



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - POLICY MEETING**

**May 30, 2022, 11:30 a.m.
Cranbrook Board Office**

Committee Members in Attendance: Co-Chair Trustee Wendy Turner (remotely)
Co-Chair Trustee Trina Ayling
Trustee Doug McPhee

Regrets: Trustee Patricia Whalen

Board/District Staff in Attendance: Chairperson Frank Lento
Trustee Bev Bellina (remotely)
Trustee Krista Damstrom (remotely)
Trustee Chris Johns
Trustee Kathryn Kitt
Superintendent Silke Yardley
Secretary Treasurer Nick Taylor
Director of Student Learning and Aboriginal Education Jason Tichauer
Director of Student Learning and Innovation Diane Casault
District Principal Student Services Darcy Verbeurgt
Executive Assistant (Recorder) Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Co-Chair Trustee Ayling called the Policy Committee meeting of May 30, 2022 to order at 12:48 p.m.

1.2 Approval of the Agenda

Moved/Seconded by McPhee/Turner:

THAT the agenda for the Policy Committee meeting of May 30, 2022 be approved as circulated.

1.3 Approval of the Minutes

Moved/Seconded by McPhee/Turner:

THAT the minutes of the Policy Committee meeting of April 26, 2022 be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MEETING

2.1 Policy 17 Accumulated Operating Surplus

The amendments to the Accumulated Operating Surplus (Policy 17) and the associated appendices have been reviewed by the Ministry of Education's Senior Policy Analyst.

RECOMMENDATION A:

Moved/Seconded by Turner/McPhee:

THAT Policy 17 be forwarded to the Board for approval at the June 14, 2022 public meeting of the Board of Education.

2.2 Policy 23 Financial Planning and Reporting

Secretary Treasurer Taylor reviewed an addition made by the Ministry of Education's Senior Policy Analyst to Policy 23 Financial Planning. and Reporting.

RECOMMENDATION B:

Moved/Seconded by McPhee/Turner:

THAT Policy 23 be forwarded to the Board for approval at the June 14, 2022 public meeting of the Board of Education.

3. PRESENTATIONS

Nil

4. REPORTS

Nil

5. NEW BUSINESS

5.1 Administrative Procedure 500

Secretary Treasurer reviewed the updates to Administrative Procedure 500 Budget Development, Monitoring and Reporting. This Administrative Procedure is aligned with the Framework for Enhancing Student Learning and ensures that funds are being aligned with the goals of the Framework.

6. ACTION ITEMS FOR FUTURE MEETINGS

Nil

7. CORRESPONDENCE

Nil

8. ADJOURNMENT

Moved/Seconded by Turner/McPhee:

THAT the Policy Committee meeting of May 30, 2022 be adjourned at 12:55 p.m.

Have we channelled our data driven policies in directions that are positive, productive and equitable through our employees to our students?