



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)**

**May 25, 2015, 11:30 a.m.
Board Office**

Committee
Members in
Attendance:

Co-chair Helgesen (by telephone)
Co-chair Bellina
Trustee Johns
Trustee Whalen

Board/District Staff
in Attendance:

Trustee Ayling
Trustee Blumhagen
Trustee Brown
Chairperson Lento
Trustee McPhee
Superintendent of Schools, L. Hauptman
Secretary Treasurer, R. Norum
Director of Instruction/Human Resources, B. Reimer
Director of Instruction and Innovation, D. Casault
Director of Student Learning and Aboriginal Education, J. Tichauer
Recorder, Corinne Burns

1. COMMENCEMENT OF MEETING

1.1. Call to Order

The public Finance/Operations/Personnel Committee meeting of May 25, 2015 was called to order at 11:01 am by Co-chair Trustee Bellina.

1.2. Approval of the Agenda

MOTION FOP-P-2015-7

M/S that the agenda of the public Finance/Operations/Personnel Committee meeting of May 25, 2015 be approved as circulated.

CARRIED

1.3. Approval of the Minutes

MOTION FOP-P-2015-8

M/S that the minutes of the public Finance/Operations/Personnel Committee meeting of April 27, 2015 be approved as circulated.

CARRIED

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

3. DELEGATIONS/PRESENTATIONS

Nil

4. NEW BUSINESS

Nil

5. ITEMS FOR INFORMATION

5.1. Safety Report

Mr. Norum reported that Ken Emmons is retiring from SD23. He will be missed.

5.2. Financial Report

Mr. Norum reported everything is how it should be this time of year.

5.3. Budget Update

Mr. Norum reported once the Board approves and passes the budget he will be sending a copy to the Ministry, Board and Partners. Staffing is moving forward.

5.4. Tenders

Mr. Norum reported Tender Summaries are attached for the Boards information.

Vehicle Tender

The vehicle tender was to replace a damaged vehicle from an accident. It was decided that the best vehicles for our maintenance department would be extended pickup trucks.

Discussion included:

- Tenders were given to all dealerships.
- Purchasing one, although, we tendered for two, we are not purchasing the second vehicle this year.
- Trustees would like a summary sheet that shows all the vehicles we own.
- Lease vs. purchase.

HVAC Tender

Mr. Norum explained M&K will be doing the HVAC upgrades.

Discussion included:

- The cost to run the HVAC systems are high.
- Would be good to know the actual cost of our HVAC including operation and maintenance.

6. QUESTION PERIOD

7. ADJOURNMENT

The public Finance/Operations/Personnel Committee meeting of May 25, 2015 adjourned at 11:19 a.m.

8. LATE ITEMS