# **MyEducation BC Student Portal**

#### Logging In

A student account has been created for you by SD5.

Your Login ID will always be the same: **sd5stu-firstinitallastname**. **\*\***Your login ID is <u>NOT</u> your student number**\*\*** Example: John Smith would be: sd5stu-jsmith



## Forgot Your Password??

If you forget your password, you can reset your password by clicking "I forgot my password". You will be prompted to enter your Login ID and your Primary Email address. Your Primary Email address will be your school email address (<u>student#@sd5.bc.ca</u>). Click Continue.



You will then be asked to complete your security question. Carefully enter the answer and click Submit. If you have answered the question correctly, a green pop up will appear, saying you have successfully reset your password. An email with a temporary password will be sent to your school email account from <a href="mailto:sysadmin@myeducation.gov.bc.ca">sysadmin@myeducation.gov.bc.ca</a>. Please be patient, it can take a few minutes for this email to arrive. If your email says that the password reset failed, please go to the office to have your password reset.

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#### Logging in with a Temporary Password

Your password is case-sensitive. Be sure to use both uppercase and lowercase letters as they are shown in your temporary password (example: XXXX###xxxx or xxxx###XXXX). Once you have logged in (using your MyEducation BC Student Account username and the temporary password), you will see this pop-up:

• Minim   • At lea   • Can't   name   letters   Vour password has   expired. Please create a   new one.   letters   Current Password   New Password   Confirm New Password   Confirm New Password   Image: OK	middle / sequential	Current Password is your temporary password Your new password has requirements: -at least 8 characters -at least 1 uppercase letter and 1 lowercase letter -at least 1 symbol and 1 number -can't use your name, birthdate, or "password"

## **Report Cards**

Report cards are available on the Portal, under Published Reports. Published Reports can be found on the righthand side of the home screen. If you are accessing the Portal on a mobile device, please scroll down a bit and it will be located near the bottom of the screen.

## Marks on Transcript

Your final marks will show on the transcript tab, but not the interim marks. You will not see marks on your transcript until you have finished the course.

#### Need help with the Portal??

If you are having difficulties accessing the portal or resetting your password, please ask at the office.