.

- Electrostatic sprayers are in the schools and there will be more staff trained on how to use them.
- Reminder to be diligent as there are increased cases and we all need to continue to be safe.
- Secretary Treasurer Rice attended a virtual Kootenay Orchards Elementary PAC meeting to answer questions around the safety of hot lunches being brought back into the school.
- The goal is to keep our visitors in the schools limited.
- The Health and Safety Committee will include the topic of hot lunches in schools at their next meeting.
- The District Management will discuss the possibilities of hot lunches in schools in mid January.

With our geography and population in the Kootenays, our number of contacts are lower than some other areas. The goal is to keep our numbers as low as possible.

3.2 Federal Restart Funding Committee Recommendations

The Board has reviewed a list of recommendations Secretary Treasurer Rice shared from the Federal Restart Funding Committee at the Finance/Operations/Personnel committee meeting on October 26, 2020. These recommendations include items of need in the District due to COVID-19.

MOTION R-20-147

M/S that the Board approve the Secretary Treasurer to move forward with Human Resources related items from the recommendations from the Federal Restart Funding Committee.

CARRIED

MOTION R-20-148

M/S that the November 10, 2020 Secretary Treasurer's report be accepted as presented.

CARRIED

4. SUPERINTENDENT'S REPORT TO THE BOARD

The Pathway's report can be found on the School District's website at www.sd5.bc.ca.

Superintendent Yardley discussed the following:

- She enjoyed the Halloween fun at the schools and appreciated the work staff and students have put into the Remembrance Day ceremonies.
- The Principals and Vice-Principals will be presenting their School Growth Plans on November 14th and she is looking forward to seeing them.
- She has visited many of the schools and they are very busy. The staff seem to be more comfortable with the COVID-19 safety procedures in their schools and she is very proud of the staff and their hard work to get to this point.

Directors and District Principals each reported on their departments.

MOTION R-20-149

M/S that the November 10, 2020 Superintendent's Report to the Board of Education be accepted as presented.

CARRIED

5. CHAIRPERSON'S REPORT

Chair Lento acknowledged the leadership of our Superintendent, Secretary Treasurer, District staff, Board office staff, school staff and parents for their efforts in the last months with COVID-19.

- Chair Lento congratulated Tom Shypitka, MLA for Kootenay East in his election win.
- Secretary Treasurer Rice will invite MLA Shypitka to meet with the Board and discuss our school district.
- Chair Lento is concerned that he may miss acknowledging some SD5 staff that have passed.
- The Dr. Sloan Policy Development Proposal will be distributed to the Board for their review.
- The "Expression of Interest" postings for a project manager and an architect have been posted on BC Bid for the Isabella Dickens Elementary School expansion

project. Chair Lento, Secretary Treasurer Rice, Director Reimer and Operations Manager Tank will review the applicants and bring forward recommendations to the Board.

- Fernie Secondary School PAC is pursuing a presentation by Duane Peace to the staff, students and parents. This initiative has been postponed.

6. NEW BUSINESS

6.1 Business Arising from Delegations

Nil

6.2 Superintendent Evaluation Approval

MOTION R-20-150

that the Board approve the Superintendent evaluation report as constructed during the evaluation workshop of October 28, 2020 as an accurate accounting of the Superintendent's performance for the period August 14, 2019 to August 13, 2020 and further that the Board authorize the Chair to make any required technical edits and to sign the report on the Board's behalf.

CARRIED

6.3 Secretary-Treasurer Evaluation Approval

MOTION R-20-151

M/S that the Board approve the Secretary-Treasurer's evaluation report as constructed during the evaluation workshop of October 29, 2020 as an accurate accounting of the Secretary-Treasurer's performance for the period April 1, 2019 to August 14, 2020 and further that the Board authorize the Chair to make any required technical edits and to sign the report on the Board's behalf.

CARRIED

6.4 Board Evaluation Approval

MOTION R-20-152

M/S the Board approve the Board evaluation report as developed at the externally facilitated Special Governance Meeting of October 28, 2020.

CARRIED

MOTION R-20-153

M/S that the Board Chair and Vice Chair be authorized to make any required technical edits.

CARRIED

MOTION R-20-154

M/S the Chair monitor the priorities and directions agreed to and bring items forward for Board consideration as deemed appropriate during the 2020-2021 year.

CARRIED

6.5 Leadership Practices Approval

MOTION R-20-155

M/S that the leadership practices roles of the Superintendent as per Policy 1.18 and the Secretary-Treasurer as per Policy 1.19 be evaluated in 2021 and; furthermore, that Leroy Sloan, PhD, President, Sloan Consultants Ltd. be designated and retained by the Board to conduct the leadership performance evaluations.

CARRIED

6.6 Policy Amendment

MOTION R-20-156

M/S that the Boards' Evaluation Policy of the Superintendent (1.18) and the Secretary-Treasurer (1.19) be amended to reflect that the role 'Leadership Practices' will be assessed once in a trustee term of office.

CARRIED

7. TRUSTEE BOUQUETS

Trustee Bellina to Frank J. Mitchell Elementary School for their virtual Remembrance Day ceremony. The students did great and the president of the legion added to the program.

8. ITEMS FOR INFORMATION/CORRESPONDENCE

BCSTA Trustee Academy November 27 & 28, 2020
BCPSEA AGM January 28, 2021
BCSTA Provincial Council Meeting February 20, 2021
BCSTA AGM April 17, 2021

9. QUESTION PERIOD

Chair Lento thanked both Shelley Balfour and Chris Kielpinski for the professional way they do their business for CFTA, it is very much appreciated.

10. LATE ITEMS

Nil.

11. ADJOURNMENT

MOTION R-20-157

M/S that the November 10, 2020 regular public meeting of the Board of Education adjourn at 4:10 p.m.

CARRIED

Frank Lento, Chairperson

Alan Rice, Secretary Treasurer