



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - STUDENT SERVICES MEETING**

**May 27, 2019, 10:30 a.m.  
Cranbrook Board Office**

Committee Members in Attendance: Co-Chair Trustee McPhee  
Co-Chair Trustee Damstrom  
Trustee Johns  
Trustee Kitt

Board/District Staff in Attendance: Chairperson Lento  
Trustee Turner  
Trustee Ayling  
Trustee Bellina (by Zoom)  
L. Hauptman, Superintendent of Schools  
D. Casault, Director of Student Learning and Innovation  
J. Tichauer, Director of Student Learning and Aboriginal Education  
D. Verbeurgt, District Principal Student Services  
J. Nixon, Executive Assistant (Recorder)

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

The Special Education Student Services meeting of May 27, 2019 was called to order at 10:26 am by Co-Chair McPhee.

**1.2 Approval of the Agenda**

M/S that the agenda for the Special Education Student Services Meeting of May 27, 2019 be approved as amended.

Additions:

- 3.1 Behaviour Intervention Program Articles from Cranbrook Townsman May 10 & 16, 2019
- 4.1 Social Emotional Learning Centre – Next Steps

### **1.3 Approval of the Minutes**

M/S that the minutes of the Special Education Student Services meeting of April 29, 2019 be approved as amended.

## **2. BUSINESS ARISING FROM PREVIOUS MINUTES**

### **2.1 Special Education Tracking Summary**

Diane Casault discussed School District 5 Special Education data analytics currently in the process of being completed. Data includes the following:

- Total Special Education Students by School
- Total Special Education Percentage by School Population
- Overall Total Special Education Percentage by District Population
- Student Services Requests for Services by School including School Psychologist, School Counsellor, Speech Language Pathologist, Youth Care Worker and Behaviour Interventionist
- Staffing allotments (including Education Assistants, Counsellors, Speech Language Pathologists, Student Services Teachers, Youth Care Workers)

Trustee Johns requested this data be available both electronically and in hard copy by Monday, June 3, 2019, as it will be helpful information for the funding model review with the Select Standing Committee.

Trustee Johns also reviewed with the Student Services Meeting attendees the list of items to be reviewed at the Select Standing Committee including:

- MBSS replacement
- Student Services

Trustee Ayling also recommended the discussion of Graduation Assessments (Letter written by Board of Education on April 8)

Trustee Damstrom discussed the importance of reviewing the trends in Special Education data to see where supports are required.

Co-Chair McPhee also asked to have information available on the IEP review process.

### **2.2 Support for Laurie Middle School**

Diane Casault updated the Committee on the ongoing process of restructuring room locations in Laurie Middle School. Mrs. Casault and Mrs. Sartorel have connected with Kootenay Educational Services (KES) to review criteria for admittance, intake processes and program delivery.

Trustee Kitt asked that the Committee be kept informed and updated with the implementation progress. Update to be included at the June 11 Board meeting.

Superintendent Hauptman reiterated that the program already exists and will be slightly modified and continuously reviewed to make sure it is working.

Trustee Turner felt it was important to identify short-term changes and give support to the program going forward.

Trustee Johns requested that the program be continuously updated and monitored.

Trustee Damstrom asked that this item remain on the agenda for future Student Services Meetings.

### **3. CORRESPONDENCE AND/OR NEW ITEMS**

#### **3.1 Behaviour Intervention Program in Cranbrook**

Discussed articles in the Cranbrook Townsman on May 10 and May 16, 2019 (*attached*).

Trustee Turner queried if there were any available facility spaces available for a Behaviour Intervention Program within School District 5 buildings. Currently our schools are near capacity and would not have available space. Darcy Verbeurgt suggested that this would be a conflict of interest for CUPE as it crosses over into the school age of children (age 6).

### **4. INFORMATION ITEMS**

#### **4.1 Social Emotional Learning Centre Next Steps**

Mrs. Casault updated the Committee on the logistics and planning for the Social Emotional Learning Centre at Steeples Elementary School. Items being reviewed with Darcy Verbeurgt include: meeting to develop posting teaching position as well as Youth Care Worker support, meet with Steeples Principal to discuss space and equipment needs, meet with Behaviour Specialist Teacher, Megan Stasuik to discuss program, as well as discuss the intake and referral process.

Trustee Johns requested an update to these items at the Board Meeting on June 11, 2019.

### **5. ADJOURNMENT**

The meeting was adjourned at 10:50 am.