



**The Board of Education of
School District No.5 (Southeast Kootenay)**

MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)

**May 29, 2023, 1:00 p.m.
Cranbrook Board Office**

Committee Members in Attendance: Co-Chair Trustee Chris Johns
Co-Chair Trustee Irene Bischler
Trustee Nicole Heckendorf
Trustee Wendy Turner

Board/District Staff in Attendance: Chairperson Doug McPhee
Trustee Trina Ayling
Trustee Bev Bellina
Trustee Alysha Clarke
Secretary Treasurer Nick Taylor
Superintendent Viveka Johnson
Director of Student Learning and Innovation Diane Casault
District Principal of Student Services Darcy Verbeurgt
District Vice Principal of Human Resources and Health & Safety
Jaslene Atwal
Executive Assistant to Secretary Treasurer (recorder) Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Co-Chair Trustee Johns called the public Finance Operations Personnel Committee meeting of May 29, 2023, to order at 1:16 p.m.

1.2 Approval of the Agenda

Moved/Seconded by Bischler/Heckendorf:

THAT the agenda of the public Finance Operations Personnel Committee meeting of May 29, 2023, be approved as circulated.

1.3 Approval of the Minutes

Moved/Seconded by Heckendorf/Turner:

THAT the minutes of the public Finance Operations Personnel Committee meeting of April 25, 2023, be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

2.1 2023-2024 School Calendar

Public consultation has been completed.

There will be a small change to clarify intent on the reverse page, under section, "Who Attends." This will be clarified at the Summit meeting on Wednesday, May 31, 2023.

RECOMMENDATION A

Moved/Seconded by Bischler/Heckendorf:

THAT the Board of Education approve the 2023-2024 Revised Annual School Calendar.

3. PRESENTATIONS

Nil

4. REPORTS

4.1 Secretary Treasurer

Secretary Treasurer Taylor confirmed that the current Student Affordability Funds may be carried over into 2023-2024 (for one year only). More information will be provided at the June 12 public meeting of the Board of Education.

4.2 Superintendent

Superintendent Johnson reviewed staffing transfers and layoffs to be completed at the end of June 2023. Notices of transfer or layoff have been distributed to employees.

5. NEW BUSINESS

5.1 Select Standing Committee Presentation

Select Standing Committee presentation confirmed for June 7 at 10:45 a.m. Trustee Johns will present at the Prestige Hotel (in-person).

5.2 Trades Funding

This item was referred from the Board of Education (public) meeting on May 9, 2023, to the Finance Operations Personnel meeting on May 29, 2023.

Trustee Johns reviewed brief history of the concerns regarding trades funding. He also reviewed the letters sent by the Board of Education and responses received from the Ministry of Education and Child Care.

There was also further discussion regarding:

- Project Heavy Duty
- Dual credit opportunities
- Lack of opportunities for rural students in trades programs
- Housing issues
- Housing incentives or supports for rural students attending at the College of the Rockies
- Possibility of satellite programs

RECOMMENDATION B

Moved/Seconded by Heckendorf/Bischler:

THAT the Board of Education develop a draft response to the letters received regarding Trades Funding. This draft letter will be presented at the June 12, 2023, Board of Education public meeting for review and discussion.

5.3 Board and Committee Meetings Schedule for 2023-2024

RECOMMENDATION C:

Moved/Seconded by Heckendorf/Bischler:

THAT the Board of Education accept the 2023-2024 Board and Committee meetings schedule.

6. ACTION ITEMS FOR FUTURE MEETINGS

Nil

7. CORRESPONDENCE

7.1 District Occupational Health and Safety Committee Minutes

7.2 Finance and Capital Analysis Report

Secretary Treasurer Taylor reviewed the Finance and Capital Analysis report included with the agenda package.

7.3 Trustee Professional Development

Secretary Treasurer Taylor reviewed the Trustee Professional Development report included with the agenda package.

7.4 Staff Travel Summary

Secretary Treasurer Taylor reviewed the Staff Travel summary included with the agenda package.

8. ADJOURNMENT

Moved/Seconded by Heckendorf/Bischler:

THAT the May 29, 2023 public Finance Operations Personnel Committee meeting adjourn at 1:50 p.m..

What services and resources did we provide to which students at what cost and resulting in what benefits?