



**The Board of Education of  
School District No.5 (Southeast Kootenay)**

**MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)**

**May 30, 2022, 12:30 p.m.  
Cranbrook Board Office**

Committee Members in Attendance: Co-Chair Trustee Chris Johns  
Co-Chair Trustee Kathryn Kitt  
Trustee Bev Bellina (remotely)  
Trustee Krista Damstrom (remotely)

Board/District Staff in Attendance: Chairperson Frank Lento  
Trustee Trina Ayling  
Trustee Doug McPhee  
Trustee Wendy Turner (remotely)  
Superintendent Silke Yardley  
Secretary Treasurer Nick Taylor  
Director of Instruction and Human Resources Brent Reimer  
Director of Student Learning and Innovation Diane Casault  
Director of Student Learning and Aboriginal Education Jason Tichauer  
District Principal of Student Services Darcy Verbeurgt  
Executive Assistant (recorder) Jane Nixon

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

The public Finance/Operations/Personnel Committee meeting of May 30, 2022 was called to order at 12:56 by Co-Chair Trustee Kitt.

**1.2 Approval of the Agenda**

Moved/Seconded by Johns/Damstrom:

THAT the agenda of the public Finance/Operations/Personnel Committee meeting of May 30, 2022 be approved as circulated.

**1.3 Approval of the Minutes**

Approval of the minutes from April 26, 2022.

Moved/Seconded by Damstrom/Johns:

THAT the minutes of the public Finance/Operations/Personnel Committee meeting of April 26, 2022 be approved as circulated.

**2. BUSINESS ARISING FROM PREVIOUS MINUTES**

**3. PRESENTATIONS**

**4. REPORTS**

**4.1 Secretary Treasurer**

**4.1.1 Health and Safety**

**4.1.1.1 COVID-19 Update**

No significant updates.

**4.1.2 2022/2023 Budget Update**

Secretary Treasurer Taylor will recommend the 2022/2023 Budget Bylaw be adopted at the Board of Education meeting on June 14, 2022.

Co-Chair Trustee Johns mentioned that the Highlands Parent Advisory Committee will be submitting letters to lobby for one extra classroom at Highlands Elementary for the 2022/2023 school year.

**4.1.3 Isabella Dicken Elementary School Expansion**

Secretary Treasurer Taylor provided an update on the Isabella Dicken Elementary School expansion.

**4.2 Superintendent**

Nil

**5. NEW BUSINESS**

**5.1 Wheelchair Accessible Buses**

Secretary Treasurer Taylor reviewed the information included in the agenda package on buses with wheelchair lifts.

**6. ACTION ITEMS FOR FUTURE MEETINGS**

**6.1 Staff Travel Summary Report Review**

**7. CORRESPONDENCE**

**7.1 District Occupational Health and Safety Committee Minutes**

Nil

**7.2 Finance Report**

Nil

**7.3 Trustee Professional Development**

Trustee McPhee requested Secretary Treasurer Taylor review the current balance of \$50.80 in his professional development account.

**7.4 Staff Travel Summary**

Reviewed Travel Summary included in the agenda package and discussed recent professional development expenditures.

**7.5 Speed Reduction on Highway 3 – Jaffray**

Letter received from Regional District of East Kootenay.

**8. ADJOURNMENT**

Moved/Seconded by Johns/Damstrom:

THAT the public Finance/Operations/Personnel Committee meeting of May 30, 2022 be adjourned at 1:15 p.m.

*What services and resources did we provide to which students at what cost and resulting in what benefits?*