



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - STUDENT SERVICES MEETING**

**May 31, 2021, 10:30 a.m.
Meeting via Zoom**

Committee Members in
Attendance:

Co-Chair Trustee Damstrom
 Co-Chair Trustee McPhee
 Trustee Johns
 Trustee Kitt

Board/District Staff in
Attendance:

Chairperson Lento
 Trustee Bellina
 Trustee Ayling
 Trustee Turner
 Trustee Whalen
 Superintendent, S. Yardley
 Secretary Treasurer, A. Rice
 Director of Student Learning/Innovation, D. Casault
 District Principal/Student Services, D. Verbeurgt
 Laurel Giesbrecht (recorder)

1. COMMENCEMENT OF MEETING

1.1 Call to Order

The Special Education Student Services meeting of May 31, 2021 was called to order at 11:07am by Trustee Damstrom.

1.2 Approval of the Agenda for May 31, 2021

M/S that the agenda for the Special Education Student Services Meeting of May 31, 2021 be approved as circulated.

1.3 Approval of the Minutes from April 27, 2021

M/S that the minutes of the Special Education Student Services meeting of April 27, 2021 be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

2.1 Inclusive Education Working Group update (Diane/Darcy)

Mr. Verbeurgt shared the roadmap that the Inclusive Education Working Group has been working on for the past year and a half. This same group was largely maintained this year from last and have come up with this process to work through suggestions and changes. The roadmap has been broken down into calendar years. We will re-evaluate the process each November and develop budget processes for that calendar year. It has been timed to hit budget cycle.

The Partner's handbook from the Ministry of Education (MOE) is now in review with a late September launch anticipated. This will help to frame the work we do over the next couple of years.

There is a commitment from Mr. Verbeurgt to reduce the levels of paperwork required in the support roles. We will look at key indicators of support rather than keeping a lot of notes. There will be guidelines on the minimum of paperwork required to meet proper documentation. There will be a clean up of forms that are now obsolete.

November will bring back the working group to review and see if we have met the pieces that we wanted to meet as well as identify pieces that we may have missed. The mental and social emotional aspect will be paramount in September.

We know that kids do better when there is a solid understanding and support of their social being is in place. The need to do some of those soft skills are often the hard skills of being human.

As we work on other plans in the district, we will look at where we are in the FESL, human and social development, aboriginal education as well as opportunities to continue into post secondary education. Literacy and numeracy are two areas we need to complete to a significant level before they leave school. This will be a year of focus so we can direct some of the funding in that direction. 2023 will be the big year where we focus on literacy and numeracy. We will address the pieces that we need to, and our literacy and numeracy district wide assessments will be entrenched. In service and professional development sessions will be many as we focus on the different areas. We will then have a better direction and more cohesive plan.

2.2 SELC update (Darcy)

SELC program will be finishing at PES on June 4th. The SELC teacher will go to TMRES for their pro-d as this will be their first school in fall. Focus will be on the Grade 2&3 French Immersion classrooms. Some materials will be converted into the French language to support this school. The YCW will tidy up reports for each school. We will do a summary for the district staff as well. The YCW and EA will be returning to SES to wrap up their work there and bring them to a successful June finish.

2.3 Update of existing IEPs

We have approx. 800 IEPs in the district. This time of year, expectations of work is that we have transition meetings between buildings. We have several kids that in a normal year would have been taking a class at another school in late June or

early September. Because of COVID, different supports are in place. Student Service's Teacher's (SST) will start looking at IEPs on May 15th for the end of the school year.

We are moving towards reporting progress specifically on a report card in a class found in MYED. It would be written by the SST and classroom teacher. Principals have been asked to check on their IEPs where there is a need for them to be revisited. In many ways, we are hampered by COVID as there are more restrictions. We look at transitions as important aspect of what we do.

2.4 Update on Psychology Education assessment

There is a gigantic need for kids needing assessment in January. We have completed 44 cognitive assessments in Cranbrook and a number in the Elk Valley. 15 of those are in the completion process and part of a work list that is approx. 89 kids long. At this time of year, we have a significant number more than what we normally have. There will be 30 starting in September prioritizing assessments based on need. The majority in spring were for kids heading off to post secondary education. We are in great shape in the Elk Valley and ok shape in Cranbrook.

Regarding implications on funding, kids assessed are not necessarily funded. Approx. 3 kids a year assessed with an intellectual disability that gets funding. Assessments bring in about \$60,000 per year and provide information on how we can better serve kids. The funding helps us access tools for these students.

As far as following these students after they leave, the more complex kids are followed. Student Services often know where they go in terms of those that need a lot of care, wheelchairs, etc. Families develop a strong connection and often keep Student Services informed of where they are going and how they are doing. Sometimes Secondary level teachers will reach out to update former teachers on a student. They are making changes in MYED system to track how many of our kids transition out of province.

- 3. DELEGATIONS/PRESENTATIONS**
- 4. REPORTS**
- 5. NEW BUSINESS**
- 6. ACTION ITEMS FOR FUTURE MEETINGS**
 - 6.1 Prevalence Model Discussions**
 - 6.2 SLP Data Share - January - June data**
- 7. CORRESPONDENCE**
- 8. ADJOURNMENT**

The meeting was adjourned at 11:59am.