



**The Board of Education of  
School District No.5 (Southeast Kootenay)**

**MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)**

**May 28, 2018, 12:30 p.m.  
Board Office**

Committee Members in Attendance: Trustee Helgesen (Co-chair) – by phone  
Trustee Johns (Co-chair)  
Trustee Bellina

Regrets: Trustee Whalen

Board/District Staff in Attendance: Trustee Brown  
Chairperson Lento  
Trustee McPhee  
Secretary Treasurer, R. Norum  
Director of Instruction/Human Resources, B. Reimer  
Director of Student Learning/Aboriginal Education, J. Tichauer  
Director of Student Learning and Innovation, D. Casault  
District Principal/Student Services, D. Verbeurgt  
District Principal/Technology, J. Roberts  
Sandy Gronlund, Executive Assistant (Recorder)

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

Co-chair Trustee Johns called the public Finance/Operations/Personnel Committee meeting of May 28, 2018 to order at 1:35 p.m.

**1.2 Approval of the Agenda**

Additions: 4.4 Relay for Life  
4.5 Employer Health Tax

The agenda of the public Finance/Operations/Personnel Committee meeting of May 28, 2018 was approved as amended.

**1.3 Approval of the Minutes**

The minutes of the public Finance/Operations/Personnel Committee meeting of April 23, 2018 was approved as amended.

**2. BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

**3. DELEGATIONS/PRESENTATIONS**

Nil

## **4. NEW BUSINESS**

### **4.1 Budget Update**

The second and final reading of the 2018/19 Annual Budget will be asked for at the June Board meeting. Mr. Norum has met with the Board a couple of times over the past month discussing the Budget.

Response letters will be sent to participants that submitted budget input items for the 2018/19 Annual Budget. Mr. Norum will be supplying a Needs budget, which will include these budget input submissions along with our District needs.

Trustee Johns asked to have the Select Standing Committee flagged in the Needs budget list.

### **4.2 2018-19 Annual Facility Grant Allocations**

Mr. Norum reviewed the Annual Facility Grant (AFG) - 2018/19 Expenditure Plan with the Board.

A Bylaw is no longer required for AFG projects. The Ministry of Education only requires the list of projects by June 30, 2018. Budgets on these projects will be monitored.

Mr. Norum answered questions from the Board on the projects.

#### **Recommendation A**

M/S that the Board approve the Annual Facility Grant (AFG) - 2108/19 Expenditure Plan.

### **4.3 SD5 Bus Request - 55+ BC Games**

Mr. Norum shared a letter from Sally and David Struthers, Transportation Directors for the 2018 55+ BC Games, requesting six busses with SD5 Drivers from 8:00 a.m. to 5:00 p.m. September 11-15, 2018.

Our School District will help them out where we can, however, four of these days schools will be in session making the

#### **Recommendation B**

M/S that the request for SD5 busses to transport participants in the 55+ BC Games September 11-15, 2018 to and from events be forwarded to the June Board meeting where further information may be available.

### **4.4 Relay for Life**

A request was sent to Chairperson Lento from Mount Baker Secondary, asking the Board to support financially, the Relay for Life event that the school lead group is organizing as part of their learning skills.

Discussion included:

- There are many worthwhile venues, all of which deserve donations. The requests could get out of control.
- Would be more appropriate to have a presentation to the Board.
- Should the District get into fundraising requests?

**Recommendation C**

M/S that the Board approve Chairperson Lento to draft a letter to MBSS explaining that the Board will not be donating to the Relay for Life at this time.

**4.5 Employer Health Tax**

A letter from School District 42 addressed to the Minister of Education and the Minister of Finance was distributed to the Board. The letter addresses the concerns of the increased cost to the Districts with the Employer Health Tax.

Mr. Norum quoted the following costs to the Board giving them an idea of the increased cost to the District.

2016/17 \$	780,000
2017/18 \$	580,000
2018/19 \$	780,000
2019/20 \$	1,017,000

The question not answered, is if the individual employee will be taxed on the amount, similar to MSP premiums.

**Recommendation D**

M/S that the Board write a letter to the Minister of Education and the Minister of Finance outlining the concerns of implementation of the Employer Health Tax.

**5. ITEMS FOR INFORMATION**

**5.1 District Occupational Health and Safety Committee Minutes**

Trustee Bellina asked when the window blinds will be installed at Isabella Dicken Elementary School. Mr. Norum reported that blinds have been installed in areas of the school. The District prioritizes and is currently examining dust particles in the schools.

**6. QUESTION PERIOD**

Nil

**7. LATE ITEMS**

Nil

**8. ADJOURNMENT**

The public Finance/Operations/Personnel Committee meeting of May 28, 2018 adjourned at 2:10 p.m.